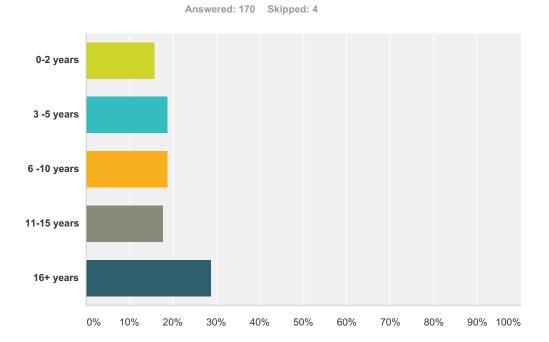


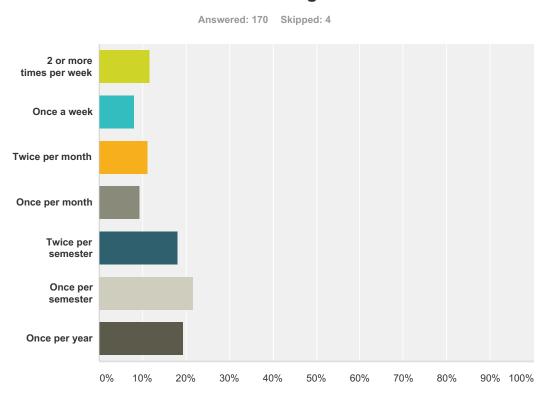
### Q1 Please indicate your employee group

Answer Choices	Responses	
Civil Service	12.28%	21
APT	15.79%	27
Lecturer	14.04%	24
Faculty	54.97%	94
Executive	2.92%	5
Total		171



### **Q2 Years employed at Kapi'olani CC**

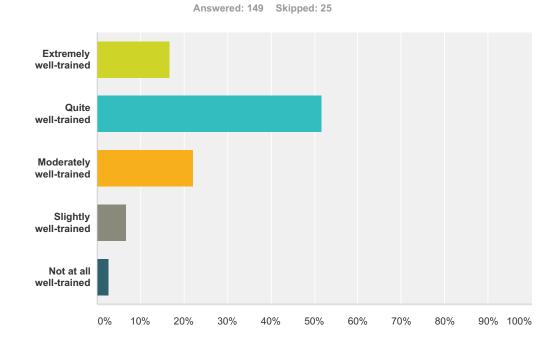
Answer Choices	Responses	
0-2 years	15.88%	27
3 -5 years	18.82%	32
6 -10 years	18.82%	32
11-15 years	17.65%	30
16+ years	28.82%	49
Total		170



Q3 How frequently do you interact with the
HR Office including email?

swer Choices	Responses	
2 or more times per week	11.76%	20
Once a week	8.24%	14
Twice per month	11.18%	19
Once per month	9.41%	16
Twice per semester	18.24%	31
Once per semester	21.76%	37
Once per year	19.41%	33
tal		170

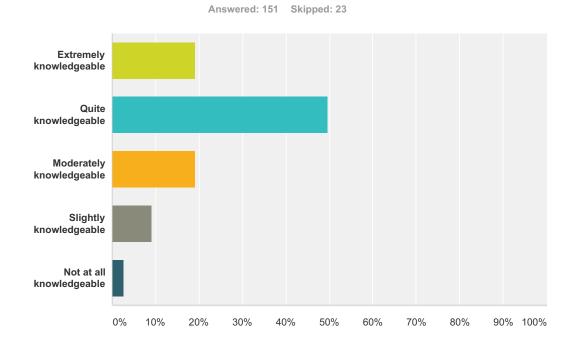
#### Kapiolani CC Human Resources Office Survey



#### Q4 How well-trained are HR Staff?

Answer Choices	Responses	
Extremely well-trained	16.78%	25
Quite well-trained	51.68%	77
Moderately well-trained	22.15%	33
Slightly well-trained	6.71%	10
Not at all well-trained	2.68%	4
Total		149

