

# West Oahu College

A CAMPUS OF THE UNIVERSITY OF HAWAII

GENERAL CATALOG 1977-1978





**West Oahu College**  
**1977/1978**  
**General Information**  
**and Catalog**

A Campus of the University of Hawaii





## FROM THE CHANCELLOR

It has been said that nothing of real value comes about without some trial and tribulation. I would say that is certainly true of the human condition, both physiological and institutional. Neither the birth of a new life nor the creation of a new institution comes about very easily.

And without trying to sound too pretentious, the foregoing seems definitely to apply to the newest addition to the University of Hawaii system, West Oahu College. But with Byron, we have come to know that perhaps there is truth to be found in adversity.

The nucleus of a brand new and young faculty, together with administrative leadership, have come up with an academic program and the outlines of a collegial enterprise that may just prove to be one of the most exciting campuses in the UH System.

I think, however, we would be the first to concede that what we have hit upon is not completely new and revolutionary. Those who are aware of creative educational programming at places like Evergreen State College in Washington, or Minnesota Metropolitan, or Empire State in New York will see that West Oahu College has carefully studied those innovations and others in emphasizing areas of concentration and interdisciplinary approaches rather than the traditional "majors" and compartmented disciplines; that West Oahu has learned a lesson in stressing the attainment of definable and measurable basic skills and competencies through general education requirements rather than simply enumerating required courses and credits to be taken in various departments competing for student enrollment.

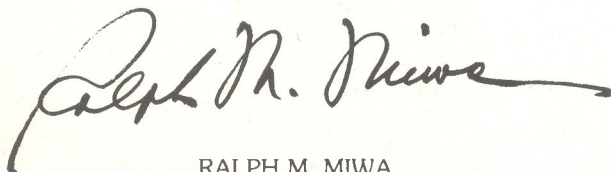
In addition, closer student-teacher relationships, student devised and faculty assisted learning "contracts," indeed the notion of a "collegium" of students, faculty, and administrators to advise on institutional governance and educational policy are all elements of a new kind of educational thinking found on the frontiers of higher education today and planned for selective and judicious implementation at West Oahu College.

Now, as college catalogues go, this particular catalogue is neither as thick nor as flashy as many of its genre in these days of institutional selling. In time as we grow older and develop, chances are we will add both the weight and the cosmetology that inevitably go with age. But before we do, there might just be something significant in our catalogue. . . if you're interested in new programs, different ways of addressing higher education, and striking out educational paths for yourselves.

That's what this catalogue is all about. I see it as only the beginning of a continuing dialogue with you on questions such as, "Where do you want to go from here and how can we help you?" Meanwhile, let me extend a warm welcome to explore what we have to offer you now and to get to know our very helpful and enthusiastic young staff. We look upon each one of you as an individual and a part of the West Oahu College family.

For those of you from our own excellent Community College System, you will find that West Oahu College incorporates many of the student-oriented approaches to learning. For others of you either returning to higher education after other endeavors or transferring to West Oahu from other 4-year colleges, we welcome you warmly and hope you will let us get to know you better in order to assist you.

Aloha,



RALPH M. MIWA  
Chancellor



## ADMINISTRATION

### WEST OAHU COLLEGE

**Ralph M. Miwa**, *Chancellor*  
B.A., M.A., Ph.D.

**Frederick R. Mayer**, *Acting Dean of Faculty*  
B.S., M.S., M.S., Ed.D.

**Michael S. Yano**, *Director of Administrative Services*  
B.B.A.

**Rose Myers**, *Librarian*  
B.A., M.L.S.

**Joanne Colozzi**, *Registrar, Financial Aid Officer*  
B.A., M.A.

### SYSTEM-WIDE ADMINISTRATION

**Fujio Matsuda**, *President*  
B.A., Sc.D.

**Durward Long**, *Vice-President for Academic Affairs*  
B.S., M.A., Ph.D.

**Dewey Kim**, *Asst. Vice-President for Academic Affairs*  
B.A., M.P.A.

**Harold S. Masumoto**, *Director of Administration*  
B.A., M.A., J.D.

**Kenji Sumida**, *Director of Finance*  
B.B.A., M.B.A.

### UNIVERSITY OF HAWAII BOARD OF REGENTS

**Carl Carlson, Jr.**, *Hawaii*

**Anna Chung**, *Oahu*

**Albert Felix**, *Hawaii*

**Wallace Fujiyama**, *Oahu*

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**Ruth Oshiro**, *Oahu*

**Ambrose Rosehill**, *Oahu*

**Kiyoshi Sasaki**, *Kauai*

**Tom Shibano**, *Maui*

**Roy Y. Takeyama**, *Secretary, Oahu*

## FACULTY

### Dan Boylan

B.A., Kalamazoo College, English Literature, 1965; M.A., University of Michigan, English Literature, 1966; M.A., University of Iowa, American Civilization, 1970; Ph. D., University of Hawaii, American Studies, 1974.

### D. Ward Mardfin

B.A., University of Hawaii, Economics, *highest honors*, 1971; M.A., University of Hawaii, Economics, 1972; Certificate, Population Studies, East West Center, 1973.

### Frederick R. Mayer

B.S., Temple University, English Literature & Science, 1951; M.S. Temple University, Admin. & Curriculum Dev., 1958; M.S. University of Hawaii, Educ. Comm. & Technology, 1969; Ed. D. Temple University, Educ. Admin. & Curr. Dev., 1965.

### Ralph M. Miwa

B.A., University of Hawaii, Government, 1948; M.A., University of Hawaii, Government, International Rel., 1950; Ph. D., Johns Hopkins University, Political Science (Political Philosophy and Comparative Government), 1953, Phi Beta Kappa,

### Barbara J. Newton

B.A., College of Notre Dame, San Francisco, Social Work, 1965; M.A., California State University at Long Beach, Psychology, 1972.

### Linda Nishigaya

B.A., *magna cum laude*, Chaminade, Sociology, 1969; M.A., University of Northern Colorado, Social Science, 1970; Ph. D., Ohio State University, Sociology, 1975.

### Ross Prizzia

B.A., SUNY at New Paltz, Social Science and Education, 1964; M.S., SUNY at New Paltz, Political Science and Education, 1966; Ph. D., University of Hawaii, Political Science, 1971.

### Edward J. Shultz

A.B., Union College, Political Science, 1966; M.A., University of Hawaii, History, 1970; Ph. D., University of Hawaii, History, 1976.

### Roland H.E. Stiller

B.A., McMaster University, Canada, Economics, 1969; M.A., University of Hawaii, Economics, 1970; Ph. D., University of Hawaii, Economics, 1975.



## 1977-78 Calendar

### 1977 Fall Semester

August 20-Sept. 2 (M-F) ..... Orientation, academic advising  
 August 20, 22-27 (S,M-S) ..... Registration  
 September 5 (M) ..... Holiday: Labor Day  
 September 6 (T) ..... Instruction begins  
 September 19 (M) ..... Last day to register  
 September 27 (T) ..... Last day to withdraw  
 October 10 (M) ..... Holiday: Discover's Day  
 November 1 (T) ..... Last day for instructors to submit  
 "I" removal grades to Records Office  
 November 11 (F) ..... Holiday: Veterans' Day  
 November 23 (W) ..... Last day to apply for credit by  
 examination for Fall semester  
 November 24 (Th) ..... Holiday: Thanksgiving Day  
 December 14 (W) ..... Last day of instruction  
 December 17, 19-23 (S, M-F) ..... Final examinations  
 December 22 (Th) ..... Fall semester ends  
 December 26 (M) ..... Holiday: Christmas

### 1978 Spring Semester

January 2 (M) ..... Holiday: New Year's  
 January 3-20 (T-S, M-S, M-F) ..... Orientation, academic advising  
 January 7, 9-14 (S, M-S) ..... Registration  
 January 23 (M) ..... Instruction begins  
 February 3 (F) ..... Last day to register  
 February 13 (M) ..... Last day to withdraw  
 February 20 (M) ..... Holiday: President's Day  
 March 17 (F) ..... Last day to apply for credit by  
 examination for Spring semester  
 March 20-25 (M-S) ..... Spring recess  
 March 24 (F) ..... Good Friday  
 March 27 (M) ..... Holiday: Kuhio Day  
 April 3 (M) ..... Last day for instructors to submit  
 "I" removal grades to Records Office  
 May 9 (T) ..... Last day of instruction  
 May 12-18 (F-S, M-Th) ..... Final examinations  
 May 19 (F) ..... Commencement  
 May 19 (F) ..... Spring semester ends

<b>AUGUST 1977</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>SEPTEMBER 1977</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
<b>OCTOBER 1977</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>NOVEMBER 1977</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
<b>DECEMBER 1977</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>JANUARY 1978</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
<b>FEBRUARY 1978</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	<b>MARCH 1978</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
<b>APRIL 1978</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	<b>MAY 1978</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

- Academic dates of significance  
 ○ Holidays

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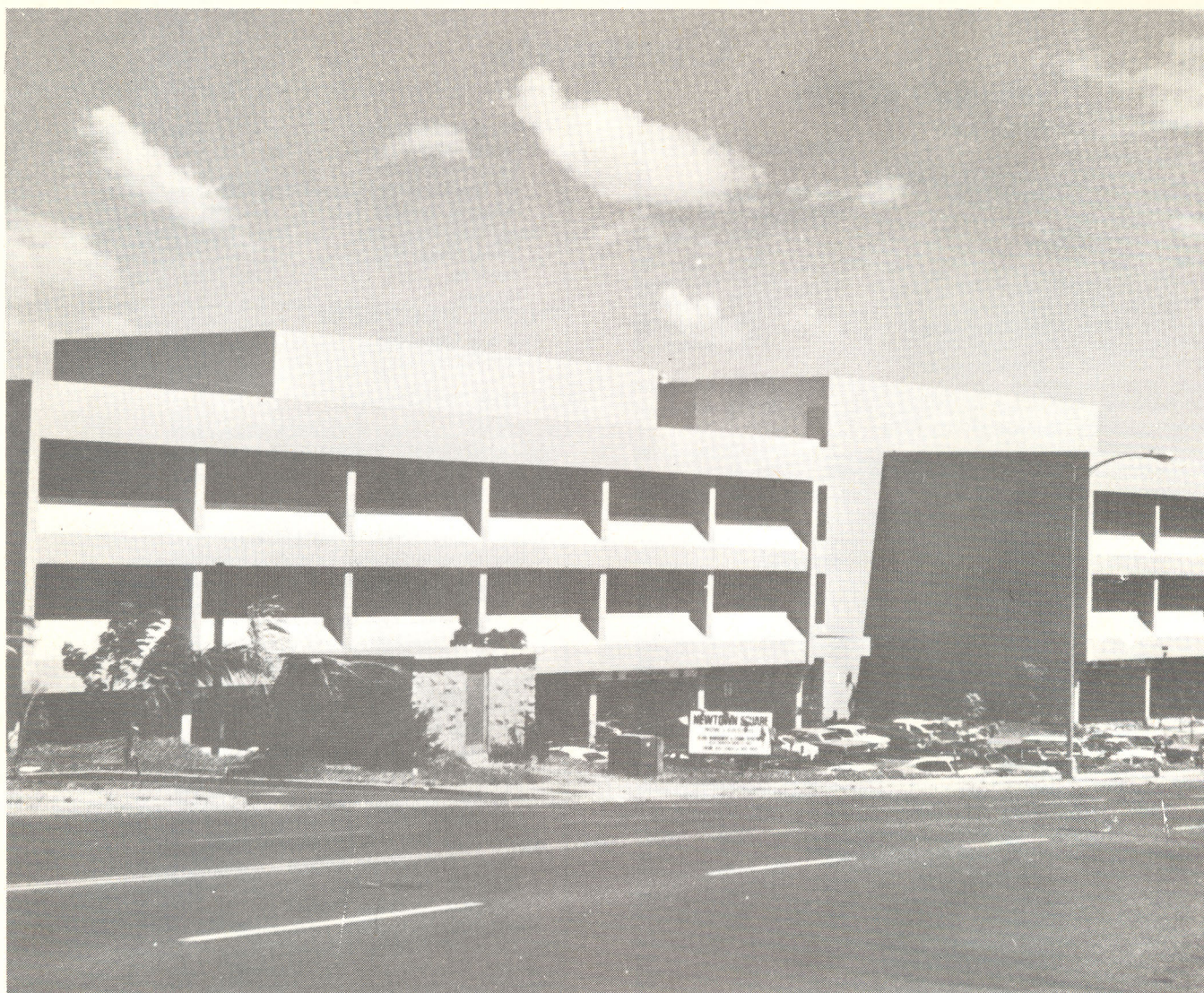
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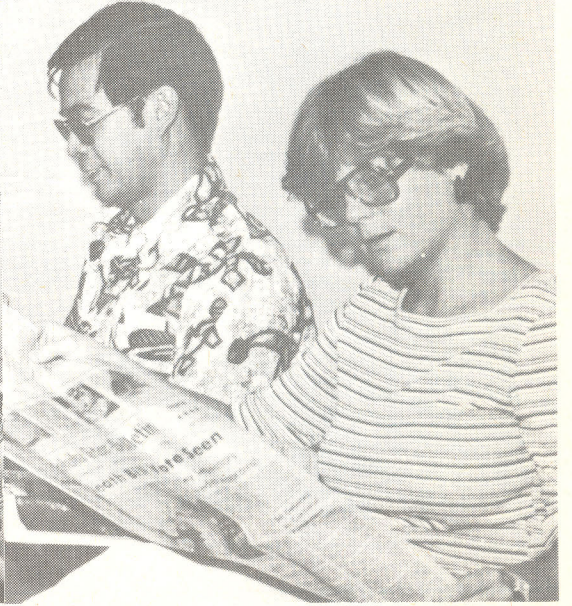


*Newtown Square Building*

This catalog contains information about the program offerings at West Oahu College, University of Hawaii, for the 1977-78 academic year. This document is an attempt to summarize applicable policies of the University of Hawaii, specifically West Oahu College, concerning various aspects of student admissions, enrollment and registration. It is not intended as a full compilation of regulations and policies. Students should check with the college concerning any other policies which could affect their specific enrollment registration, schedule of courses or special fees.

