Subject: Re: This Week at UHWO News Bulletin - Week of May 26
From: Alphie Garcia <alphie@hawaii.edu>
To: Sara Aiello <saiello@hawaii.edu>
Date Sent: Wednesday, May 27, 2015 2:09:59 PM GMT-10:00
Date Received: Wednesday, May 27, 2015 2:09:59 PM GMT-10:00

Oh, derp. I didn't even read that part. Maybe we can print it out and stick it in a binder. I'm not sure about the stability of that URL so that might be the best option. It sounds like their paid version is just a printed copy with holes punched in it.

Alphie Garcia | Information Resources and Collection Management Librarian | University of Hawai'i - West O'ahu Library | 91-1001 Farrington Hwy., Kapolei, HI 96707 | Tel: **(808) 689-2708** | Email: **alphie@hawaii.edu**

On Wed, May 27, 2015 at 1:35 PM, Sara Aiello <saiello@hawaii.edu> wrote:

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> > ---------- Forwarded message ----------
> > From: **UH West Oahu News** <uhwonews@hawaii.edu>
> > Date: Tue, May 26, 2015 at 8:26 AM
> > Subject: This Week at UHWO News Bulletin - Week of May 26
> > To: uhwo-all-l@lists.hawaii.edu
> >
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> > *a bulletin for UH West O'ahu faculty and staff*
> > UNIVERSITY of HAWAI'I WEST O'AHU
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> > Week of May 26 - First day of summer session I
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To: Alphie Garcia <alphie@hawaii.edu>
Date Sent: Wednesday, May 27, 2015 1:35:18 PM GMT-10:00
Date Received: Wednesday, May 27, 2015 1:35:40 PM GMT-10:00

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Attachments: President's Memorandum.pdf,2015 B&G Award Nomination Criteria & Form.pdf,UHWO Student Organic Garden work party summer schedule(1).pdf

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a bulletin for UH West O'ahu faculty and staff

UNIVERSITY of HAWAI'I WEST O'AHU

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UNIVERSITY of HAWAI'I® SYSTEM

David Lassner
President

May 07, 2015

MEMORANDUM

TO: Chancellors

FROM: David Lassner
President

SUBJECT: 2015 UNIVERSITY OF HAWAI'I PRESIDENT'S AWARD FOR EXCELLENCE IN BUILDING AND GROUNDS MAINTENANCE

The University of Hawai'i President's Award for Excellence in Building and Grounds Maintenance is a system-wide award which annually recognizes an employee in a maintenance, landscaping, custodial, shop or trucking position. This award recognizes an employee for a significant achievement or collection of outstanding work representative of the building and grounds values, goals, and mission. The 2014 award recipients were Ms. Erline Vasconcellos of the University of West Oahu and Mr. Joseph Tan of Honolulu Community College who were recognized at the November 2014 Board of Regents meeting.

At this time, I invite you to submit your nominations for the 2015 University of Hawai'i President's Award for Excellence in Building and Grounds Maintenance. The award recipient will be recognized at a Board of Regents meeting with a certificate of recognition and a $1,000 monetary award. Nominations can be made from any University of Hawai'i System campus. The eligibility, criteria, and nomination procedures are attached.

Nominations must be submitted no later than **4:30 p.m. on Friday June 19, 2015.** Nomination packets can be submitted through campus mail, fax or as an email attachment. Please send to: UH President's Award for Excellence in Building and Grounds Maintenance Committee, c/o Office of the President, Bachman 202, Attention: Janelle Murakawa, fax to (808) 956-5286 or email attachment to jmurakaw@hawaii.edu.

Please share this information with your campus, especially to supervisors in your facilities office to encourage participation in submitting a nomination and recognizing an individual with this distinguished honor. For more information please contact Janelle Murakawa at the Office of the President at (808) 956-8207 or email jmurakaw@hawaii.edu.

Attachments

2444 Dole Street, Bachman Hall
Honolulu, Hawai'i 96822
Telephone: (808) 956-8207
Fax: (808) 956-5286
An Equal Opportunity/Affirmative Action Institution

UNIVERSITY OF HAWAIʻI PRESIDENT'S AWARD
EXCELLENCE IN BUILDING AND GROUNDS MAINTENANCE

Overview

This annual system-wide award was established in 1986 to recognize a University of Hawaiʻi employee who has demonstrated a constant superior work ethic in a University of Hawaiʻi System campus facilities position.

Purpose

The University of Hawaiʻi is fortunate to have University employees who demonstrate both service and commitment to the position. The President's Award for Excellence in Building and Grounds Maintenance serves to recognize, honor and express the appreciation for these dedicated employees who support, preserve and improve the various University of Hawaiʻi System campus facilities. For more information regarding previous winners go to https://www.hawaii.edu/about/awards.