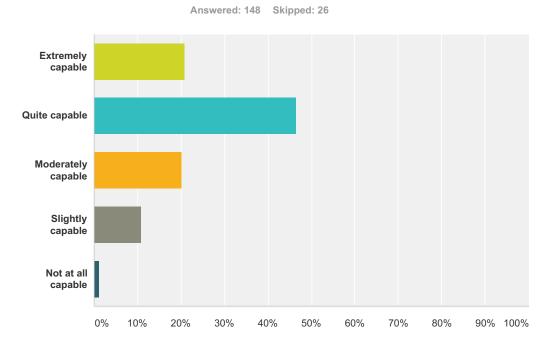
#### Kapiolani CC Human Resources Office Survey



#### Q5 How knowledgeable are HR Staff?

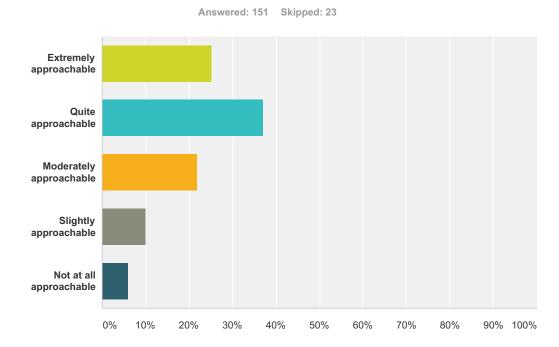
Answer Choices	Responses	
Extremely knowledgeable	19.21%	29
Quite knowledgeable	49.67%	75
Moderately knowledgeable	19.21%	29
Slightly knowledgeable	9.27%	14
Not at all knowledgeable	2.65%	4
Total		151

#### Kapiolani CC Human Resources Office Survey



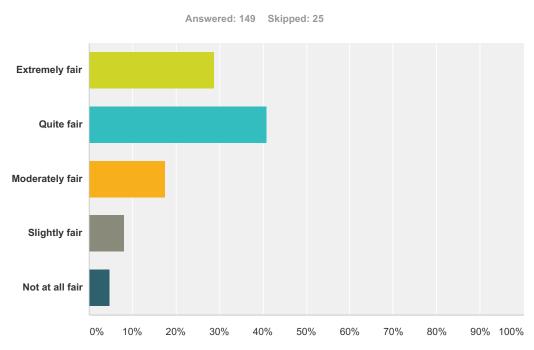
### Q6 How capable are HR Staff?

Answer Choices	Responses	
Extremely capable	20.95%	31
Quite capable	46.62%	69
Moderately capable	20.27%	30
Slightly capable	10.81%	16
Not at all capable	1.35%	2
Total		148



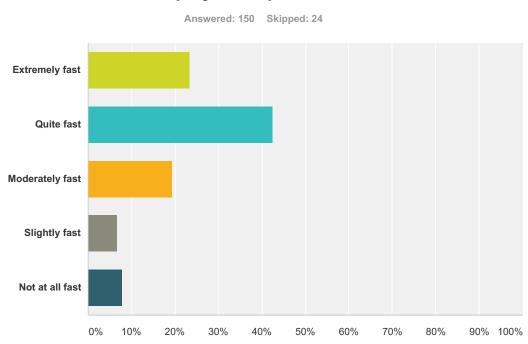
### Q7 How approachable are HR Staff?

Answer Choices	Responses
Extremely approachable	<b>25.17%</b> 38
Quite approachable	<b>37.09%</b> 56
Moderately approachable	<b>21.85%</b> 33
Slightly approachable	<b>9.93%</b> 15
Not at all approachable	<b>5.96%</b> 9
Total	151



## Q8 How fair are HR Staff in providing advice when I have asked?

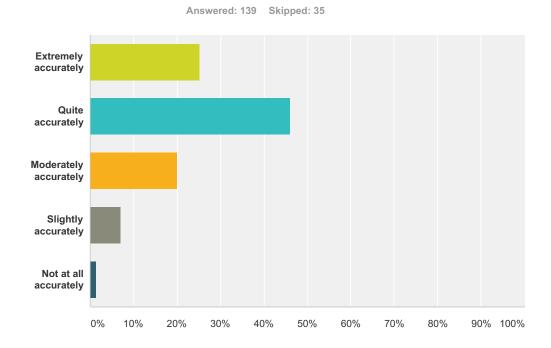
Answer Choices	Responses	
Extremely fair	28.86%	43
Quite fair	40.94%	61
Moderately fair	17.45%	26
Slightly fair	8.05%	12
Not at all fair	4.70%	7
Total		149



Q9 How fast are HR Staff responses to my	y
employment questions?	

