Looking back and envisioning forward…

Kapiʻolani Community College
CAAC Community Retreat
July 8, 2011
2004

Academic Advising Council (AAC) was born

...the future looks bright...
AAC 2004

- Created as a sub-committee of SSC
- One rep from each academic department, Student Services, and HIC
  - Scope: Academic advising
    - Academic Advising Hallmarks
    - Student/Counselor Responsibilities

Chair: Regina Ewing
**AAC 2005-2006**

- **Student Development Outcomes**
  developed, clarified, voted upon, and adopted to be infused into all counseling programs across the college.

  *Knowledge, skills, attitudes, beliefs, values, perceptions*

- **Academic Advising Hallmarks** revisited.

- **Academic Advising Plan for KCC** revisited.

No chair: Rotate facilitators based on topic
• AAC provides feedback to FYE Task Force on NSO content
• AAC members develop and deliver training for faculty advisors at NSO.
Counselors form “grassroots” group to help address ACCJC feedback and the Acting Chancellor’s proposed reorganization plan (January, 2007)

ACCJC feedback: Hiring and Evaluation of Counselors

Counselors plan and hold a retreat (KCC Chapel, March, 2007)

Community, leadership, empowerment, Counseling Standards
• Counseling group responds to written request by Acting Chancellor to present a “list of counseling issues and concerns” with the intention of forming a task force to address these concerns (April, 2007).

• Acting Chancellor addresses counselors’ issues and concerns and supports council representation on DAC and PPAC (July, 2007)
AAC 2006-2007

- AAC holds planning retreat, which Acting Chancellor attends and shares his vision for a Student Engagement and Success (SES) model (Paki Hale, July, 2007).

- AAC develops a CAAC working model (July, 2007)
• AAC further develops and revises membership guidelines and working model (Aug/Sept, 2007).

• Student Services Council (SSC) votes unanimously in favor of the CAAC as proposed to the Acting Chancellor (Sept, 2007)

• AAC gains official approval from Acting Chancellor to become CAAC and CAAC Guidelines are approved (Oct, 2007).
Counseling and Academic Advising Council (CAAC)

- Representatives from each academic cluster, Student Services, and HIC.

- All faculty in counseling positions are CAAC community members.

- Scope: Broadened (functions, professional standards, counseling plan—as per working model)
Examples of CAAC Scope
(as of 2007)

Functions

• Counseling needs of specific student populations
• Academic advising/planning technologies
  • Operationally like original AAC
    • “Task” oriented
• Policies and procedures
Examples of CAAC Scope
(as of 2007)
Professional Standards

- Hiring (i.e. counselor position description)
- Evaluation (i.e. contract renewal, tenure, promotion)
  - Roles, responsibilities, ethics
  - Training
  - Professional development
  - Workload
- Incorporation of national trends and standards
Examples of CAAC Scope
(as of 2007)

Counseling & Academic Advising Plan

- Research and best practices
- Student counseling needs assessment
- SDO implementation
- Student Engagement and Success (SES) Model
CAAC 2007-2008

Processes:

✓ Learning
✓ “Letting go”
✓ Taking risks
✓ Identity formation
✓ Shared and created meaning

Chair: Kristie Malterre
CAAC 2007-2008

• CAAC Implementation and Development Areas Model

  • CAAC Working Model

• CAAC Relationship with DOSS/VCSS Model

  • CAAC and CAAC Guidelines further developed, officially approved by SSC and Acting Chancellor.
CAAC 2007-2008

• Drafted Concerns/Suggestions Regarding:
  ✓ Printed KCC Catalog
  ✓ Printed Registration Information for Students

• Overview of STAR and its use in advising.
  *(Cynthia Kimura)*
• Created working subcommittees formed around the CAAC working model focus areas:
  ✓ Counseling Plan/Framework
     (formerly SES plan)
  ✓ Professional Standards
  ✓ Mental Health

(Mental Health subcommittee evolved during this year to subcommittee to address Mental Health Services Referral to UHM—assigned via VCSS)
CAAC 2007-2008

• Counseling Plan/Framework developed, shared, feedback solicited from CAAC Community

(Hoʻolaulima Subcommittee-formerly Counseling Plan Subcommittee)

• Counselor Evaluation for Students Common form examined

(Professional Standards Subcommittee)

• Counseling Standards of Practice document begins development

(Professional Standards Subcommittee)
CAAC 2008-2009

• **Counseling Plan/Framework** finalized and adopted by CAAC Community *(Hoʻolaulima Subcommittee)*

• **Mental Health & Wellness Fair** *(Mental Health Subcommittee)*

• Discussion regarding the need for standardized **assessment** strategies to measure SDOs.
  - Facilitated input regarding the **campus reorganization** and its impact on counselors.

Chair: Sheryl Fuchino-Nishida
CAAC 2008-2009

• Worked on improving communication between CAAC and the counseling community, and improving counselor awareness of issues being brought forth in Faculty Senate, PPAC, and DAC meetings.

• Worked with CELTT on the migration of CAAC information from MyGroups to Quill.

• Discussion on possible Leave of Absence policy for students.

• Request to Chancellor to reaffirm DPC procedures for counselors.
CAAC 2009-2010

- Counseling Standards of Practice document edited and begins endorsement process 
  (*Professional Standards Subcommittee*)

- Counselor Hiring Standards document completed 
  (*Professional Standards Subcommittee*)

- Crisis and Non-Crisis Procedures 
  (*Consultation and Referral Group (CRG)*)

- CAAC Laulima site established

Chair: Wes Maekawa
• Professional Development Subcommittee established

• Mental Health & Wellness Fair (Mental Health Subcommittee)

• Counselor Connections Fair (Mental Health Subcommittee)
CAAC 2010-2011

- Counseling Standards of Practice
document further edited and eventually endorsed by CAAC, VCAC, Faculty Senate

(Professional Standards Subcommittee)

- Academic Advising Syllabus
document completed and endorsed

(Professional Standards Subcommittee)

- Staffed “Counselor Connection” Tent
  first week of Fall and Spring semesters

Chair: Michaelyn Nakoa
CAAC 2010-2011

• Mental Health and Wellness Fair
  *(Mental Health and Wellness Subcommittee)*

• Counselor Retreats
  Four retreats held throughout the year to re-evaluate and restructure CAAC

• Counselor Evaluation for Students
  completed and adopted
CAAC 2010-2011

• Counseling Reorganization
  Facilitated discussion between CAAC Community and Administration and proposed recommendations for implementation to Administration.

• Proposed SSC reinstatement
  (resulted in VCSS Student Affairs meetings to be held on regular basis)

• Counseling Hiring Standards
  endorsed, and administration uses these standards in the posting/hiring of seven job positions.
Mahalo, CAAC Community…
We’ve come a long way…

How can we best continue to move forward together and into our shared future?