The University reserves the right to make changes in certain fees, faculty assignments and time schedules; to cancel classes where necessary; and to set maximum limits for enrollment in certain classes. Notice of such changes will be given when possible.











# General Information

## PHILOSOPHY

The purpose of West Oahu College is to provide an environment where students and faculty can discover, examine critically, preserve and transmit knowledge, wisdom and values that can provide for the survival of the present and future generations and facilitate the improvement of the quality of life.

In carrying out its primary purpose, higher education engages in three basic types of activity: teaching, research, and public service. Recognizing the interrelationships of these basic activities, West Oahu College emphasizes the teaching function, but is also committed to those research and public service activities which enhance undergraduate education.

West Oahu is designed for students who wish to enrich their personal lives and to pursue their educational and professional objectives through programs emphasizing the liberal arts and social sciences. The programs at the College, moreover, are based on the realization that career and professional training and basic liberal arts and social sciences education are interdependent.

The programs of the College are designed to be responsive to the needs of the students. Differences in the backgrounds and motivations of the students are recognized, and the educational programs are shaped to accommodate these differences. The full development of the talents of each student in the most effective way is the principal concern.

This concern for the student requires that learning be personalized. The College seeks to foster a learning environment which encourages interaction among students and faculty. Effective counseling and advising are considered an integral part of the overall instructional program. Attention is also paid to personal development, as it is recognized that intellectual development does not occur in a vacuum.

The College seeks to assist the student in acquiring and effectively using the tools for learning—to want to learn and to learn how to learn—so that education becomes a lifelong habit.

## ADMINISTRATIVE ORGANIZATION

West Oahu College is the newest member of the University of Hawaii System. University governance is vested in the Board of Regents appointed by the Governor of Hawaii. The Board in turn appoints a President of the University, who acts as executive officer of the Board and is responsible for educational leadership in the University system. Chief administrative officers for the baccalaureate campuses and the Community College System are Chancellors. West Oahu College, as a baccalaureate degree granting institution, is headed by a Chancellor.

## LIBRARY SERVICES

Competency in library and information retrieval is stressed at the College. The atmosphere in the library is highly personal and the staff is available at all times to assist students in developing these skills. Library orientation is provided for students; however, students undertaking research projects, independent study or directed readings should arrange for a conference with the librarian the first week in the semester.

The collection is small but carefully chosen to supplement and expand the knowledge that students acquire in their classes. Students are also welcomed at the Leeward Community College Library. Because the Leeward campus is so close to the College and because of the limited amount of space at Newtown Square, many of the Leeward holdings, especially periodicals, have not been duplicated at West Oahu. All of the libraries in the University System are available for use by West Oahu students; however, student I.D. cards or pink registration receipts are usually required in order to check out materials.

The library has a catalog in book form, which is computer produced and updated frequently. Catalogs are available at the Ewa Beach Community School Library and at Mililani High School. Students may request books delivered to Campbell High School and to Mililani High School.

The library is usually open Monday through Friday during the day and several evenings each week. Hours vary each semester and are posted at the beginning of the semester.

## BOOKSTORE

Textbook orders will be processed through the University of Hawaii Bookstore on the Manoa campus until West Oahu establishes its own bookstore. Textbooks will be available for purchase at Newtown Square at the beginning of each semester.

## ACCREDITATION

West Oahu College has applied for Candidate for Accreditation status under the Western Association of Schools and Colleges Accrediting Commission (WASC).

The accreditation process for WASC requires that the school first be judged as to acceptability for candidacy. "Candidate for Accreditation" is a status of affiliation with the commission which indicates that an institution has achieved initial recognition and is progressing toward accreditation. Candidacy does not assure accreditation.\*

\* *Handbook of Accreditation*, Western Association of Schools and Colleges, Oakland, California (Revised: August, 1975), p. 13.

## GENERAL INFORMATION

"The Candidate for Accreditation classification is designed for new or established institutions. In either case, the institution must provide evidence\* of sound planning and adequate resources and appear to have the potential for attaining its goals within a reasonable time."\*

"Accreditation is a status which indicates that an institution is offering its students on a satisfactory level the educational opportunities implied in its objectives."† Such status is achieved only after the institution has been visited by a team from the commission and has satisfactory met all the requirements established by the Western Association of Schools and Colleges Accrediting Commission.

## POLICIES

### Equal Opportunity Policy

It is the policy of the University of Hawaii, of which West Oahu College is a part, to provide equity of opportunity in higher education, both in the educational mission and as an employer. The University is committed to comply with all State and Federal statutes, rules and regulations which prohibit discrimination in its policies and practices and direct affirmative action, including but not limited to Titles VII of the Civil Rights Act of 1964, as amended, Title IX of the 1972 Education Amendments, the Equal Pay Act of 1963, and Executive Order 11246, as amended. The College shall promote full realization of equal opportunity through a positive, continuing program on each campus.

Individuals designated to coordinate the West Oahu College effort are:

#### Employment matters:

Ms. Rose Myers  
West Oahu College  
Newtown Square, Rm. 210  
98-1247 Kaahumanu St.  
Aiea, Hawaii 96701

#### Educational matters:

Ms. Joanne Colozzi  
West Oahu College  
Newtown Square, Rm. 211  
98-1247 Kaahumanu St.  
Aiea, Hawaii 96701

### Family Rights and Privacy

Pursuant to Section 99.6 of the rules and regulations governing the *Family Educational Rights and Privacy Act of 1974* (hereinafter the Act), students in attendance at the campuses of the University of Hawaii are hereby notified of the following:

1. It is the administrative policy of the University of Hawaii to subscribe to the requirements of Section 438 of the General Education Provision Act, Title IV, of Public Law 90-247, as amended, and to the rules and regulations governing the Act, which protect the privacy rights of students.
2. The rights of students under the Act include the following, subject to conditions and limitations specified in the Act:
  - a) The right to inspect and review education records.
  - b) The right to request to amend education records.
  - c) The right of protection from disclosure by the University of Hawaii of personally identifiable information contained in education records without permission of the student

involved.

- d) The right to waive certain rights under the Act.
  - e) The right to file complaints concerning alleged failure by the University of Hawaii to comply with the Act.
3. Students are advised that institutional policy and procedures required under the Act have been published as Business Manual Instruction 1614, *Policies and Procedures Relating to the Family Educational Rights and Privacy Act of 1974 for Students Enrolled in Postsecondary programs of the University of Hawaii*. Copies of BMI 1614 may be obtained from the Office of the Dean for Student Services, the Dean for Student Affairs, or the Dean for Academic Services, at the campuses of the University of Hawaii at which a student is in attendance. At West Oahu College, copies may be obtained from the Registrar.
  4. *Directory Information*  
Students are advised that certain personally identifiable information is considered by the University to be Directory Information and, in response to public inquiry, may be disclosed without prior consent of the student unless the student otherwise so informs the University not to disclose such information.
    - a) Name of student.
    - b) Local address and zip code maintained in the campus locator printout.
    - c) Local telephone number maintained in the campus locator printout.
    - d) Major field of study.
    - e) Fact of participation in officially recognized activities and sports.
    - f) Weight and height of members of athletic teams.
    - g) Dates of attendance.
    - h) Most recent educational institution attended.
    - i) Degrees and awards received.A student has the right to request that any or all of the above items not be designated Directory Information with respect to that student. Should a student wish to exercise this right, he or she must in person and in writing, not earlier than the first day of instruction nor later than fourteen calendar days from the first day of instruction for the academic term or semester, or the fourth day of a summer session, inform each Campus Registrar at each campus he or she is attending which of the above items are not to be disclosed without the prior consent of that student.
  5. Parents of students are advised that information contained in education records, except as may be determined to be Directory Information, will not be disclosed to them without the prior written consent of their sons and daughters.

### Use of Social Security Number

Section 7(b) of the Privacy Act of 1974 (5 U.S.C. 522a) requires that when any Federal, State, or local government agency requests an individual to disclose his or her social security account number, that individual must also be advised whether that disclosure is mandatory or voluntary, by what statutory or other authority the number is solicited, and what use will be made of it.

Accordingly, each applicant is advised that disclosure of his or her social security account number (SSAN) is required as a

\* Ibid., p. 13.

† Ibid., p. 17



condition for making application to any of the campuses of the University of Hawaii, in view of the practical administrative difficulties which the University of Hawaii would encounter in maintaining adequate student records without the continued use of the SSAN.

The SSAN will be used to verify the identity of the applicant, and as a student identification number throughout the period in which the applicant is enrolled, or otherwise associated with the University, in order to record data accurately. As a student identification number the SSAN is used in such activities as: reconciliation of documents in order to determine eligibility for admission and residency for tuition purposes; registration and academic record-keeping; use of library materials; student affairs programs requiring verification of enrollment for the purpose of providing services; and alumni affairs.

Authority for requiring the disclosure of an applicant's SSAN is grounded in Section 304.2 and Section 304.4, **Hawaii Revised Statutes** as amended, which provides that the Board of Regents of the University of Hawaii shall have general management and control of the affairs of the University. The University of Hawaii has, for several years, consistently required the disclosure of SSAN numbers on the **Common Admission Forms** and other necessary University documents.

In addition, it should be noted that the SSAN of a parent, guardian, or spouse, of an applicant is also requested if the applicant claims residency on the basis of the residency of the parent, guardian, or spouse. A parent, guardian, or spouse is advised that disclosure of his or her SSAN for the above purpose is mandatory. Failure to provide it may affect the applicant's admission to the University and the tuition charged the applicant when such applicant registers for classes. Parent's, guardian's or spouse's SSAN will be recorded only on the **Common Admission Form** (Residence Form) itself and will not be maintained in any other system of records. Its use will

be restricted to further verification of information reported on the **Common Admission Form** (Residence Form) by the applicant and/or parent, guardian or spouse.

### Conduct

The Board of Regents of the University has approved a policy statement which establishes guidelines for behavior on all campuses. Pertinent sections of the statement are:

"The two categories of impermissible behavior, stated . . . apply equally to every member of the academic community . . . includes the staff, faculty and students . . .".

"Category 1. A member of the academic community may not behave toward another member, even in the name of his convictions or his rights to academic freedom, in a manner denying or interfering with another member's expression of convictions, right to academic freedom or the performance of his legitimate duties or functions."

"Category 2. Behavior intended directly or indirectly to interfere with or disrupt the processes of teaching, learning or research or those processes or conditions furthering or facilitating these activities is impermissible behavior. An interference or disruption exists when any of these processes can no longer take place in the planned, normal, or customary form given to them by those legitimately responsible for them, or when any of these conditions has essentially ceased to exist. Processes or conditions furthering or facilitating teaching, learning or research as used in the first sequence of this paragraph include the administration of the University."

"In addition to restitution where restitution is appropriate, the sanctions for a member of the academic community who has engaged in impermissible behavior shall range from reprimand and censure, through suspension for a definite period of time, to expulsion or dismissal."





# Academic Regulations

## CLASSIFICATION OF STUDENTS

Students may enroll in courses for academic credit or as auditors.

**Classified Student:** A student who is admitted and enrolled for credit in an organized program leading to the Bachelor of Arts degree.

**Undergraduate Classified Student:** Juniors (55-88 credits) and seniors (89 or more credits).

**Unclassified Student:** A student who is admitted and enrolled for credit but is not in an organized program leading to the Bachelor of Arts degree. Applicants must meet the admission standards for a regular degree-seeking undergraduate, or submit official verification of a baccalaureate or advanced degree earned at an accredited college or university. Classified applicants receive admission priority. Such students may subsequently apply for classified status, and if accepted, will have their accumulated credits evaluated for applicability towards the degree.

**Full-time Student:** A student who is registered for 12 or more semester credit hours.

**Part-time Student:** A student who is registered for fewer than 12 semester credit hours.

**Auditor:** A student who registers for and attends certain classes with the permission of the instructor. The student receives no credit for the course and does not take course examinations. The extent of a student's classroom participation is at the instructor's option. A student auditing a course must submit an application to the Admissions and Records Office for each semester the student enrolls.

## ELIGIBILITY FOR ADMISSION

West Oahu College is currently an upper-division two-year baccalaureate degree-granting institution offering only junior- and senior-level courses. The College will admit any student who has successfully completed 55 credits or more of lower-division college courses at any campus of the University of Hawaii or other accredited college or university with a grade point average of 2.0 or higher on a 4.0 scale.

Students who have graduated with an Associate in Arts or an Associate in Science degree from a University of Hawaii

community college with a grade point average of 2.0 or higher on a 4.0 scale will be accepted for transfer. Students with an Associate in Arts degree will be accepted as having completed the lower division general education requirements. However, students transferring with an Associate in Science degree will be required to meet the lower division general education requirements listed in the Academic Program section of this catalog.