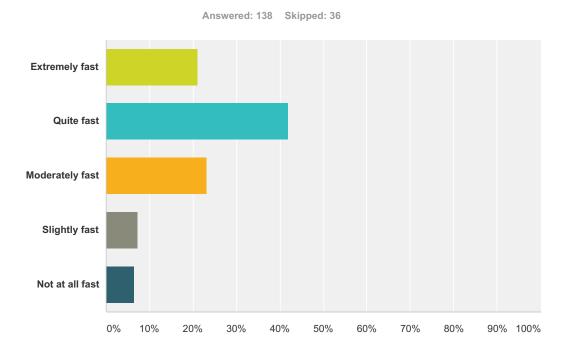
Answer Choices	Responses	
Extremely fast	23.33%	35
Quite fast	42.67%	64
Moderately fast	19.33%	29
Slightly fast	6.67%	10
Not at all fast	8.00%	12
Total		150

#### Q10 How accurately does HR Staff provide responses to my employment questions related to pay, benefits, and leave?



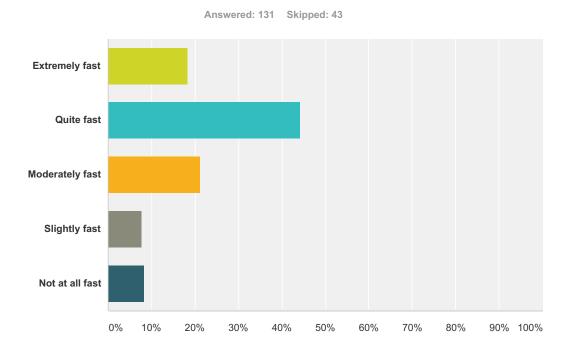
Answer Choices	Responses	
Extremely accurately	25.18%	35
Quite accurately	46.04%	64
Moderately accurately	20.14%	28
Slightly accurately	7.19%	10
Not at all accurately	1.44%	2
Total		139

#### Q11 How fast does HR Staff explain personnel policies and rules when asked or as required?



Answer Choices	Responses	
Extremely fast	21.01%	29
Quite fast	42.03%	58
Moderately fast	23.19%	32
Slightly fast	7.25%	10
Not at all fast	6.52%	9
Total		138

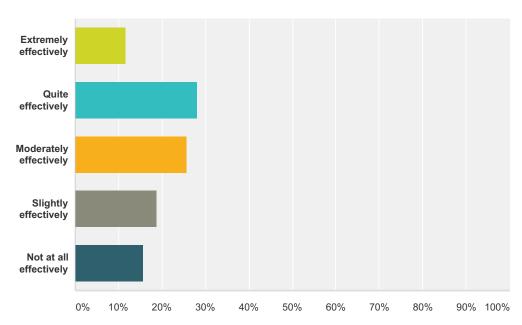
#### Q12 How fast does HR Staff explain collective bargaining provisions when asked or as required?



Answer Choices	Responses	
Extremely fast	18.32%	24
Quite fast	44.27%	58
Moderately fast	21.37%	28
Slightly fast	7.63%	10
Not at all fast	8.40%	11
Total		131

#### Q13 How effectively does the HR Office work with campus departments and programs to attract and recruit qualified employees?

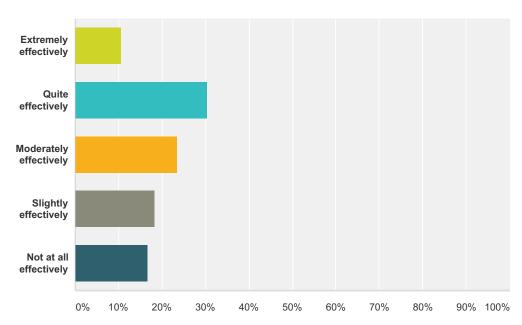
Answered: 128 Skipped: 46



Answer Choices	Responses	
Extremely effectively	11.72%	15
Quite effectively	28.13%	36
Moderately effectively	25.78%	33
Slightly effectively	18.75%	24
Not at all effectively	15.63%	20
Total		128

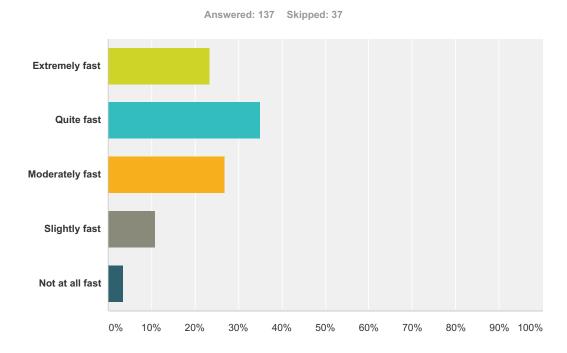
#### Q14 How effectively does the HR Office work with campus departments and programsto hire and retain qualified employees?