Award

1. An award certificate.
2. A monetary award of $1,000.00.
3. Recognition at a University of Hawaiʻi Board of Regents meeting.

Eligibility Requirements

1. Nominee must be a current full-time employee with a minimum of twelve (12) consecutive months of service for the University.
2. Nominee must be employed in a maintenance, landscaping, custodial, shop or trucking position for a University of Hawaiʻi System Campus.
3. Past recipients of the UH President's Award for Excellence in Building and Grounds Maintenance are not eligible. However, previously nominated individuals who did not win are eligible with a new submission.
4. Self-nominations or nominations for a group or a team are not accepted.

Criteria for Selection

The successful nominee must satisfy some or all of the following criteria:

1. Possess a positive attitude and has a good work ethic.
2. Has demonstrated a sustained superior performance above and beyond the call of the individual's duties.
3. Made improvements to the physical appearance of any of the University of Hawaiʻi System campus buildings or grounds.
4. Developed and/or implemented procedures which saved the University money.

Procedure

1. Any University community member (co-worker, supervisor, faculty, staff or student) can nominate an individual.
2. Complete the nomination form and a letter of nomination not to exceed one (1) typewritten page double spaced.

3. The nomination letter should contain examples of significant accomplishments, notable success, or recognition received in achieving job-related goals.
4. Nominations may also include no more than three (3) endorsements or letters of recommendation from other individuals who are able to assess the nominee's performance.
5. Nomination information will be reviewed for eligibility and content.
6. Nomination forms and supporting material will not be returned.
7. All nominations are kept strictly confidential.

Deadline

Nominations must be submitted no later than **4:30 pm on Friday, June 19, 2015** and may be submitted via campus mail, fax or as an email attachment.

Send to:

The UH President's Award for Excellence in Building and Grounds Maintenance Committee
c/o Office of the President
Attention: Janelle Murakawa
2444 Dole Street, Bachman Hall 202
Honolulu, HI 96822

Fax: (808) 956-5286.
Email: jmurakaw@hawaii.edu

Selection

1. A review committee composed of a cross-section of the University of Hawai'i System Campuses as well as a representative from HGEA and UHPA will review all nominations.
2. The nominees are evaluated based on the nomination form and the supporting documentation submitted.
3. The review committee will recommend a nominee to the President who will decide whether to accept or decline the committee's recommendation.
4. Nominees will be notified of their nomination and the identity of the nominator(s) after the committee reviews all nominations, unless otherwise specified.

Tips for Submitting a Nomination

When nominating someone, please be specific and include as much detail as possible. The review committee members base their recommendations on the content of the nomination form. Therefore, the more information you include in your nomination, the better the committee will be able to judge your nomination.

Inquiries

Please contact Janelle Murakawa at the Office of the President (808) 956-8207 or email jmurakaw@hawaii.edu.

University of Hawaii System
President's Award for Excellence in Building and Grounds Maintenance

Please complete this form to recognize and nominate a University of Hawaii System Employee

Nominations will not be considered without supporting documentation which includes:

1. Nomination Letter (Not to exceed one (1) typewritten page double spaced)
2. You may also include no more than three (3) optional recommendation letters (Optional)

Nominee's Information:

First Name: Last Name:

Title or Position:

Campus:

Department/Office:

Supervisor's Name & Title:

E-Mail Address: Work Number:

Nominated By:

First Name: Last Name:

Title or Position:

Campus:

Department/Office:

E-Mail Address: Work Number:

For Office Use Only:

Hire Date: Years of Service:

All nomination materials must be received by 4:30 pm on Friday, June 19, 2015

UHWO Student Organic Garden Weekend Work Parties: Summer Series

Description: Please join Dr. Albie Miles, Assistant Professor of Sustainable Community Food Systems, for this hands-on weekend work party series. We will meet on the following Saturdays from 8-11am to prepare soil, build compost, plant fruit trees, install irrigation, sow seed and weed. All are welcome. Bring water, work clothes, sun hat, shoes*, and any other essential personal items. There will also be an optional potluck afterwards so consider bringing a healthy snack to share. We look forward to working with you!

*Note: All participants MUST wear closed-toed shoes for safety purposes.

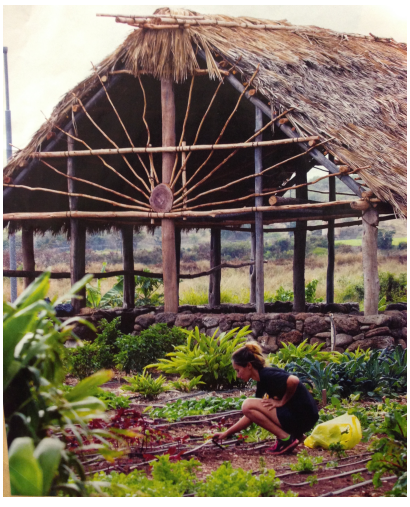
SUMMER 2015 SCHEDULE

May:
05/16/15, 05.30.15

June:
06/13/15, 06/27/15

July:
07/11/15, 07/25/15

August:
08/8/15, 08/22/15



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Events this week

Today, **May 26 is the first day of summer session I**. The first summer session is from May 26-July 2.