Students who have completed some previous college work, but have yet to attain the 55 credit minimum, may have their transcript evaluated for possible admission as unclassified students.

While it is not a requirement for admission to West Oahu College, students are urged to complete their general education course work at the lower-division level before applying to West Oahu College since initially the college will offer no lower-division programs. Refer to the "Graduation Requirements" section of this catalog for specific information on the College's general education requirements for the Bachelor of Arts degree.

## ADMISSION OF TRANSFER STUDENTS

Transfer students are those presently or previously enrolled at a college or university other than West Oahu College.

Candidates should submit a University of Hawaii System Common Application Form and should have educational institutions previously attended send official transcripts directly to the West Oahu College Registrar. Unofficial transcripts and student copies of transcripts or grade reports are not acceptable. Submitted transcripts are not available for distribution to other campuses, colleges, or universities.

Applicants enrolled at another college or university should have a final transcript submitted to the Registrar at the end of the current term.

### Transfer within the University

An undergraduate generally may apply for transfer to West Oahu College during either semester. Application for transfer must be made on a UH Common Admissions Form available at any UH System admission office or from the West Oahu College Registrar.

### Admission of Nonresident Students

The College is required to determine the residence status of each applicant. Therefore, each applicant must submit a residency form (contained within the common admission form) together with such documentation considered necessary to determine clearly residence status.

The burden of proof for establishing residence status lies with each applicant. Final decisions will be made by the Registrar. Students classified as nonresidents are required to pay nonresident tuition.

The maximum number of nonresident students that may be admitted by the College is limited to a quota established by the Board of Regents Controlled Growth Policy of the University of Hawaii System.

### Military Personnel and Dependents

Personnel and dependents, in addition to the general admission requirements, should also submit a copy of their orders as well as a *Verification of United States Armed Forces Members Assignment* form available from the Registrar or their Commanding Officer.

### Foreign Students (Student Visa Applicants Only):

A limited number of foreign students are accepted for admission but must meet special requirements in addition to the general requirements.

- (1) A complete and certified English translation of the student's record of achievement must be submitted showing courses taken, a brief description of the course content, grades earned, passing and maximum grades, and student's standing in class.
- (2) The student must be able to read, write, speak and understand the English language. Applicants from foreign countries where English is not the usual means of communication are required to take the Test of English as a Foreign Language (TOEFL) and to submit the results to the Registrar of the College. The TOEFL results are necessary in order to evaluate the student's English proficiency in terms of his probable ability to carry out his studies effectively. Information regarding the dates, location and fees for the TOEFL examinations is available from the College Entrance Examination Board, Educational Testing Services, Princeton, New Jersey 08540. **Please do not write to the College for information on TOEFL.**
- (3) A *Supplementary Information Form for Foreign Applicants, University of Hawaii System*, should be submitted. This should confirm satisfactory financial support while in Hawaii.
- (4) A satisfactory physical examination report as specified by the College, including chest x-ray films. Students must carry complete health insurance for the period of their stay at the College.
- (5) The I-20 form required by the United States Department of Justice, Immigration and Naturalization Service, for a student visa will be provided by the college after the special requirements are fulfilled.
- (6) The semester deadline for application and submission of all required documents is the last day of registration. However, foreign students are urged to submit their applica-

tions as early as possible to allow adequate time for evaluation by the College.

## INFORMATION ON ADMISSION

### Information on How to Enroll at West Oahu College

An application and instruction booklet, and other informational materials, may be obtained by writing to:

Registrar  
West Oahu College  
98-1247 Kaahumanu Street  
Aiea, Hawaii 96701

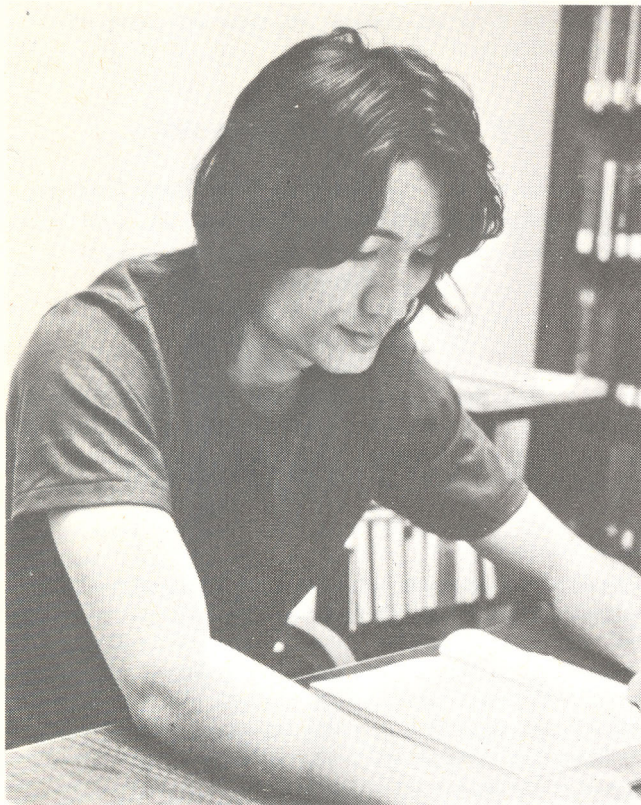
or by calling the College (808) 487-6402. Candidates for admission are encouraged to visit the campus and meet with faculty, staff, and students. Candidates wishing to observe classes may arrange to do so by contacting the Registrar.

### Application Fee

Applications from nonresidents must be accompanied by a nontransferable \$10 application fee. This fee is nonrefundable and may not be applied toward tuition even though the applicant may be admitted to the College. Applications submitted without this fee will be returned. The application and the fee are valid only for the semester specified on the application. The fee should be in certified check, money order, or cashier's check, made payable to the University of Hawaii. Please do not send currency. Applicants from foreign countries should send an international money order.







## COURSE REGISTRATION INFORMATION

### Academic Advisor

After admission and before registration, each student will be assigned a faculty advisor or mentor. The student will work closely with the faculty member assigned in developing a comprehensive, individualized educational plan.

If a student's interests shift to another academic area of concentration, the student may request reassignment to an advisor or mentor more familiar with that area of study.

### Course Registration

**Pre-registration:** Pre-registration will be conducted the last month of each semester for courses to be taken the following semester.

**Regular Registration:** Registration for courses is usually held one week prior to the opening of the semester. The dates for registration are given in the College calendar. A schedule stating time and place of meetings for each course is issued each semester and made available to students prior to registration. In addition to the course descriptions in the catalog, the "West Oahu College Course Information" booklet is available as a reference source. This booklet contains information about the purposes of the course, instructional strategies and assessment procedures. Students are encouraged to use both in planning a program of study.

Entering students will receive printed instructions for registering.

Students are considered officially enrolled only after

registering, paying fees and attending classes. Tuition and fees are payable at the time of registration.

**Late Registration:** Students may register for credit up to and including the day designated on the College calendar as the last day for registration for credit. There is a \$5.00 fee for late registration.

**Senior Citizens:** Senior citizens may register on a space available basis on the last day of registration. This date is listed on the College calendar. Senior citizens are encouraged to take advantage of this program. Specific information on the procedures for applying is available from the Registrar.

**Auditors:** Auditors register after the period assigned for the registration of regular students.

### Concurrent Registration

Students at one campus within the University of Hawaii system may register concurrently at another campus providing the course they wish to take is required for their program and is not available at their "home" campus. At West Oahu, this would most likely occur only in those situations where students are lacking lower-division prerequisites for satisfaction of major or degree requirements. All upper-division courses necessary for the completion of West Oahu programs are offered by the College.

Interested students must obtain a concurrent registration form signed by their advisor from their "home" campus. Students must file this form and an application form at the campus they wish to attend.

West Oahu College students wishing to attend courses concurrently at another campus should contact the Registrar for approval.

### Change of Registration

**To add a course:** Courses may be added only during the period announced by the Registrar, which is usually within the first two (2) weeks of instruction. (Adding a course is official only after the student has completed and submitted a change of registration form and paid the required fee to the Administrative Services Office.)

**To withdraw from a course:** A student may officially withdraw from any course for which he has registered through September 27, 1977 in the Fall semester and through February 13, 1978 in the Spring semester. Withdrawals during this period are not indicated on the student's record. After ten (10) working days, the course will appear on his record with a "W" being indicated. Withdrawals after the specified period of the semester require the written consent of the instructor of each course and the Dean of Faculty. Students should be aware that permission for withdrawal after the specified date is not automatic.

### Complete Withdrawal From West Oahu College

Students who wish to completely withdraw from the college should fill out a withdrawal application form available at the



Registrar's office. The refund schedule for withdrawals is listed in this catalog under "Tuition and Fees—Refunds."

If the student withdraws on or before September 27, 1977 in the Fall semester or February 13, 1978 in the Spring semester, no record of course registration is maintained. After that period, with the approval of the Dean of Faculty, marks of "W" may be recorded for each course.

## OTHER PROVISIONS

### Health Requirement

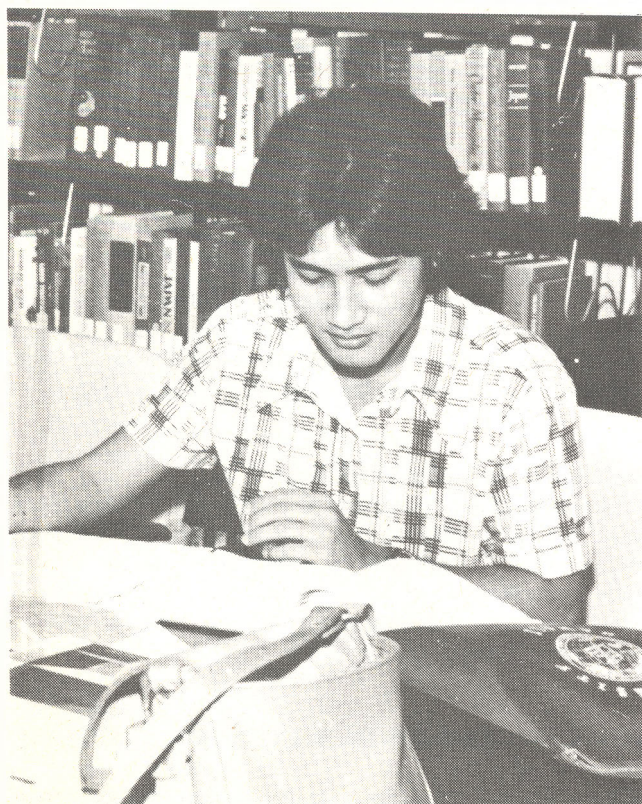
A certificate indicating that the candidate is free of active tuberculosis should be submitted to the Registrar as part of the College's admission requirements.

### Student Numbers

West Oahu College normally uses social security numbers as student identification numbers. U.S. citizens should indicate their social security number on their application. Foreign students need not have a social security number; they will receive an identification number from the Registrar.

### Change of Personal Data or Address

Any change of address, name, marital status, or citizenship must be reported promptly to the Registrar's office. Failure to do this may result in inaccurate student records, and failure to receive registration materials and important College announcements.



## CREDITS, GRADES, AND EXAMINATIONS

**Maximum Course Load:** Current West Oahu College students who request enrollment for 19 or more credit hours of work in any semester must obtain approval from the Dean of Faculty.

**The New Student:** It is suggested that students entering West Oahu College for the first time carry a maximum of 15 units of credit. Students who wish to exceed this limit may do so with the approval of his/her faculty advisor.

**Foreign Students:** Foreign students on a student visa are required to carry a minimum of 12 units of credit.

**Social Security Administration:** Students receiving full benefits from the Social Security Administration are required to carry a minimum of 12 units of credit.

### Evaluation and Grades

Grades are awarded for the purpose of recognizing differential achievement in the pursuit of course work. Seven different letter grades are employed. These grades are interpreted as follows:

Grade	Interpretation	Grade Points
A	Excellent Achievement	4.0
B	Above Average Achievement	3.0
C	Average Achievement	2.0
D	Minimal Passing Achievement	1.0
F	Failure	0.0
W	Withdraw	0.0
I	Incomplete	0.0

An "I," or incomplete, grade can be awarded at the request of the student and approval of the instructor to indicate that a student has yet to complete part of the work in the course. Each student receiving an "I" should contact the instructor to determine steps to be taken to remove the "I." Requests to change grades must be submitted to the Admissions and Records Office no later than November 1 for the Fall semester and April 3 for the Spring semester. If not, the grade will revert to an indicator of the level of accomplishment obtained at the end of the course.

The "W" grade indicates formal withdrawal from a course after the official last day for withdrawal but prior to the final examination.

The grades and grade points earned at any campus of the University of Hawaii accepted for transfer to WOC will be used in computing the student's cumulative grade point average. The grade points earned at West Oahu College will be utilized to determine admission for possible transfer to Manoa and Hilo campuses of the University as well as to other institutions.

Individual grade reports will be mailed to the student at the end of each semester.

### Class Attendance

Regular and prompt class attendance is expected of all students. A student is expected to inform each instructor of anticipated or unavoidable absences. The responsibility for make-up work lies with the student. Unexcused absences exceeding 20% per calendar month is considered

## ACADEMIC REGULATIONS

unsatisfactory attendance.

When a student fails to attend a class ("no show") or stops attending class but does not officially withdraw from that class, the instructor may award any letter grade, including an "F." Under no circumstances will the "W" grade be awarded by the instructor.