Answered: 131 Skipped: 43



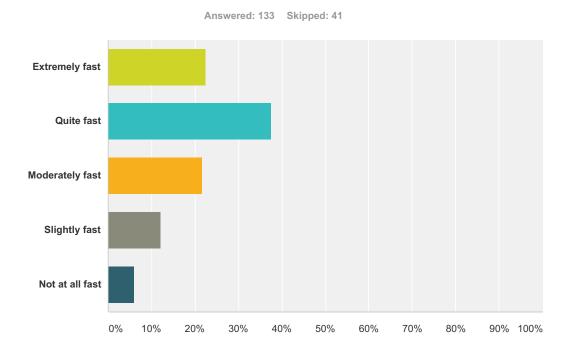
Answer Choices	Responses
Extremely effectively	<b>10.69%</b> 14
Quite effectively	<b>30.53%</b> 40
Moderately effectively	<b>23.66%</b> 31
Slightly effectively	<b>18.32%</b> 24
Not at all effectively	<b>16.79%</b> 22
Total	131

#### Q15 How fast does the HR Office provide communication relating to benefits to all employees?



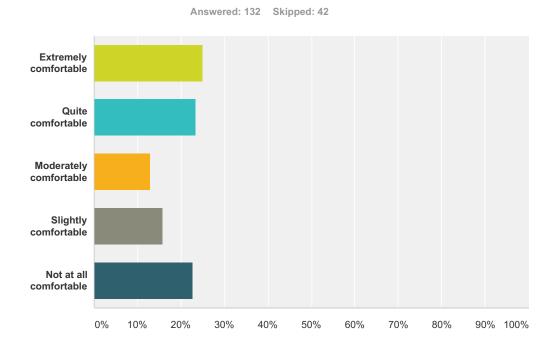
Answer Choices	Responses	
Extremely fast	23.36%	32
Quite fast	35.04%	48
Moderately fast	27.01%	37
Slightly fast	10.95%	15
Not at all fast	3.65%	5
Total		137

#### Q16 How fast does the HR Office provide communication relating to personnel issues to all employees?



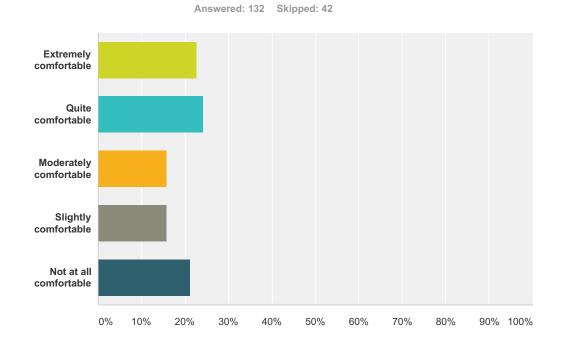
Answer Choices	Responses	
Extremely fast	22.56%	30
Quite fast	37.59%	50
Moderately fast	21.80%	29
Slightly fast	12.03%	16
Not at all fast	6.02%	8
Total		133

#### Q17 How comfortable are you when you go to the HR Office for help if you feel that you are not being treated fairly?



