

Targeted Populations Assessment Meeting
April 16, 2014

What we need by May 1:

- 1) Section C- Description (ARPD)
 - a. This is for past SLOs
 - b. Be sure you closed the loop and have developed "next steps"
- 2) Section A - Next Steps (ARPD)
 - a. How did you use SLO data to improve student learning and to improve their program
 - b. Explain how your "old" SLOs connect/link to new SLOs

Reporting

Send the completed ARPD, including these sections to Michaelyn. All reports, assessment, APRD, and CPRs should be given to Michaelyn at the designated deadlines. This is to make reporting easier. Michaelyn will review the assessment part, only. Then pass the reports along to Ana, then Ana to Dawn. The upcoming deadline is MAY 1. Michaelyn will also post ARPDs on the Lulima website for ease.

Need assistance

Michaelyn is the point person for targeted populations counselors. If you have questions about assessment, SLOs, PLGs and reporting, ask Michaelyn. If you have questions about assessment related to all counselors, ask Ana. If you have questions about ARPD, CPR ask Dawn.

Important Documents

- ✓ ARPD – Annual Performance review: every program must turn in an ARPD every year. They will be combined into a Student Affairs ARPD and shared with the system.
- ✓ CPR – Comprehensive Program Review: Each program will complete a CPR every three years. Each program chose when they will complete their CPR. (see table) Student Affairs must also complete a CPR as a group; we just finished ours 2013-14. The next Student Affairs CPR is due in Fall 2016?
- ✓ Counseling Units Matrix: The Student Affairs Mission, Program Learning Goals (PLGs), Student Learning Outcomes (SLOs) and programs are included. Each program indicated which SLOs they would assess.
- ✓ Student Affairs Student Learning Outcomes Assessment Reporting Schedule: All programs are listed with a projection of when they will provide assessment reports.

I would like to create a form for assessment reporting. This would be a more comprehensive report, unlike the ARPD. You would use the information from the assessment report to complete your ARPD. Please give input on this idea.

In preparation for assessing the new SLOs, keep the following in mind:

- 1) What do you need to make the transition from "old" to "new" SLOs? Change methods/procedures/processes?
- 2) What current interventions do you have that address the "new" SLO's?
- 3) If you have no current intervention to address these SLO's, how will you develop interventions to address these SLO's you've chosen? What kind of assistance do you need?
- 4) Do the "new" SLOs address your program's goals or major interventions?
- 5) What method of assessment do you have (or plan to have) to assess these "new" SLO's?
- 6) What is your current (or planned) assessment and data collection process for these "new" SLO's?



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Michaelyn Nakoa <mnakoa@hawaii.edu>

Targeted Populations Assessment Meeting Tomorrow - Dec. 16, 9:00-11:00, Manele 101

Michaelyn Nakoa <mnakoa@hawaii.edu>

Mon, Dec 15, 2014 at 4:37 PM

To: Teri Mitchell <tdurland@hawaii.edu>, Brandon Chun <btchun@hawaii.edu>, Thomas Keopuhiwa <noeau.keopuhiwa@hawaii.edu>, Cathy Wehrman <cwehrman@hawaii.edu>, Joselyn <joselyny@hawaii.edu>, Mary Vasaturo <mvasatur@hawaii.edu>, Florentino Abara <abara@hawaii.edu>, Sheldon Tawata <sheldont@hawaii.edu>, Cory Ando <cando@hawaii.edu>, Rona Kekauoha <ronak@hawaii.edu>, Lori Ferreira <lori808@hawaii.edu>
Cc: Brenda Ivelisse <ivelisse@hawaii.edu>, Ana Bravo <abravo@hawaii.edu>, Dawn Zoni <zonid@hawaii.edu>

Aloha Targeted Pops Peeps,

This is a friendly reminder that we have an assessment meeting tomorrow. The meeting is scheduled from 9:00 -11:00 and will be in Manele 101.

Here is the agenda:

1. Updates from Team Leader Meetings
 1. Assessment Glossary
 2. Rubrics
 3. TaskStream and Reporting
2. Assessment "Share out" - Feedback from last meeting and schedule for Spring
3. Quick Share - Everyone share one problem they are faced with.
4. Spring Meeting times
5. Questions?

See you all tomorrow!

—
Michaelyn Nākoa
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Honolulu, HI 96816
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'Ua lehulehu a manomano ka 'ikena a ka Hawai'i

Great and Numerous is the knowledge of the Hawaiians

Pukui, 2814

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Announcements/Feedback

From 12/16, 2015

1. ARPD deadlines have been extended. The Final reports are due to UHCC System by March 15, 2015. Our tentative deadline to VCSA will be sometime in February. See the sample ARPD template as a reminder. You will need to include an update on you SLO assessment in your ARPD.
2. How do you all feel about having a "share out" in mid/late April 2015 of Targeted Population Programs' assessment? My thought is to have it formatted like the C4wards Poster Sessions. I will create a poster template and we can share what we are doing to the other counselors. This will accomplish two things:
 - a. Share our programs and assessment with other programs. We are unique and don't share common missions, goals or assessment.
 - b. Allow us to get feedback or help if we need it as we round out the 2nd year and go into our 3rd year.