### **Repetition of Courses**

A student may repeat any course taken at the College, no matter what grade was received. In the award of a degree, credit will be allowed once for a course. The student will receive the higher grade and grade point. The lower grade, however, shall remain on the student's record.

In some cases, courses such as Directed Reading and Selected Topics may be repeated for additional credit. The Student's Academic Advisor should be consulted in this matter.

### **Transfer of Lower-Division Credit**

West Oahu College accepts transfer credits only in courses taken at accredited colleges or universities with grades of 2.0 or higher on a 4.0 scale. However, all transfer credits accepted for admission's purposes may not satisfy the College's lower-division general education requirement and students may be required to earn additional credits in order to meet all degree requirements. West Oahu College will allow a maximum of 65 lower-division credits (100 and 200 level courses or equivalent) for application toward a Bachelor of Arts degree. These 65 lower-division credits must include the completion of the AA degree or West Oahu College's lower-division general education requirements.

It is the responsibility of the student to have the transcript of previous lower-division college work sent directly to the Registrar of West Oahu College.

### **Transfer of Upper-Division Credits**

A student transferring to the upper-division program of West Oahu College from another college or university may be allowed upper division transfer credits (300 or 400 level courses or equivalent) for work taken from that institution. Only credits completed in an accredited institution with a grade of 2.0 or higher on a 4.0 scale will be considered for upper-division transfer credit.

It is the responsibility of the student to have the transcript of previous upper-division college work sent directly to the Registrar of West Oahu College.

### **Military Credit**

Up to 12 lower-division credits may be allowed for active duty military service. A student who has been awarded credit for previous college work in Health and Physical Education (HPE) or Reserve Officers Training Corps (ROTC) programs will not be eligible for credit transfer beyond the 12 credit limit.

The College may also grant credit for military service school experience. Credits are evaluated based on guidelines

established by the American Council of Education. To obtain credit for such experience, students must provide documents to the Registrar for review and credit determination by the faculty.

### **College Credit Equivalency Program**

The purpose of the College Credit Equivalency Program at West Oahu College is to encourage and assist students in obtaining college credit for knowledge acquired outside the regular college classroom—through independent study, on-the-job training, correspondence courses, military service school, or other means. The program rests on the belief that students of all ages should be provided the opportunity to reduce college costs in time and money through the granting of credit for subjects which they have already mastered.

Any student who is accepted and enrolled in West Oahu College and who believes he has acquired the equivalent of a course through experience or training may petition the College for the granting of appropriate credit. A student may apply only once for equivalent credit for a specific course, and must be enrolled in the College before this credit can be officially granted. Credits earned by the equivalency method may not be used to satisfy the college residency requirement.

West Oahu College recognizes and employs the following means of evaluating equivalent college credit:

- *The College Level Examination Program (CLEP)* of the College Entrance Examination Board.
- *The Credit by Examination* process (Challenge Exams).
- *The Military Service School* evaluation process.
- *The Service in the Armed Forces* evaluation process.

Detailed information regarding policy and procedures for obtaining equivalent college credit by the methods listed above is available from the Dean of Faculty. The Dean is available to answer questions regarding these procedures and to advise students on all aspects of the College Credit Equivalency Program.

## DEGREES

### **Bachelor of Arts with Achievement**

A Bachelor of Arts with Achievement will be conferred on WOC graduates who complete 45 or more upper division credits at the College with a minimum cumulative grade point average of 3.75 in courses taken at West Oahu College.

### **Bachelor of Arts with Distinction**

A Bachelor of Arts with Distinction will be conferred on those WOC graduates who complete 45 or more upper division credits at the College with an overall minimum cumulative grade point average of 3.5 for 120 credits and a minimum cumulative grade point average of 3.75 for courses taken at West Oahu College.

## ACADEMIC PROBATION, SUSPENSION, DISMISSAL

**Undergraduate:** Students who fail to meet the minimum



scholastic requirements of the College are put on probation, suspended or dismissed. For purposes of measuring this minimum requirement, the grade-point average (GPA) is used. The following guidelines are generally applied:

**Probation:** A student may be placed on academic probation at the end of any semester in which the cumulative grade point average (GPA) falls below 2.0. A student will remain on academic probation until the cumulative GPA rises to a 2.0 or better on a 4.0 scale. However, each student on academic probation will be considered to be progressing satisfactorily if, at the end of each successive semester, his/her GPA for that semester is 2.0 or better.

**Suspension:** A student who has been denied continuing registration for the first time is placed on academic suspension. Failure to achieve a cumulative GPA of at least 1.7 after attempting 24 credits will result in academic suspension even though the student was not on probation. A student will also be suspended for failure to maintain a GPA of at least 2.0 while on academic probation.

Regulations governing academic suspension are applied at the end of each semester.

A suspended student is eligible to return to West Oahu College after withdrawal for at least one semester (not including summer session). However, a student suspended at the end of the spring semester is permitted to attend the summer session immediately following suspension. If the student brings the cumulative GPA up to 2.0 at the end of the first summer term, a committee on academic standing has the option of setting aside the suspension period and allowing the student to enroll for the fall semester.

**Dismissal:** Students are dismissed when they have been previously suspended and have failed on readmittance to maintain a GPA of at least 2.0 in the initial semester, or when they are admitted on academic probation and fail to meet academic requirements during the probationary period. Such students will be readmitted only in unusual circumstances. Regulations governing academic dismissal are applied at the end of each semester.

## Tuition and Fees

### TUITION AND FEE SCHEDULE\*

#### TUITION

Tuition is charged according to the number of semester credit hours carried by the student. Auditors, or those enrolled in a course for no credit, pay the same tuition and fees as students enrolled for credit. For tuition purposes, any student enrolled for 12 or more credit hours is considered a full-time student.

##### Upper-division

##### Full-time - per semester tuition

Resident .....	\$200.00
Nonresident .....	\$500.00

##### Part-time - per credit hour

Resident .....	\$17.00
Nonresident .....	\$42.00

#### FEES

##### Special fees and charges:

Application Fee (for all nonresident students):† ..	\$10.00
Student Activities Fee: .....	To be announced
Transcript of record .....	\$1.00

##### Check returned for any cause:

Drawn on bank within the State of Hawaii .....	5.00
Drawn on bank outside the State of Hawaii ....	10.00

Special examination .....	10.00
(in regularly constituted courses at other than the specified times, except for make-up examinations)	

Replacement of equipment .....	Cost of Item (items broken or lost)
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Diploma—each Bachelor's degree .....	5.00
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##### Other registration fees:

Late registration fee is added to the student fees when a student registers or pays the tuition or fee after the regular registration period .....	5.00
Change of program after the initial registration ....	2.00

\* Subject to change without notice.

† Applications from nonresidents must be accompanied by a nontransferable \$10 application fee. This fee is nonrefundable and does not carry credit toward tuition even though the applicant may be admitted to the university. Applications submitted without this fee will be returned. The application and the fee are valid only for the one semester specified on the application. The fee should be in certified check, money order, or cashier's check, made payable to the University of Hawaii. Please do not send currency. Applicants from foreign countries should send an international money order.

## TUITION AND FEES

### PAYMENTS

For registration to be official, all fees must be paid within 24 hours after the close of the final day of registration.

### REFUNDS

Tuition and special course fees for the academic year may be refunded to students who withdraw from courses early in the semester. The percentage refunded will be in accordance with the following schedule:

100% refund (less \$12.50 general fee) for complete withdrawal if made on or before the following dates.

September 2, 1977 for Fall semester 1977

January 20, 1978 for Spring semester 1978

80% refund if complete withdrawal or change of registration is made within the first two weeks of instruction.

40% refund if complete withdrawal or change of registration is made during the third and fourth weeks of instruction.

0% refund for withdrawals or change of registration after the fifth week.

### RESIDENCE REGULATIONS

Students who do not qualify as bona fide residents of the State of Hawaii according to University regulations in effect at the time that they register must pay nonresident tuition and fees.

An official determination of residence status will be made at the time a student applies for admission. Students classified as nonresidents continue to be so classified throughout their term at the University of Hawaii until they can present satisfactory evidence that proves otherwise. Some of the pertinent residence regulations follow. For further information or interpretation, contact the Registrar.

### Statutory Exemptions

The following categories of nonresidents are exempt under statute from payment of the nonresident tuition differential:

- (1) Persons who are residents of a state or foreign country which permits Hawaii residents to pay the same tuition fees at its public institutions of higher learning as are paid by its own residents.
- (2) United States military personnel and their authorized dependents during the period such personnel are stationed in Hawaii on active duty.
- (3) Persons domiciled in a district, commonwealth, territory, or insular jurisdiction, state, or nation which provides no public institution of higher learning.
- (4) Employees of the University and their spouses and legal dependents.

### Resident Status

- (1) The basic rule is that adult and minor students are resident students if the adult students, or in the case of minor students, their parents or guardians, have been bona fide residents of this state at least twelve consecutive months next preceding the first day of instruction at the college.
- (2) Residence in Hawaii and residence in another place cannot be held simultaneously.
- (3) Presence in Hawaii does not in itself establish resident status.
- (4) The residence of unmarried students who are minors follows that of the parents or of the legal guardians.
- (5) The residence of a married student may be that of the student or the spouse.
- (6) Resident status, once acquired, will be lost by future voluntary actions of the resident inconsistent with such status. However, Hawaii residence will not be lost solely because of absence from the state while employed in the service of the United States, while engaged in navigation, or while attending an institution of learning.

# Student Affairs

## STUDENT GOVERNMENT

Students of West Oahu College will have the opportunity to develop the College's student government organization and its constitution. The College will provide assistance to students in the development of the student government organization, as well as other organizations or activities which students may wish to initiate, such as intramural sports, special interest clubs, faculty-student seminars and other student activities.

## STUDENT SERVICES

### Program Advising

Student will work with faculty advisors or mentors in developing comprehensive individualized educational plans. Each plan will emphasize intellectual competence attainment in one academic area of concentration, and competency development in communications, civic, vocational, avocational and interpersonal relations. In educational planning, emphasis will be placed on the identification of educational goals and the educational experiences that enable attainment of the goals. Each student's plan will be uniquely suited to achievement of the competencies identified in his or her educational plan.

### Advisory Resource Center

An Advisory Resource Center is being developed to assist students in exploring career and graduate educational alternatives. Career development is encouraged through exploration and discussion of each student's personal goals, interests, and abilities. Assessment of the existing job market is also reviewed. Resource books and pamphlets are available to the student.

Catalogs of all accredited colleges and universities in the United States are available on microfiche. Students are urged to use the collection in exploring graduate school alternatives.

### Financial Assistance

**State of Hawaii Scholarships:** A number of tuition scholarships are available to qualified and needy students who have resided in Hawaii for five (5) years prior to application. Students must be full-time to qualify for a Hawaii State Scholarship, while half-time students may qualify for a Hawaii Merit Scholarship. Contact the Registrar for information on how to apply.

**Management Planning and Administration Consultants (MPAC) Scholarship:** A private scholarship grant program for the purpose of promoting self-improvement of in-service administrators in the public sector is available to eligible students.

- Grants are limited to tuition costs up to a total of \$102 per grantee (two courses).
  - Applicants for MPAC scholarship grants must be employed in a public service or non-profit organization, e.g., state, county, federal, or private non-profit agency.
  - Applicants should meet Hawaii State residency requirements; however, these requirements may be waived for employees of private non-profit organizations.
  - Applicants must be accepted as students at West Oahu College, having met all admission requirements.
- Applications are available in the Office of the Registrar.

**State Higher Education Loans (SHEL):** Long-term loans are available to qualified full-time students with financial need who have resided in the State of Hawaii for one (1) year prior to application. No interest is charged while the student is enrolled at any of the University of Hawaii campuses as a full-time student. Repayment and interest charges being nine (9) months after graduation or withdrawal and may be extended over a ten-year period. Further details are available from the Registrar.

**Student Employment:** Part-time employment opportunities on campus are available to students of West Oahu College. Contact the Registrar for information on how to apply.

Off-campus employment opportunities will be posted on the Student Services bulletin board located at Newtown Square, Room 211.

### Counseling Services

Academic, career and personal counseling are available to students through the Student Services Office. Students from other countries may also obtain assistance in complying with government regulations and procedures and institution rules and regulations from the Registrar.



## VETERANS AFFAIRS

**Veterans Benefits**

The College is approved for veteran training by the Veterans Administration and eligible students may receive financial assistance as provided for by the Veterans' Readjustment Benefits Act and the War Orphan's Assistance Act.

Under the regulations of the Veterans Administration, benefits accruing to the student vary with the course load, the program in which enrolled and the number of dependents supported by the student. Determination of the benefits a student is eligible for is made by the Veterans Administration.

**Enrollment certification:** Veterans or orphans of veterans registering at West Oahu College for the first time under any of the various Federal veterans' bills should present a proper Certificate of Education and Training or a Certificate of Eligibility and Entitlement. An Enrollment Certification will be forwarded to the Veterans Administration only after a student has submitted official transcripts of all previous college experiences and has submitted in writing a request for VA certification. Interested students should contact the Registrar.

**VA Standards of Progress and Maintenance of Progress Records**

**Standards of Progress:** For the purpose of guiding veteran-students toward a successful completion of degree requirements, policies and procedures have been established in accordance with VA directives.