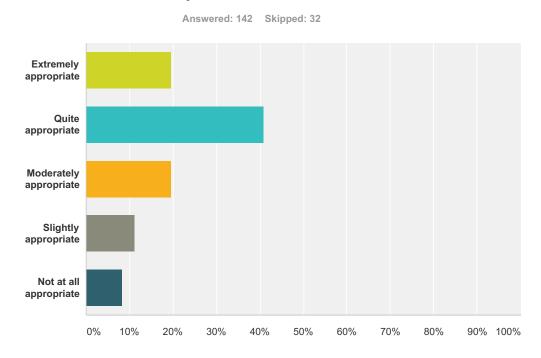
Answer Choices	Responses	
Extremely comfortable	25.00%	33
Quite comfortable	23.48%	31
Moderately comfortable	12.88%	17
Slightly comfortable	15.91%	21
Not at all comfortable	22.73%	30
Total		132

#### Q18 How comfortable are you when you go to the HR Office for help if you have a problem at work?



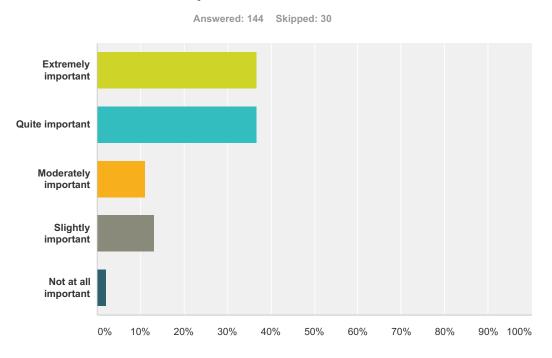
Answer Choices	Responses	
Extremely comfortable	22.73%	30
Quite comfortable	24.24%	32
Moderately comfortable	15.91%	21
Slightly comfortable	15.91%	21
Not at all comfortable	21.21%	28
Total		132

# Q19 How appropriate are HR trainings on workplace non-violence?



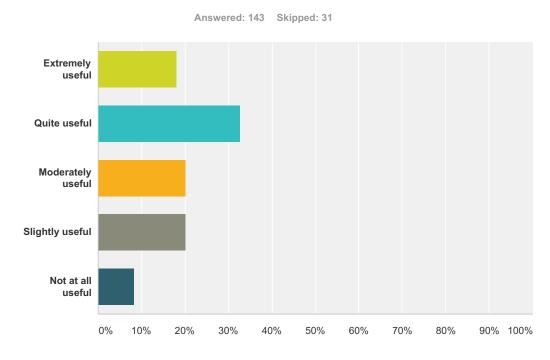
Answer Choices	Responses	
Extremely appropriate	19.72%	28
Quite appropriate	40.85%	58
Moderately appropriate	19.72%	28
Slightly appropriate	11.27%	16
Not at all appropriate	8.45%	12
Total		142

## Q20 How important are HR trainings on workplace non-violence?



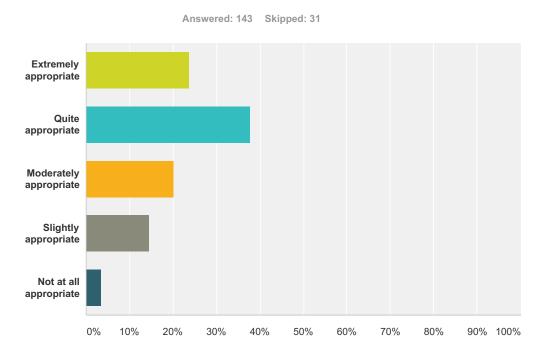
Answer Choices	Responses	
Extremely important	36.81%	53
Quite important	36.81%	53
Moderately important	11.11%	16
Slightly important	13.19%	19
Not at all important	2.08%	3
Total		144

# Q21 How useful are HR trainings on workplace non-violence?

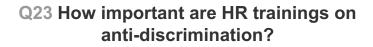


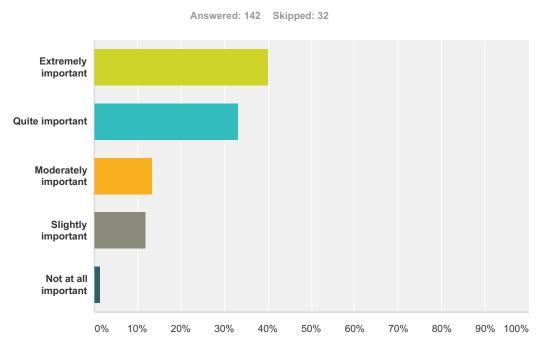
Answer Choices	Responses	
Extremely useful	18.18%	26
Quite useful	32.87%	47
Moderately useful	20.28%	29
Slightly useful	20.28%	29
Not at all useful	8.39%	12
Total		143