The **UHWO Library is open today, May 26-Aug. 22** Monday-Friday, 8 a.m.-5 p.m. The library will be closed on Saturdays throughout the summer until Aug. 22.

Encourage your students to meet new friends at the **International Coffee Hour** happening Wednesday, May 27 from 2:30-4 p.m. on the UHWO Great Lawn. All UHWO and HTIC students welcome!

Volunteer to help prepare soil, build compost, plant fruit trees, install irrigation, sow seed, weed and harvest along with fellow students, faculty and staff at the **UHWO Student Organic Garden Summer Work Party** Saturday, May 30 from 8-11 a.m. The garden is located between the Classroom and Laboratory Buildings. Please dress appropriately (closed-toed shoes required) and bring water and snacks to share with other volunteers if possible. For more information, contact Dr. Albie Miles at albie@hawaii.edu

For the latest UH West O‘ahu event information, view and submit listings to the UHWO website calendar.

Want to include your story in the This Week at UHWO News Bulletin or post your UHWO department, program or club social media site to the UHWO Social Media Directory? Submit a Communications Request Form to the UH West O‘ahu Communications Department.

University of Hawai‘i - West O‘ahu
91-1001 Farrington Highway, Kapolei, Hawai‘i 96707
ph: 689-2800 | www.uhwo.hawaii.edu

UNIVERSITY of HAWAI'I® SYSTEM

David Lassner
President

May 07, 2015

MEMORANDUM

TO: Chancellors

FROM: David Lassner
President

SUBJECT: 2015 UNIVERSITY OF HAWAI'I PRESIDENT'S AWARD FOR EXCELLENCE IN BUILDING AND GROUNDS MAINTENANCE

The University of Hawai'i President's Award for Excellence in Building and Grounds Maintenance is a system-wide award which annually recognizes an employee in a maintenance, landscaping, custodial, shop or trucking position. This award recognizes an employee for a significant achievement or collection of outstanding work representative of the building and grounds values, goals, and mission. The 2014 award recipients were Ms. Erline Vasconcellos of the University of West Oahu and Mr. Joseph Tan of Honolulu Community College who were recognized at the November 2014 Board of Regents meeting.

At this time, I invite you to submit your nominations for the 2015 University of Hawai'i President's Award for Excellence in Building and Grounds Maintenance. The award recipient will be recognized at a Board of Regents meeting with a certificate of recognition and a $1,000 monetary award. Nominations can be made from any University of Hawai'i System campus. The eligibility, criteria, and nomination procedures are attached.

Nominations must be submitted no later than **4:30 p.m. on Friday June 19, 2015.** Nomination packets can be submitted through campus mail, fax or as an email attachment. Please send to: UH President's Award for Excellence in Building and Grounds Maintenance Committee, c/o Office of the President, Bachman 202, Attention: Janelle Murakawa, fax to (808) 956-5286 or email attachment to jmurakaw@hawaii.edu.

Please share this information with your campus, especially to supervisors in your facilities office to encourage participation in submitting a nomination and recognizing an individual with this distinguished honor. For more information please contact Janelle Murakawa at the Office of the President at (808) 956-8207 or email jmurakaw@hawaii.edu.

Attachments

2444 Dole Street, Bachman Hall
Honolulu, Hawai'i 96822
Telephone: (808) 956-8207
Fax: (808) 956-5286
An Equal Opportunity/Affirmative Action Institution

UNIVERSITY OF HAWAIʻI PRESIDENT'S AWARD
EXCELLENCE IN BUILDING AND GROUNDS MAINTENANCE

Overview

This annual system-wide award was established in 1986 to recognize a University of Hawaiʻi employee who has demonstrated a constant superior work ethic in a University of Hawaiʻi System campus facilities position.

Purpose

The University of Hawaiʻi is fortunate to have University employees who demonstrate both service and commitment to the position. The President's Award for Excellence in Building and Grounds Maintenance serves to recognize, honor and express the appreciation for these dedicated employees who support, preserve and improve the various University of Hawaiʻi System campus facilities. For more information regarding previous winners go to https://www.hawaii.edu/about/awards.

Award

1. An award certificate.
2. A monetary award of $1,000.00.
3. Recognition at a University of Hawaiʻi Board of Regents meeting.