**Academic Progress:** Academic regulations apply equally to the veteran-student and the non-veteran student at WOC. It is the responsibility of each student to acquaint himself with the academic policies and procedures listed elsewhere in the catalog.

**Withdrawals:** A veteran-student who enrolls in two or more courses but fails or withdraws from all courses undertaken, except for extenuating circumstances, will be considered progressing unsatisfactorily and the Veterans Administration will be notified.

**Records:** The Veterans Administration will be informed when:

- (1) Appropriate credit is given for comparable work completed for previous education and training.
- (2) A veteran-student is placed on academic probation.
- (3) A veteran-student withdraws from a course(s) and the last date of attendance.
- (4) A veteran-student is in violation of the attendance policy. West Oahu College will be responsible for maintaining complete veteran-student records.
- (1) Appropriate credit given for comparable work completed for previous education and training.
- (2) Final grades for each course attempted and/or completed for each enrollment period.
- (3) A record of withdrawal from any course to include the last date of attendance and any re-enrollment in courses from which there were withdrawals.
- (4) Notations on special examination results.

## STUDENT BENEFITS

**Senior Citizens**

Under Act 189, the 1974 state legislature provided that residents of the state of Hawaii, 60 years old or older are entitled to attend the University of Hawaii without payment of tuition and fees on a space available basis. Eligible senior citizens may register for classes in which space is available after formal registration is completed.

Individuals interested in pursuing their educational endeavors at West Oahu under Act 189 must provide evidence of residency in the State of Hawaii and meet the general educational admissions requirements of the college.

**Tutoring**

The Kokua program operates a tutoring service to help students who need assistance in an academic subject. Academic advisors or instructors may make referrals; self referrals are also accepted. For more information, contact the Registrar.

**Housing**

On-campus housing facilities are not available at West Oahu College. Students are responsible for making their own housing arrangements.

## STUDENT REGULATIONS

**Financial Obligation**

Students who have not adjusted their financial obligations (transcript fees, loans, library fines, etc.) to the satisfaction of the Administrative Services Office may be denied registration and services connected with evidence of instruction (transcripts, diplomas, etc.). Notation of the financial obligation may appear on the transcript.

**Health Clearance**

State public health regulations require that all persons enrolling in any one of Hawaii's colleges submit a certificate indicating that they are free of active tuberculosis. This requirement covers part-time and full-time students. The examination for tuberculosis must have been performed within three (3) months prior to school enrollment. The certificate must be submitted to the Registrar as part of the college's admission requirements.

A tuberculin skin test is required to certify freedom from active tuberculosis. If the skin test is positive, a chest x-ray will be required.

Written approval of the Department of Health must be obtained before any person found to have active tuberculosis is enrolled.

A free tuberculosis skin test can be obtained at any State Health Center. In the Leeward area, students may obtain free skin tests from the Waipahu Health Center, 94-1181 A Farrington Highway (behind Waipahu HS) on M, W, F from 2:00-4:00 pm. Free x-rays may be obtained at Lanakila Health Center, 1722 Lanakila Ave., Honolulu.

Health insurance coverage is required of all foreign students.

# Academic Program

West Oahu College presently confers the Bachelor of Arts degree in three areas of concentration: Humanities, Social Sciences and Professional Studies. Students who choose to study at the College should understand that they have elected to attend a small liberal arts college with a limited curriculum. And further, that there are many benefits to attending the College but also some disadvantages. Classes are small and, therefore, there is generally more opportunity for interaction with peers and faculty than might be expected at a large campus. Moreover, College programs focus on quality instruction and attention to the individual student. Initially, however, lower division instruction will not be offered and programs that require special facilities will not be included in the curriculum.

The College assumes that the student seeking entry will present him- or herself with a strong background of academic work taken in lower division courses. Although wide latitude will be provided in interpreting the adequacy of lower-division preparation, proficiency in fundamental competencies and a basic program of lower division course work will be a normal expectation. The College further assumes that students will select West Oahu College because they desire a general or liberal arts education. While the curriculum includes a concentration in Professional Studies, curriculum emphasis is on a generalist approach to education and career preparation rather than on specialist training.

The organization and philosophy of the College also assume that students desire to take an active part in establishing their own educational goals and in planning their own educational programs. It is hoped that in attaining their educational goals, students will take full advantage of the small classes and more intimate setting to give full expression to their ideas and insights along with other members of the academic community.

Finally, by selecting West Oahu College, the student should recognize that he or she will not follow traditional patterns or course choices in earning the degree but instead will be encouraged to develop breadth and depth of knowledge in several disciplines and competence in communications, civic, vocational, avocational, and interpersonal relations. Each student's educational plan should reflect the uniqueness of the College's academic program.

## ACADEMIC AREAS OF CONCENTRATION

The Bachelor of Arts degree is currently offered in three areas of concentration:

- Humanities
- Social Sciences
- Professional Studies

Students electing to concentrate their study in the Humanities will take courses in English, History and Philosophy, with major emphasis on either English or History.

Students who wish to pursue a concentration in the Social Sciences will elect to take courses from at least *three* of the five Social Sciences offered: Anthropology, Economics, Political Science, Psychology and Sociology, with major emphasis on one of the three selected.

Students interested in a Professional Studies concentration will take courses in Business Administration and Public Administration, with major emphasis on one of the two fields.

Students may also elect to pursue study related to a major theme such as American Studies, Asian Studies, Sub-Societal Groups or other themes. Although theme-related study may be pursued as part of study in the Humanities, Social Sciences, or Professional Studies, basic requirements of the Area of Concentration selected by the student must be met.

## GRADUATION REQUIREMENTS FOR THE BACHELOR OF ARTS DEGREE

Candidates for the Bachelor of Arts degree from West Oahu College must satisfy the following requirements for graduation:

- Credit requirements
- Grade-point average requirements
- Area of Concentration requirements
- General Education requirements (lower division core)

### 1. Credit Requirements

The minimum requirement for the Bachelor's degree is 120 credits of acceptable college level work.

(a) Of these 120 credits, a minimum of 55 must be earned in upper-division courses, or courses in the 300 and 400 series.

(b) A minimum of 30 credits must have been earned in courses taken at West Oahu College; however, credits earned through "credit by examination" may not be used to fulfill this requirement.

(c) The maximum number of credits from community college courses, or other courses in the 100 and 200 series, and credit/no credit courses applicable to this requirement is as follows:



## ACADEMIC PROGRAM

- (1) From community college, or other lower-division program, 65 college-level credits; and
- (2) From credit/no credit courses, 24 college-level credits.
- (d) The maximum number of credits in any one academic discipline, lower- and upper-division combined, which can be applied to the degree is 48. These credits must be transfer credits, since West Oahu College does not offer credit/no credit courses.

### 2. Grade Point Average Requirements

Three averages, each 2.0 or higher, are required for graduation:

- (a) An average based on all courses completed at West Oahu College.
- (b) An average based on all courses completed at West Oahu College and other colleges.
- (c) An average based on all upper-division courses completed in the Area of Concentration.

### 3. Area of Concentration Requirements

West Oahu College presently offers the Bachelor of Art degree in three Areas of Concentration: Humanities, Social Sciences, and Professional Studies. Students seeking the degree must complete a total of 36 upper-division credits in one concentration, as follows:

#### (a) Humanities

- (1) Six credits in Humanities core
- (2) Twenty-four credits in English or History
- (3) Six credits in one additional Humanities field

#### (b) Social Sciences

- (1) Six credits in Social Sciences core or basic skills courses
- (2) Eighteen credits in one Social Science field
- (3) Six credits in each of two additional Social Sciences fields

#### (c) Professional Studies

- (1) Six credits in Professional Studies core or basic skills courses
- (2) Twenty-four credits in Business Administration or Public Administration
- (3) Six credits in one additional Professional Studies field

### 4. Lower Division General Education Requirements

Because it will be operated as an upper-division school during the first few years, West Oahu College will not offer lower-division courses. It is assumed, however, that lower-division work will have been completed at a community college or another four-year college. Credits from any accredited college or university will be accepted towards meeting lower-division general education requirements established by the College.

Any student who has successfully completed the requirements for an Associate of Arts degree at one of the University of Hawaii's community colleges will be considered to have met the necessary general education requirements. For other students, the following credit require-

ments, by general academic area, must be completed at the lower-division level:

#### (a) Humanities and Language Arts:

18 semester hours selected from at least three of the following: Art, English, History, Language, Music, Philosophy, Religion, Speech, and Area Studies.

#### (b) Social Sciences:

15 semester hours selected from at least three of the following: Anthropology, Economics, Business, Ethnic Studies, Geography, Sociology, Political Science, Psychology and Education.

#### (c) Natural Sciences:

12 semester hours selected from courses in Biology, Chemistry, Computer Science, Engineering, Geography, Geophysics, Mathematics and Physics.

Certification of course work offered to meet these requirements will be made by the Registrar's office.

## DEGREE ALTERNATIVES

It is possible for students entering West Oahu College with a Bachelor's degree from another college or university to earn a second Bachelor's degree in a different academic field. It is also possible for students working toward their first Bachelor's degree at West Oahu College to declare two Areas of Concentration in which the degree will be awarded. Students interested in either of these alternatives should consult with the Dean of Faculty, or faculty advisor.

## THE CURRICULUM

West Oahu's College's curriculum offering allows the student to develop a program of study in one of three Areas of Concentration which are provided by the respective Divisions: Humanities, Social Sciences and Professional Studies. Requirements in each area assure the attainment of both breadth and depth of knowledge in the chosen field. Each of the three Areas of Concentration is described more fully in the sections which follow.

1. The **Humanities Area of Concentration** requires the student to specialize in either English or History and to gain breadth in the Humanities by taking course work in a field that complements the specialization; for example, a student who decides to specialize in History may also take courses in English or Philosophy. In addition, Humanities Core Courses, which attempt to integrate knowledge from several disciplines, must also be taken. Although not required, Basic Skills Courses related to study in the Humanities may be included in the student's educational plan.

While fulfilling Area of Concentration requirements, Humanities students may also elect to pursue study in a broad theme such as American or Asian Studies. In developing a theme-related program, the student may select courses from several disciplines, including disciplines in Social Sciences and Professional Studies, that contribute to knowledge and understanding of the theme chosen.



All students concentrating study in the Humanities are expected to complete a Senior Project or Practicum.

2. The **Social Sciences Area of Concentration** requires the student to specialize in Anthropology, Economics, Political Science, Psychology, or Sociology, and to gain breadth in the Social Sciences by taking course work in at least two fields in addition to the specialization; for example, a student who chooses to specialize in Psychology may also take courses in Anthropology and Sociology. In addition, Social Sciences Core Courses, which attempt to integrate knowledge from several disciplines, and/or Basic Skills Courses, related to study in the Social Sciences must also be taken.

While fulfilling Area of Concentration requirements in the Social Sciences, students may elect to pursue study in a broad theme such as Sub-Societal Groups or Environmental and Societal Interaction. In developing a theme-related program, the student will select courses from several disciplines, including disciplines in Humanities and Professional Studies, that contribute to knowledge and

understanding of the theme selected.

All students concentrating study in the Social Sciences are expected to complete a Senior Project.

3. The **Professional Studies Area of Concentration** allows the student to specialize in Business Administration or Public Administration and to gain breadth of experience in Professional Studies by taking courses in the field that complements the specialization; for example, the student who specializes in Business Administration will also take courses in Public Administration. In addition, Core Courses, which attempt to integrate knowledge in Professional Studies and/or Basic Skills Courses related to study in the concentration are also required.

Although Professional Studies does not provide the student with specific program suggestions of theme-related study, students may develop their own programs with the assistance of an academic advisor.

Students concentrating study in Professional Studies are required to complete a Senior Project or Practicum.





# Division of Humanities

The Division of Humanities provides students with the option of specializing in English or History in courses taken in the academic discipline learning mode. To complement the specialization, study in one additional Humanities field must also be undertaken. In selecting courses to fulfill the latter requirement, students may also choose from a limited offering in Philosophy. While meeting the Humanities Area of Concentration requirements, students may also elect to study in the theme learning mode by pursuing study of such themes as American, Asian, or European studies.

An Area of Concentration in the Humanities also requires that Core Courses be taken. Core Courses are designed to introduce the student to the broad concepts and ideas explored in the Humanities. Skills Courses which offer the student an opportunity to improve skills such as communications, research, and analysis that are associated with study in the Humanities, may be taken as electives.

Courses in the experiential learning mode are also provided.

## Area of Concentration Requirements:

Students concentrating their study in the Humanities should complete 36 credits as follows:

1. Six credits in Humanities Core.
2. Twenty-four credits in English or History, including a Senior Project and/or a Practicum.
3. Six credits in one additional Humanities field.

*Students who elect to pursue study in a Humanities theme must meet all **Area of Concentration** requirements.*

**Basic Skills Requirements:** Certain basic skills are associated with study in the **Humanities**. Students are encouraged to develop competency in the following:

1. Writing
2. Library research
3. Analysis and criticism of humanistic works

*Humanities students are encouraged to select **electives** from the Social Sciences and Professional Studies Divisions.*

## Humanities Core and Basic Skills Courses (Hum)

Students concentrating their study in the Humanities should take a minimum of six credits in Humanities Core Courses. Core Courses are designed to introduce the student to the basic concepts guiding the evolution of the Humanities and recent developments which are likely to determine its future. Courses emphasizing Basic Skills associated with the study in the Humanities are also included in this section.