Please share your groups feedback on the paper provided.

Michaelyn

Targeted Populations SLO Assessment Meeting
 Agenda
 February 26, 2015

Attendance

Faculty Member	Program	Present	Absent
Joselyn Yoshimura	Disability Support Services Office (DSSO)	✓ * 😊	
Maryann Vasaturo	Disability Support Services Office (DSSO)	✓	
Michaelyn Nakoa	Kapo'oloku Program for Native Hawaiian Student Success	✓	
Sheldon Tawata	Kuilei Outreach Program (High School Outreach Program)	✓ Sick	
Lori Ferreira	Mental Health and Wellness (MHW)	✓	
Flo Abara	Military Veterans Program (MVP)	✓	
Rona Kekauoha	Kulia ma Kapi'olani Native Hawaiian Career and Technical Education (NHCTE)	✓ * 😊	
Cathy Wehrman	Single Parent-Displaced Homemaker (SP-DH)	✓	
Cory Ando	Transfer Year (TYE)		
Brandon Chun	TRIO Student Support Services (TRIO)	✓ 1:30 PM	
Teri Mitchell	TRIO Student Support Services (TRIO)	7:11	
No'eau Keopuhiwa	TRIO Student Support Services (TRIO)	✓ K	

Guests

Ana Bravo	Assessment Coach		

- Define Targeted Populations for SLO assessment – Meetings convened by Michaelyn
 - See attendance list above
- Spring 2015 Meeting days and times

TRIO - google invites Starlin notes to
 when are target pops. / email confirm / inconsistent.
 for google invites.
 SP
 Bink.

January 22	2-4	Lama 111A
February 26	3-4	Lama 111A
March 19	3-4	Lama 111A
April 16	3-4	Lama 111A

- Final Rubrics
- Glossary almost finalized
- "Share out" will be "Sharing"
 - All counselors share by PLG
 - May 8, 2015, 9-11, Iliahi 123ABC
- Accreditation Midterm report update
- Questions?

Timeline / send to everyone

**Targeted Populations SLO Assessment Meeting
Notes
February 26, 2015**

Attendance

Faculty Member	Program	Present	Absent
Joselyn Yoshimura	Disability Support Services Office (DSSO)	X	
Maryann Vasaturo	Disability Support Services Office (DSSO)	X	
Michaelyn Nakoa	Kapo'oloku Program for Native Hawaiian Student Success	X	
Sheldon Tawata	Kuilei Outreach Program (High School Outreach Program)		Ex
Lori Ferreira	Mental Health and Wellness (MHW)	X	
Flo Abara	Military Veterans Program (MVP)	X	
Rona Kekauoha	Kulia ma Kapi'olani Native Hawaiian Career and Technical Education (NHCTE)	X	
Cathy Wehrman	Single Parent-Displaced Homemaker (SP-DH)	X	
Cory Ando	Transfer Year (TYE)		Ex
Brandon Chun	TRIO Student Support Services (TRIO)	X	
Teri Mitchell	TRIO Student Support Services (TRIO)	X	
No'eau Keopuhiwa	TRIO Student Support Services (TRIO)	X	

Guests

Ana Bravo	Assessment Coach		

1. Define Targeted Populations for SLO assessment – Meetings convened by Michaelyn
 - a. See attendance list above

Michaelyn clarified the meetings and how it came to be that Brenda was added to these meetings. Michaelyn is naming her meeting “Targeted Population SLO Assessment Meetings and the Schedule is below. She will send an email to clarify.
2. Spring 2015 Meeting days and times

January 22	2-4	Lama 111A
February 26	3-4	Lama 111A
March 19	3-4	Lama 111A
April 16	3-4	Lama 111A

3. Final Rubrics

Michaelyn passed out rubrics that were finalized by the “Assessment Leaders group”. Questions were raised regarding the assessment time line and how programs are assessment and reporting. Michaelyn will send out timeline for everyone.
4. Glossary almost finalized Michaelyn reported that the glossary is almost done.

5. "Share out" will be "Sharing" –Michaelyn shared the changes that were discussed at "Assessment Leaders group" meeting. The date and format as a "speed dating: type sharing."
 - a. All counselors share by PLG
 - b. May 8, 2015, 9-11, Iliahi 123ABC
6. Accreditation Midterm report update- Michaelyn gave update on the midterm report that will be submitted in fall 2015. The group doesn't need to do anything.
7. Questions?