Eligibility Requirements

1. Nominee must be a current full-time employee with a minimum of twelve (12) consecutive months of service for the University.
2. Nominee must be employed in a maintenance, landscaping, custodial, shop or trucking position for a University of Hawaiʻi System Campus.
3. Past recipients of the UH President's Award for Excellence in Building and Grounds Maintenance are not eligible. However, previously nominated individuals who did not win are eligible with a new submission.
4. Self-nominations or nominations for a group or a team are not accepted.

Criteria for Selection

The successful nominee must satisfy some or all of the following criteria:

1. Possess a positive attitude and has a good work ethic.
2. Has demonstrated a sustained superior performance above and beyond the call of the individual's duties.
3. Made improvements to the physical appearance of any of the University of Hawaiʻi System campus buildings or grounds.
4. Developed and/or implemented procedures which saved the University money.

Procedure

1. Any University community member (co-worker, supervisor, faculty, staff or student) can nominate an individual.
2. Complete the nomination form and a letter of nomination not to exceed one (1) typewritten page double spaced.

3. The nomination letter should contain examples of significant accomplishments, notable success, or recognition received in achieving job-related goals.
4. Nominations may also include no more than three (3) endorsements or letters of recommendation from other individuals who are able to assess the nominee's performance.
5. Nomination information will be reviewed for eligibility and content.
6. Nomination forms and supporting material will not be returned.
7. All nominations are kept strictly confidential.

Deadline

Nominations must be submitted no later than **4:30 pm on Friday, June 19, 2015** and may be submitted via campus mail, fax or as an email attachment.

Send to:

The UH President's Award for Excellence in Building and Grounds Maintenance Committee
c/o Office of the President
Attention: Janelle Murakawa
2444 Dole Street, Bachman Hall 202
Honolulu, HI 96822

Fax: (808) 956-5286.
Email: jmurakaw@hawaii.edu

Selection

1. A review committee composed of a cross-section of the University of Hawai'i System Campuses as well as a representative from HGEA and UHPA will review all nominations.
2. The nominees are evaluated based on the nomination form and the supporting documentation submitted.
3. The review committee will recommend a nominee to the President who will decide whether to accept or decline the committee's recommendation.
4. Nominees will be notified of their nomination and the identity of the nominator(s) after the committee reviews all nominations, unless otherwise specified.

Tips for Submitting a Nomination

When nominating someone, please be specific and include as much detail as possible. The review committee members base their recommendations on the content of the nomination form. Therefore, the more information you include in your nomination, the better the committee will be able to judge your nomination.

Inquiries

Please contact Janelle Murakawa at the Office of the President (808) 956-8207 or email jmurakaw@hawaii.edu.

University of Hawaii System
President's Award for Excellence in Building and Grounds Maintenance

Please complete this form to recognize and nominate a University of Hawaii System Employee

Nominations will not be considered without supporting documentation which includes:

1. Nomination Letter (Not to exceed one (1) typewritten page double spaced)
2. You may also include no more than three (3) optional recommendation letters (Optional)

Nominee's Information:

First Name: Last Name:

Title or Position:

Campus:

Department/Office:

Supervisor's Name & Title:

E-Mail Address: Work Number:

Nominated By:

First Name: Last Name:

Title or Position:

Campus:

Department/Office:

E-Mail Address: Work Number:

For Office Use Only:

Hire Date: Years of Service:

All nomination materials must be received by 4:30 pm on Friday, June 19, 2015

UHWO Student Organic Garden Weekend Work Parties: Summer Series

Description: Please join Dr. Albie Miles, Assistant Professor of Sustainable Community Food Systems, for this hands-on weekend work party series. We will meet on the following Saturdays from 8-11am to prepare soil, build compost, plant fruit trees, install irrigation, sow seed and weed. All are welcome. Bring water, work clothes, sun hat, shoes*, and any other essential personal items. There will also be an optional potluck afterwards so consider bringing a healthy snack to share. We look forward to working with you!

*Note: All participants MUST wear closed-toed shoes for safety purposes.

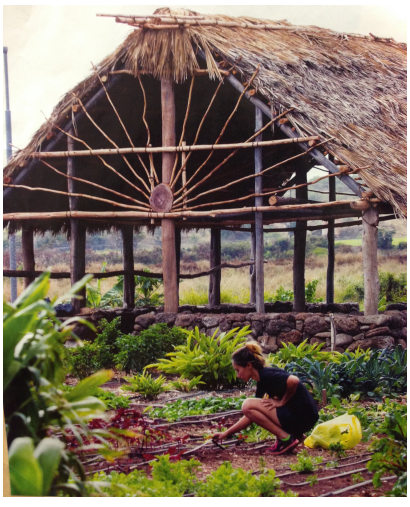
SUMMER 2015 SCHEDULE

May:
05/16/15, 05.30.15

June:
06/13/15, 06/27/15

July:
07/11/15, 07/25/15

August:
08/8/15, 08/22/15



For additional information, contact Dr. Miles at albie@hawaii.edu.