### Humanities Core Courses

#### Hum 301      **Studies in the Western Tradition (3)**

Multidisciplinary examination of the traditional or modern experiences of Western societies and institutions. Course content will vary. Course may be repeated for credit with permission of the instructor.

#### Hum 302      **Studies in the Eastern Tradition (3)**

Multidisciplinary examination of the traditional or modern experiences of Asian societies and institutions. Course content will vary. Course may be repeated for credit with permission of the instructor.

#### Hum 303      **Comparative Traditions: Eastern and Western (3)**

Multidisciplinary examination of universal themes as expressed in both western and eastern cultures. Course content will vary. Course may be repeated for credit with permission of the instructor.

**Humanities Basic Skills Courses**

- Hum 310     **Writing Skills (3)**  
Practice writing term papers and reports, argumentative and persuasive essays, from logical and rhetorical principles. Course is designed to assist students in any field, and all students are encouraged to enroll in it.
- Hum 311     **Writing Laboratory (3)**  
A basic writing skills course designed to enable students to master the kinds of writing required in their major field, with emphasis on work in progress in other courses. Students may enroll regularly at the beginning of the term, or may be referred to the course by instructors, at any time. Final grade will be assigned only when student demonstrates competency in writing consistent with his academic and professional needs.
- Hum 312     **Discussion Skills (3)**  
Study and practice of communication skills in small and large groups; emphasis on overcoming nervousness and speaking effectively and persuasively through exercises in creative dramatics and public speaking.
- Hum 315     **Research Methods in the Humanities (3)**  
Analysis of sources and evaluation of methods of research. Research may be undertaken in the student's field of special interest.

**HUMANITIES SAMPLE PROGRAM**

**Area of Concentration: Humanities**  
**Specialization: History**

**Humanities Requirements: (36 credits)**

	<b>Credits</b>
Humanities Core	6
History Specialization	24
English	6
<b>TOTAL</b>	<b>36</b>

**Electives: Based on Competency Goals: (24 Credits)**

	<b>Credits</b>
Anthropology	6
Sociology	3
Professional Studies Core	3
Humanities Basic Skills	6
Psychology	6
<b>TOTAL</b>	<b>24</b>

**TOTAL UPPER-DIVISION CREDITS**     **60**

**English (Eng)****Program Suggestions:**

1. For students specializing in English, 24 credits are required; the following courses are suggested: 6 credits in genre, 6 credits in individual authors, 3 credits in writing, and 3 credits in language. **Hum 486: Senior Project** and/or **Hum 490: Humanities Practicum** are also required.
2. Competence in the analysis of literary works is also required (Eng 312).
3. Additional courses in the discipline will be recommended for inclusion in the student's Educational Plan based on specific competency goals established by the student.

Eng 312     **Introduction to the Analysis of Literature (3)**

An examination of the nature and value of literature, definition of the major literary genres, and consideration of the various approaches of literary criticism. Required of all English majors.

Eng 331     **The Nature of Poetry (3)**

An examination of imagery, sound, language, form and structure of poetry, from the perspective of literary analysis and criticism.

Eng 332     **The Nature of Fiction (3)**

An examination of plot, character, point of view and devices of language in narrative fiction, primarily short stories and novels, from the perspective of literary analysis and criticism.

Eng 333     **The Nature of Drama (3)**

An examination of the development, language and form of drama with special consideration of the relationship between the printed text and the stage or film production.

Eng 336     **Introduction to Literary Criticism (3)**

Studies in the history and approaches of literary criticism, from Aristotle to Wellek and Warren.

Eng 340     **Media: An Introduction to the Popular Arts (3)**

Survey of the forms, techniques, values of contemporary literature, music, art, journalism and film. Course content will vary. Course may be repeated for credit with permission of the instructor.

Eng 350     **Studies in British Literature (3)**

Readings in representative British authors designed to introduce the student to the style and vision of particular periods and literary movements, and to allow him to examine in detail the works of individual authors. Course content

## HUMANITIES: ENGLISH

will vary. Course may be repeated for credit with permission of the instructor.

Eng 355

### **Studies in European Literature (3)**

Readings in representative European authors designed to introduce the student to the style and vision of particular countries and periods and literary movements, and to allow him to examine in detail the works of individual authors. Course content will vary. Course may be repeated for credit with permission of the instructor.

Eng 360

### **Studies in American Literature (3)**

Readings in representative American authors designed to introduce the student to the style and vision of particular periods and literary movements, and to allow him to examine in detail the works of individual authors. Course content will vary. Course may be repeated with permission of the instructor.

Eng 370

### **Studies in Asian Literature (3)**

Readings in representative works and authors—in translation—from China, Japan, Korea and India to provide the student an overview of the development and relationships of Asian literary traditions, as well as the opportunity to study individual authors in detail. Course content will vary. Course may be repeated for credit with permission of the instructor.

Eng 380

### **Introduction to the Study of Language (3)**

Examination of modern concepts of structure and use of language with clarification of English traditional, structural, and transformational grammars.

Eng 381

### **History of the English Language (3)**

Introduction to older stages of English and process by which modern English evolved, and American English derived from it.

Eng 388

### **Introduction to Comparative Literature (3)**

Study of the methods of comparative literary study, historical and critical, including definitions, motifs, backgrounds, concepts of movements and periods, and the relations between literature and other humanistic disciplines. Readings from both Western and Eastern literature.

Eng 405

### **Teaching Expository Writing (3)**

Advanced study of the theories and techniques of logic and rhetoric in prose composition, with emphasis on techniques for developing writing skills in classroom situations.

Eng 420-21

### **English Literary History (3-3)**

Readings in representative authors and works with emphasis on the history of ideas and development of literary forms. Eng 420: Beginnings to 1660; Eng 421: 1660 to World War II.

Eng 470

### **American Literary History (3)**

Readings in representative authors and works from the Puritans to guerrilla theatre, with emphasis on the history of American ideas and values.

Eng 495

### **Thematic Studies in Literature (3)**

Studies of recurring themes in the world's great literature, from both Western and Eastern cultures, from a comparative approach. Course content will vary. Course may be repeated for credit with permission of the instructor.

Eng 499

### **Directed Reading and Research (v)**

Individual projects in various subjects. To be arranged with the instructor.

## **History (Hist)**

### **Program Suggestions:**

1. For students specializing in History, 24 credits are required; it is suggested that a minimum of one course be taken in each of the following: American History, Asian History, European History, and Pacific History. **Hum 486: Senior Project** and/or **Hum 490: Humanities Practicum** are also required.
2. **Hum 315: Research Methods in the Humanities**, a Basic Skills Course, is suggested.
3. Additional courses in the discipline will be recommended for inclusion in the student's Educational Plan based on specific competency goals established by the student and his/her advisor.

Note: A minimum of nine credits in a foreign language is required of students specializing in History; three of the nine credits may be substituted with a cultural course in the same area.

Hist 300

### **Civilizations of Asia (3)**

A comparative survey, through popular literature, of the emergence of Asian societies into the modern world. Traces the response of the East to the increasingly aggressive West during the last three centuries.



- Hist 311 Chinese Culture (3)**  
A topical survey of Chinese civilization from its origins to the 17th century. Traces the major themes of Chinese civilization and assesses Chinese cultural contributions. Emphasis on philosophical, literary and historical traditions.
- Hist 312 Modern China (3)**  
A historical survey of China from the 17th century to the present, placing major emphasis on political and social developments, especially in the 20th century.
- Hist 321 Japanese Culture (3)**  
Examines the major aesthetic themes in Japanese civilization: the development of the Zen ethic and the emergence of the *bushido* or *samurai spirit*. Other currents such as the adaptation of foreign values to the Japanese setting and the recurrence of Japanese patterns, will also be stressed. Surveys Japan's religious, philosophical and literary as well as historical traditions.
- Hist 322 Modern Japan (3)**  
A survey of Japanese history and culture from the 18th century with emphasis on developments in the 20th century. Considers topically major themes and issues of Japan's emergence to world prominence.
- Hist 328 Modern Korea (3)**  
A political and cultural survey of Korea. Will assess Korea's role in East Asian politics during traditional times and its unique position in contemporary international relations. Will use divided Korea as a case study of the communist vs. "capitalist" ideology in Asia.
- Hist 338 Modern European History (3)**  
Primarily a discussion course, concentrating selectively on critical issues in Western thought from the 18th century to the 20th century and major developments in culture and the arts. Readings from historical works, novels, and art history.
- Hist 346 The Idea of France (3)**  
A study of France as a creative challenge to the West. Major political, social, and intellectual developments from the Renaissance to to DeGaulle: Louis XIV, the Enlightenment, Revolution, Napoleon, the Commune.
- Hist 354 History of Russia (3)**  
A survey of the growth of civilization in Russia with major emphasis on the social and cultural life of the Russian people. At least one major Russian novel will be read along with historical works. The influence of national character and historical developments on the evolution of the USSR is given particular attention.
- Hist 374 American Intellectual History (3)**  
An analysis of selected topics in the history of American thought. The themes and periods treated from one semester to another vary. However, emphasis is placed on the relationships between political theory, literature and philosophy.
- Hist 384 Hawaii (3)**  
Survey of the social, economic and political history of the Islands from the earliest times to the present. Emphasis is on the elements of change and continuity that have shaped the culture and history of the Islands. The contributions of the diverse ethnic groups will be stressed.
- Hist 385 Japanese in Hawaii (3)**  
An analysis of the experience of Japanese immigrants and their descendants in Hawaii with emphasis on the cultural legacy of Japan, the problems created by American nativist feelings, and the search for identity by Japanese Americans within Hawaiian society.
- Hist 447 Constitutional History of England (3)**  
Historical background of the Anglo-American constitutional and legal systems, tracing the origins of modern, western democracy. Implications for the evolution of modern government are stressed. Explores such philosophical questions as individual liberty vs. society order.
- Hist 462 The Formative Years: U.S. History 1763-1841 (3)**  
Among the subjects to be covered: the colonial legacy, causes of the revolution, independence, constitution, the Federalist decade, Jeffersonianism, diplomatic foundations of the new nation, the Age of Jackson, the foundations of American political and social development.

- Hist 463     **U.S. History 1840-1920 (3)**  
An examination of the dislocations caused by sectionalism, the Civil War, industrialism, immigration, and urban growth; and the efforts of reformers and government to deal with them.
- Hist 464     **The Triumph of Mass Culture: The United States Since 1920 (3)**  
Political developments viewed in the context of America as a revolutionary new technological culture. Emphasis is given to the radical change in life-style, family patterns, and national purpose in the "American century."
- Hist 466     **The United States in the Pacific (3)**  
While the growth of economic and political interests in the Pacific is surveyed, major emphasis is given to the clash of cultures created by America's activities in the region. Special attention is given to Hawaii's role as America's outpost in the Pacific in mid-20th century.
- Hist 470     **Literature as History (3)**  
An examination of works whose popularity offer valuable insights into the historical periods in which they were written. The books will be studied for their cultural and historical importance as well as their literary merit. Among the works to be covered: Henry Adams, *Democracy*, F. Scott Fitzgerald, *The Great Gatsby*, John Steinbeck, *The Grapes of Wrath*. Taught primarily as a seminar.
- Hist 482     **Oceania (3)**  
European impact and native response in major island groups from exploration to annexation, trusteeship and independence.
- Hist 499     **Directed Readings (3)**  
Individual projects in various fields. To be arranged with the instructor.

## Philosophy (Phil)

### Program Suggestions:

In addition to the field of specialization (English or History), Humanities students may elect to develop knowledge and understanding in Philosophy. A minimum of six credits is suggested.



- Phil 300     **Greek Philosophy (3)**  
Basic philosophical works of schools and thinkers of Greek philosophy from pre-Socratics to Neo-Platonism.
- Phil 306     **Continental Rationalism (3)**  
Epistemological, metaphysical, ethical problems in Continental Rationalism. Particular attention to Descartes and Spinoza.
- Phil 315     **Ethical Theory (3)**  
Comparative analysis of ethical theory in theological, legal, literary, scientific, social, as well as philosophical sources indicating relevance of ethical theory to processes of decision making.
- Phil 435     **Philosophy of Religion (3)**  
Problems concerning existence of God, nature of religious experience, faith and reason, immortality, religious language, alternatives to theism.
- Phil 470     **Chinese Philosophy (3)**  
Historical survey of important philosophical schools and tendencies in China, ancient and modern.



## HUMANITIES: THE THEME LEARNING MODE

The Humanities focus on study of the condition of being human and on the achievements and interests of human beings, including the study of literature and language, history, art, music, dance and other fields. Typically, students who specialize in one humanities field tend to have only a limited grasp of the breadth of the humanities and their contribution to the understanding of the human condition.

In an effort to provide an alternative to specialization, the Division of Humanities offers several programs of study in the theme learning mode. Several themes have been identified and courses from different disciplines selected which contribute to knowledge and understanding of these themes. Presently theme study is limited to the following: American Studies, Asian Studies, and European Studies.

It is believed that taking courses from several disciplines selected because of their potential contribution to knowledge and understanding of a broad theme will better enable the student to appreciate the interdisciplinary nature of man's knowledge and the importance of this knowledge in understanding the significance of man's (and woman's) achievements in understanding the human condition.