### Q22 How appropriate are HR trainings on anti-discrimination?

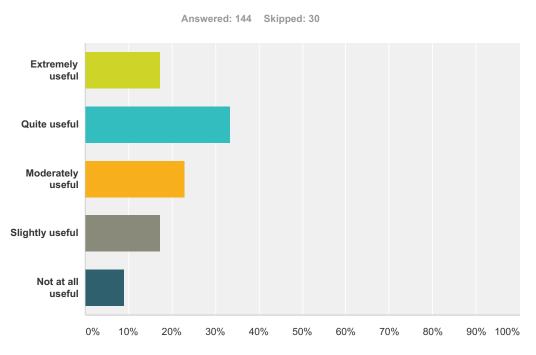


Answer Choices	Responses	
Extremely appropriate	23.78%	34
Quite appropriate	37.76%	54
Moderately appropriate	20.28%	29
Slightly appropriate	14.69%	21
Not at all appropriate	3.50%	5
Total		143





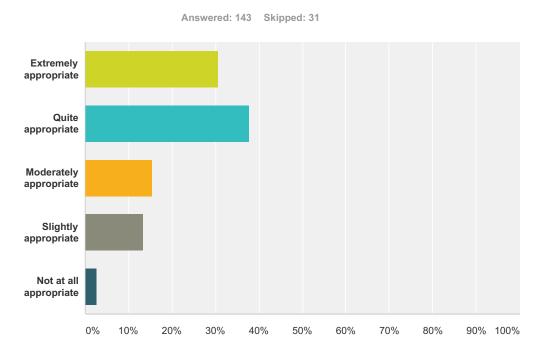
Answer Choices	Responses	
Extremely important	40.14%	57
Quite important	33.10%	47
Moderately important	13.38%	19
Slightly important	11.97%	17
Not at all important	1.41%	2
Total		142



#### Q24 How useful are HR trainings on antidiscrimination?

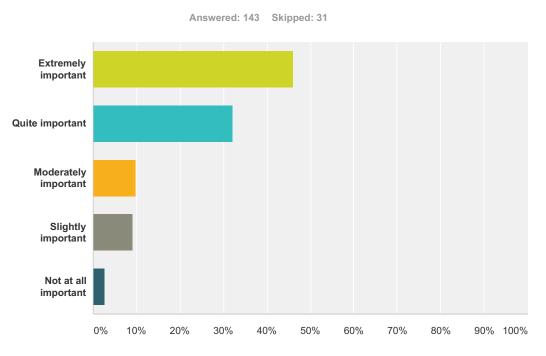
Answer Choices	Responses	
Extremely useful	17.36%	25
Quite useful	33.33%	48
Moderately useful	22.92%	33
Slightly useful	17.36%	25
Not at all useful	9.03%	13
Total		144

## Q25 How appropriate are HR trainings on sexual discrimination/harassment?



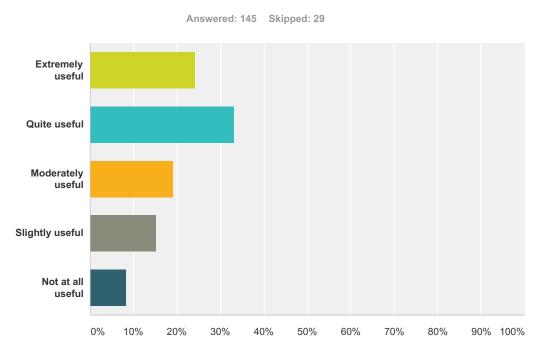
Answer Choices	Responses	
Extremely appropriate	30.77%	44
Quite appropriate	37.76%	54
Moderately appropriate	15.38%	22
Slightly appropriate	13.29%	19
Not at all appropriate	2.80%	4
Total		143

## Q26 How important are HR trainings on sexual discrimination/harassment?



Answer Choices	Responses
Extremely important	<b>46.15%</b> 66
Quite important	<b>32.17%</b> 46
Moderately important	<b>9.79%</b> 14
Slightly important	<b>9.09%</b> 13
Not at all important	<b>2.80%</b> 4
Total	143

## Q27 How useful are HR trainings on sexual discrimination/harassment?



Answer Choices	Responses	
Extremely useful	24.14%	35
Quite useful	33.10%	48
Moderately useful	19.31%	28
Slightly useful	15.17%	22
Not at all useful	8.28%	12
Total		145