**Students electing to pursue study in a Humanities theme should consult with their program advisor before beginning course work.**

**Students who elect to pursue study in a Humanities theme must meet all Humanities Area of Concentration requirements.**

### HUMANITIES THEME SAMPLE PROGRAM

**Area of Concentration: Humanities**

**Specialization: English/American Studies Theme**

**Humanities Requirements: (36 credits)**

	Credits
Humanities Core/Basic Skills	6
English Specialization	
• American Literature	15
• Other English Courses	9
History	
• American History	6
<b>TOTAL</b>	<b>36</b>

**Electives: Based on Theme Requirements: (24 credits)**

	Credits
Political Science	12
Economics	6
Humanities Basic Skills	6
<b>TOTAL</b>	<b>24</b>

**TOTAL UPPER-DIVISION CREDITS 60**

## Theme 1: American Studies

### Program Suggestions:

American Studies is an interdisciplinary program that draws on knowledge from several disciplines. To specialize in American Studies, the student should develop a program of study that includes:

1. Twelve to 15 credits of course work in *either* American literature or American history and 6 credits in the field complementing the specialty.
2. **Am St 395: American Studies Seminar** and **Hist 374: American Intellectual History** should be taken.
3. Six to 9 credits in American Studies related courses in one of the following: Anthropology, Economics, Political Science, or Sociology.

Note: Humanities Area of Concentration requirements must also be met. American Studies programs must be planned with a program advisor.

### American Studies

**Am St 395 American Studies Seminar (3)**

An introduction to the interdisciplinary methodology developed by students of American culture over the past half-century. The course will deal with American novels and criticism.

### English

**Eng 340 Media: An Introduction to the Popular Arts (3)**

Survey of the forms, techniques, values of contemporary literature, music, arts, journalism and film. Course content will vary. Course may be repeated for credit with permission of the instructor.

**Eng 360 Studies in American Literature (3)**

Readings in representative American authors designed to introduce the student to the style and vision of particular periods and literary movements, and to allow him to examine in detail the works of individual authors. Course content will vary. Course may be repeated for credit.

**Eng 381 History of the English Language (3)**

Introduction to older stages of English and process by which modern English evolved, and American English derived from it.

Eng 470 **American Literary History (3)**  
Readings in representative authors and works from the Puritans to guerrilla theatre, with emphasis on the history of American ideas and values.

Eng 495 **Thematic Studies in Literature (3)**  
Studies of recurring themes in the world's great literature, from both Western and Eastern cultures, from a comparative approach. Course content will vary. Course may be repeated for credit with permission of the instructor.

### History

Hist 374 **American Intellectual History (3)**  
An analysis of selected topics in the history of American thought. The themes and periods treated from one semester to another vary. However, emphasis is placed on the relationships between political theory, literature and philosophy.

Hist 384 **Hawaii (3)**  
Survey of the social, economic and political history of the Islands from the earliest times to the present. Emphasis is on the elements of

change and continuity that have shaped the culture and history of the Islands. The contributions of the diverse ethnic groups will be stressed.

Hist 385 **Japanese in Hawaii (3)**  
An analysis of the experience of Japanese immigrants and their descendants in Hawaii with emphasis on the cultural legacy of Japan, the problems created by American nativist feelings, and the search for identity by Japanese Americans within Hawaiian society.

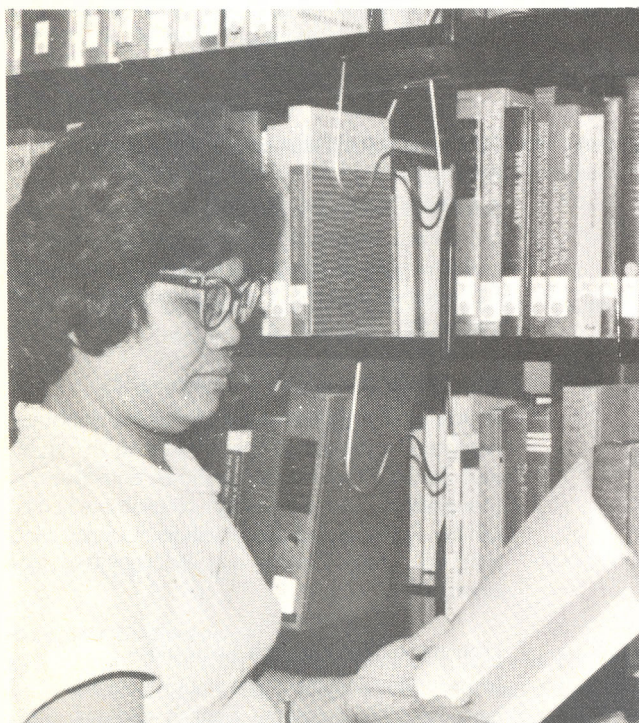
Hist 462 **The Formative Years: U.S. History 1763-1841 (3)**  
Among the subjects to be covered: the colonial legacy, causes of the revolution, independence, constitution, the Federalist decade, Jeffersonianism, diplomatic foundations of the new nation, the Age of Jackson, the foundations of American political and social development.

Hist 463 **U.S. History 1840-1920 (3)**  
An examination of the dislocations caused by sectionalism, the Civil War, industrialism, immigration, and urban growth; and the efforts of reformers and government to deal with them.

Hist 464 **The Triumph of Mass Culture: The United States Since 1920 (3)**  
Political developments viewed in the context of America as a revolutionary new technological culture. Emphasis is given to the radical change in life-style, family patterns, and national purpose in the "American century."

Hist 466 **The United States in the Pacific (3)**  
While the growth of economic and political interests in the Pacific is surveyed, major emphasis is given to the clash of cultures created by America's activities in the region. Special attention is given to Hawaii's role as America's outpost in the Pacific in mid-20th century.

Hist 470 **Literature as History (3)**  
An examination of works whose popularity offer valuable insights into the historical periods in which they were written. The books will be studied for their cultural and historical importance as well as their literary merit. Among the works to be covered: Henry Adams, *Democracy*, F. Scott Fitzgerald, *The Great Gatsby*, John Steinbeck, *The Grapes of Wrath*. Taught primarily as a seminar.





## Theme 2: Asian Studies

### Program Suggestions:

Asian Studies is a program of study that draws on the knowledge of several disciplines. To specialize in Asian Studies, the student should develop a program that includes:

1. A minimum of 12 credits in History and 3 credits in both Philosophy and Literature.
2. **PolSc 450: Asian Politics** should also be taken.

Note: Humanities Area of Concentration requirements must also be met. Asian Studies programs must be planned with a program advisor.

### History

- Hist 300      **Civilizations of Asia (3)**  
A comparative survey, through popular literature, of the emergence of Asian societies into the modern world. Traces the response of the East to the increasingly aggressive West during the last three centuries.
- Hist 311      **Traditional China (3)**  
A topical survey of Chinese civilization from its origins to the 17th century. Traces the major themes of Chinese civilization and assesses Chinese cultural contributions. Emphasis on philosophical, literary and historical traditions.
- Hist 312      **Modern China (3)**  
A historical survey of China from the 17th century to the present, placing major emphasis on political and social developments, especially in the 20th century.
- Hist 321      **Japanese Culture (3)**  
Examines the major aesthetic themes in Japanese civilization: the development of the Zen ethic and the emergence of the *bushido* or *samurai* spirit. Other currents such as the adaptation of foreign values to the Japanese setting and the recurrence of Japanese patterns, will also be stressed. Surveys Japan's religious, philosophical and literary as well as historical traditions.
- Hist 322      **Modern Japan (3)**  
A survey of Japanese history and culture from the 18th century with emphasis on developments in the 20th century. Considers topically major themes and issues of Japan's emergence to world prominence.

Hist 328

### Modern Korea (3)

A political and cultural survey of Korea. Will assess Korea's role in East Asian politics during traditional times and its unique position in contemporary international relations. Will use divided Korea as a case study of the communist vs. "capitalist" ideology in Asia.

### English

Eng 370

### Studies in Asian Literature (3)

Readings in representative works and authors—in translation—from China, Japan, Korea and India to provide the student an overview of the development and relationships of Asian literary traditions, as well as the opportunity to study individual authors in detail. Course content will vary. Course may be repeated for credit with permission of the instructor.

Eng 388

### Introduction to Comparative Literature (3)

Study of the methods of comparative literary study, historical and critical, including definitions, motifs, backgrounds, concepts of movements and periods, and the relations between literature and other humanistic disciplines. Readings from both Western and Eastern literature.

Eng 495

### Thematic Studies in Literature (3)

Studies of recurring themes in the world's great literature, from both Western and Eastern cultures, from a comparative approach. Course content will vary. Course may be repeated for credit with permission of the instructor.

### Philosophy

Phil 470

### Chinese Philosophy (3)

Historical survey of important philosophical schools and tendencies in China, ancient and modern.

### Political Science

PolSc 450

### Asian Politics (3)

This course examines the political and social factors which determine domestic and foreign policy in China, Japan, India, and other Asian nations. Topics covered include: political development, governmental processes and institutions, the forces shaping political decisions, and the process of revolution.



### Theme 3: European Studies

#### Program Suggestions:

European Studies is a program of study that draws on the knowledge of several disciplines. To specialize in European Studies, the student should develop a program of study that includes a minimum of 24 credits in European literature, European history, Philosophy and Political Science, with a minimum of 12 credits in either European literature or history. Note: Humanities Area of Concentration requirements must also be met. European Studies programs must be planned with a program advisor.

#### English

Eng 336 **Introduction to Literary Criticism (3)**  
Studies in the history and approaches of literary criticism, from Aristotle to Wellek and Warren.

Eng 350 **Studies in British Literature (3)**  
Readings in representative British authors designed to introduce the student to the style and vision of particular periods and literary movements, and to allow him to examine in detail the works of individual authors. Course content will vary. Course may be repeated for credit with permission of the instructor.

Eng 355 **Studies in European Literature (3)**  
Readings in representative European authors designed to introduce the student to the style and vision of particular countries and periods and literary movements, and to allow him to examine in detail the works of individual authors. Course content will vary. Course may be repeated for credit with permission of the instructor.

Eng 381 **History of the English Language (3)**  
Introduction to older stages of English and process by which modern English evolved, and American English derived from it.

Eng 388 **Introduction to Comparative Literature (3)**  
Study of the methods of comparative literary study, historical and critical, including definitions, motifs, backgrounds, concepts of movements and periods, and the relations between literature and other humanistic disciplines. Readings from both Western and Eastern literature.

Eng 420-421 **English Literary History (3-3)**  
Readings in representative authors and works with emphasis on the history of ideas and

development of literary forms. Eng 420: beginnings to 1660; Eng 421: 1660 to World War II.

Eng 495

#### Thematic Studies in Literature (3)

Studies of recurring themes in the world's great literature, from both Western and Eastern cultures, from a comparative approach. Course content will vary. Course may be repeated for credit with permission of the instructor.

#### History

Hist 338

#### Modern European History (3)

Primarily a discussion course, concentrating selectively on critical issues in Western thought from the 18th century to the 20th century and major developments in culture and the arts. Readings from historical works, novels, and art history.

Hist 346

#### The Idea of France (3)

A study of France as a creative challenge to the West. Major political, social, and intellectual developments from the Renaissance to DeGaulle: Louis XIV, the Enlightenment, Revolution, Napoleon, the Commune.







Hist 354

**History of Russia (3)**

A survey of the growth of civilization in Russia with major emphasis on the social and cultural life of the Russian people. At least one major Russian novel will be read along with historical works. The influence of national character and historical developments on the evolution of the USSR is given particular attention.

Hist 447

**Constitutional History of England (3)**

Historical background of the Anglo-American constitutional and legal systems, tracing the origins of modern, western democracy. Implications for the evolution of modern government are stressed. Explores such philosophical questions as individual liberty vs. social order.

**Philosophy**

Phil 300

**Greek Philosophy (3)**

Basic philosophical works of schools and thinkers of Greek philosophy from pre-Socratics to Neo-Platonism.

Phil 306

**Continental Rationalism (3)**

Epistemological, metaphysical, ethical problems in Continental Rationalism. Particular attention to Descartes and Spinoza.

**Political Science**

PolSc 300

**Political Theory and Ideology (3)**

This course provides a historical and analytical survey of political theory and ideologies from the Greeks to the present. The works of such authors as Plato, Aristotle, Machiavelli, Hobbes, Locke, Rousseau, Burke, Mill, Marx, Lenin and Sorel are covered.

PolSc 370

**International Relations (3)**

A study of the interrelationships of nations and a review of international organizations which seek to resolve differences amongst nations and reduce the causes of international tensions.

PolSc 430

**Democracy and Communism (3)**

A study of the various ideologies and institutions of collectivized societies on the one hand, and a review of the philosophical and institutional foundations of democratic governments. Concentrates on USSR, People's Republic of China, USA and Great Britain.

**Humanities: Experiential Learning Mode****Program Suggestions:**

Both the Humanities Practicum and Senior Project should be planned as integral parts of the student's Educational Plan and should complement knowledge acquired in other learning experiences. Only when students are sufficiently well prepared in their chosen field to benefit from experiential learning should they elect off-campus learning experiences such as those provided in the Practicum or Senior Project.

Hum 486

**Senior Project (3)**

With assistance from an advisor, students will complete a project based on original or library research related to a particular problem or issue in the chosen field of study. Students will share the results of this learning process with peers and will assist each other in refining communications skills, developing research and information retrieval techniques, and other research-related competencies.

Hum 490

**Humanities Practicum (3)**

Students are provided an internship with an appropriate community agency. As an intern, the student is delegated the responsibility of developing the solution to a well-defined problem or is asked to complete a relevant task. Students report on the experience using their understanding of the field in which they are working.



# Division of Social Sciences

The Division of Social Sciences provides students with the option of specializing in Anthropology, Economics, Political Science, Psychology or Sociology, in courses taken in the academic discipline learning mode. To complement the specialization, study in two additional social sciences must also be undertaken. While meeting the Social Sciences Area of Concentration requirements, students may also elect to study in the theme learning mode by pursuing study of such themes as Sub-Society Groups, Society's Institutions: A Comparison, and Environment and Societal Interaction.

An Area of Concentration in the Social Sciences also requires that Core and/or Basic Skills courses be taken. Core Courses are designed to introduce the student to the broad concepts and ideas explored in the Social Sciences; while Skills Courses offer the student an opportunity to improve skills such as communications, statistical analysis, and other skills associated with the Social Sciences.

Courses in the experiential learning mode are also provided.

## **AREA OF CONCENTRATION REQUIREMENTS:**

Students concentrating their study in the Social Sciences should complete 36 credits as follows:

1. Six credits in Social Sciences Core and/or Basic Skills courses, including SocSc 310.
2. Eighteen credits in one Social Sciences discipline, including **SocSc 486: Senior Project.**
3. Six credits in **each** of two additional Social Sciences fields.

**BASIC SKILLS REQUIREMENTS:** Certain basic skills are associated with the Social Sciences. Students concentrating in this area are encouraged to develop competence in the following:

1. Research methods and analysis
2. Statistics
3. Report writing

## **Social Sciences Core and Basic Skills Courses (SocSc)**

Students concentrating their study in the Social Sciences should take a minimum of six credits in Core and/or Basic Skills courses. Core courses are designed to introduce the student to

the basic concepts guiding the evolution of the Social Sciences and recent developments which are likely to determine future directions. Courses which emphasize the basic skills associated with the Social Sciences are also included in this section. SocSc 310 required of students concentrating in Social Sciences.

### **Social Sciences Core**

#### **SocSc 300 Philosophy of the Social Sciences (3)**

An interdisciplinary approach to the Weltanschauung and philosophy underlying the social sciences. Emphasis will be on comparing and contrasting the philosophy and methodology of the various disciplines.

#### **SocSc 301 Methods and Techniques in Social Science Research (3)**

An examination of the various stages involved in social research. Areas to be covered include the relationship between theory and research methods, sampling and measurement, research designs, data collection instruments, and data analysis and reporting.

### **Social Sciences Basic Skills Courses**

#### **SocSc 310 Introduction to Statistical Techniques (3)**

Basic statistics to describe quantifiable data, probability and inference, sampling, hypothesis testing, and regression and correlation analysis. (Crosslisted with ProSt 310)

#### **SocSc 311 Critical Thinking and Problem Solving (3)**

An interdisciplinary course covering the practical application of logic, evidence, and the scientific method to the evaluation of data and arguments. Students will use both written and spoken communication to critically analyze selected contemporary issues. (Crosslisted with ProSt 311).

**SOCIAL SCIENCES SAMPLE PROGRAM****Area of Concentration: Social Sciences  
Specialization: Economics****Social Sciences Requirements: (36 credits)**

	<b>Credits</b>
Social Sciences Core/Basic Skills	6
Economics	18
Political Science (6)/Psychology (6)	12
<b>TOTAL</b>	<b>36</b>

**Electives: Based on Competency Goals: (24 credits)**

	<b>Credits</b>
Administrative Studies	9
Social Studies Basic Skills	3
Humanities Basic Skills	6
Psychology	6
<b>TOTAL</b>	<b>24</b>

<b>TOTAL UPPER-DIVISION CREDITS</b>	<b>60</b>
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**SocSc 315      Computers and Society (3)**

Basic programming introduces students to the influence of computers on society and methods of controlling their use. Technological advances and future computer applications are also reviewed.

**Anthropology (Anth)****Program Suggestions:**

1. For students specializing in Anthropology the following courses are required: Anth 305, 310, 315 and 330.
2. Additional courses in the discipline will be recommended for inclusion in the student's Educational Plan based on specific competency goals established by the student.

**Anth 305      History and Theory of Anthropology (3)**  
An examination of the emergence of the discipline. Major theories are discussed in their historical context.

**Anth 310      Archaeology (3)**  
Theory and methodology in the study of man's prehistory; brief survey of man's cultural growth in prehistoric times.

**Anth 315      Physical Anthropology (3)**  
Study of the processes of man's evolution, his fossil antecedents and physical aspects of present populations.

**Anth 330      Kinship and Social Organization (3)**  
The systematic study of human social institutions.

**Anth 350      Anthropology of the Pacific Basin (3)**  
A study of the social and cultural anthropology of the peoples of Polynesia, Melanesia, Australia, and Micronesia is offered. Students choose one area for concentrated study while being exposed to the anthropological breadth of Oceania.

**Anth 370      Ethnographic Field Techniques (3)**  
Problems and techniques of cultural and social anthropological field work; data collection and analysis, interviewing informants and participant-observation. (Prerequisites: SocSc 301, Anth 305).

**Anth 414      Anthropological Linguistics (3)**  
Introduction to description and analysis of language; examination of impact of linguistic theories on cultural anthropology.

**Anth 415      Ecological Anthropology (3)**  
The study of the functional relationships between culture and environment.

**Anth 416      Economic Anthropology (3)**  
Economic institutions and systems of exchange in non-Western societies.

**Anth 418      Cross Cultural Behavior Analysis (3)**  
A cross-cultural approach to the socialization process and acquisition of behavior in children. The focus will be cultural differences in child rearing patterns, personality development, and its implications. (Crosslisted with Psy 418)

**Anth 419      Folklore (3)**  
Methods and theory in the analysis of folklore; survey emphasizing the verbal art of non-literate peoples.

**Anth 421      Law, Politics and Social Control (3)**  
Legal and political institutions of less complex societies; cultural factors relating to social control.

**Anth 422      Comparative Religion (3)**  
Theories of magic and religion, relationship between supernatural beliefs and other aspects of culture.



## SOCIAL SCIENCES: ECONOMICS

Anth 423     **Social and Cultural Change (3)**  
Theories of culture change, with special attention to problems associated with the roles of technology and development in the contemporary world.

Anth 481     **Applied Anthropology (3)**  
The application of ethnographic data and anthropological theory in such areas as health, agriculture and cross-cultural contact.

Anth 495     **Research Seminar (3)**  
Seminar on recent literature in some field (mutually selected by faculty and student) and appropriate alternative research strategies and techniques. (Prerequisites: SocSc 310, Anth 370)

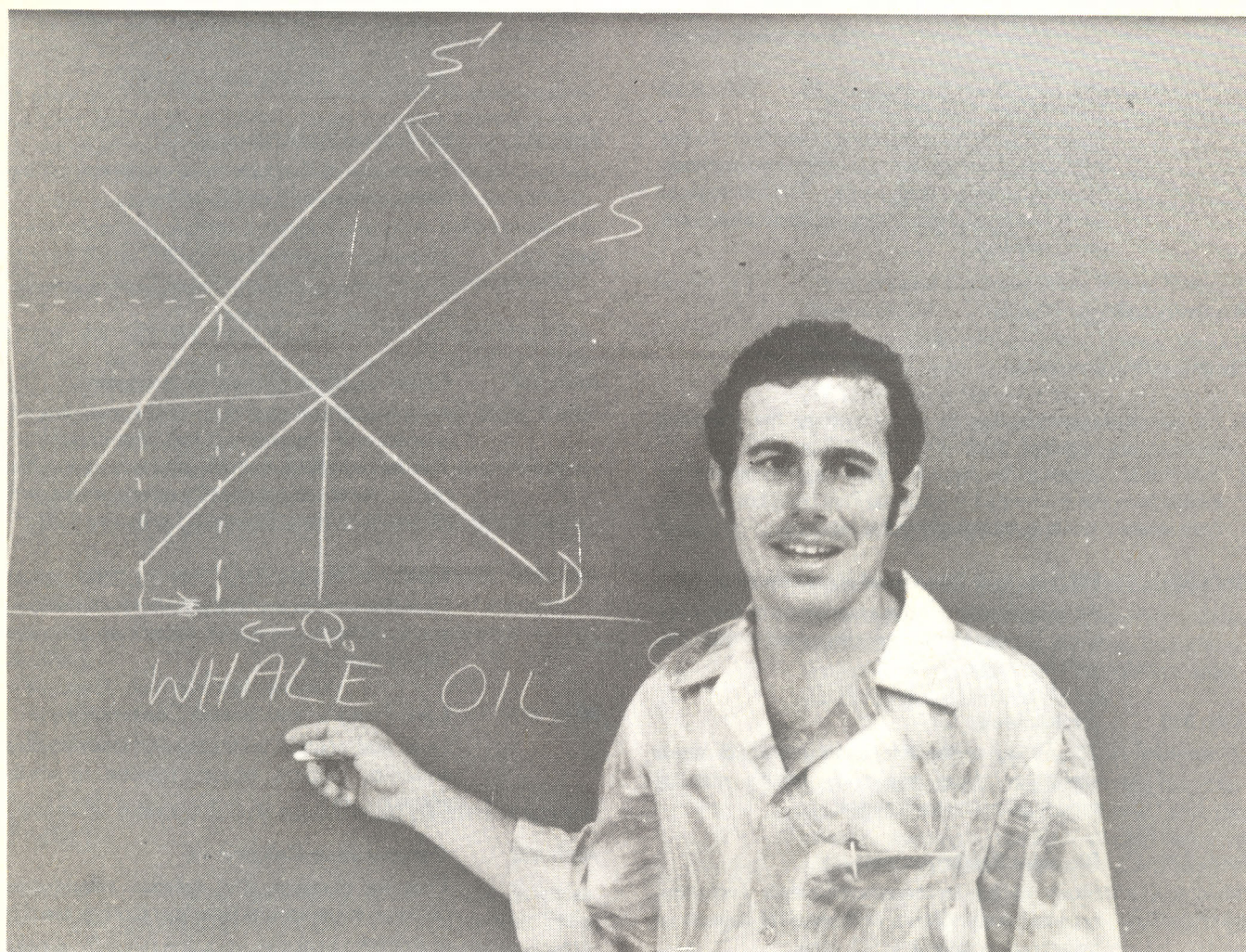
Anth 496     **Selected Topics in Anthropology (3)**  
Topics selected will vary with student interests; emphasis will be on relevancy and application of

theory and analysis to problem solving. Examples: Ethics in Anthropology; Population; Urban Anthropology; Medical Anthropology. May be repeated. (Prerequisite: Anth 305)

## Economics (Econ)

### Program Suggestions:

1. For students specializing in Economics, the following courses are required: Econ 300, Econ 301, SocSc 310; and at least 6 credits in 400-level courses.
2. Prerequisite for any 300-level Economics course is the successful completion of a lower-division introductory course in the field (e.g., Econ 120, 150 and/or 151.)
3. Most 400-level courses are intended to be more rigorous versions of the corresponding 300-level courses, generally requiring additional readings and papers.





4. Enrollment in 400-level courses requires the consent of the program advisor.
5. Additional courses in the discipline will be recommended for inclusion in the student's Educational Plan based on specific competency goals established by the student.

**Econ 300 Intermediate Macroeconomic Theory (3)**  
National income accounts and determination, Keynesian multiplier analysis, IS-LM model, national economic policy to combat unemployment and inflation.

**Econ 301 Intermediate Microeconomic Theory (3)**  
Price determination and resource allocation under various market structures, consumer theory, theory of the firm, externalities.

**Econ 305 (405) Comparative Economic Systems (3)**  
Comparison of institutions, operation performance, and growth of alternative economic systems: market, command, and traditional, emphasis on U.S., USSR and/or PRC, underdeveloped economies, and Hawaii.

**Econ 310 (410) Economic Development (3)**  
Problems of contemporary economically less developed countries, agricultural employment and urbanization/industrialization, savings and investment, foreign sector, population growth, strategies for development.

**Econ 311 (411) Hawaii's Economy (3)**  
Economic history of Hawaii from pre-Captain Cook to the present, current economic problems, trends and alternative economic futures for Hawaii.

**Econ 335 (435) Economics of Population (3)**  
Demographic aspects of growth and economic development, economic causes of demographic change, economic effects of demographic change, natural resources and pollution as they interact with population change.

**Econ 340 (440) Money and Banking (3)**  
Nature and role of money, money creation, commercial banking and financial intermediaries, role of central banks and monetary policy, international aspects of monetary problem.

**Econ 350 (450) Government Spending and Taxation (3)**  
Public finance, government debt, tax burden, fiscal policy, budgeting, and tax administration.

**Econ 360 (460) International Trade (3)**

Theory of international trade and welfare, gains from specialization and exchange, impact of trade restrictions such as tariffs and quotas. (Prerequisite: Econ 301)

**Econ 361 (461) International Finance (3)**

Monetary aspects of international economics, optimum reserves, exchange rates, balance of payments, capital movements. (Prerequisite: Econ 300 or Econ 340)

**Econ 390 (490) Urban and Regional Economics (3)**

Residential and industrial location, land and housing markets, effects of zoning, social problems of an urban economy, urban administration, focus on State of Hawaii and City and County of Honolulu. (Formerly 395/495)

**Econ 396 Selected Topics in Economics (3)**

Topics selected will vary, emphasis on relevancy and application of theory and analysis to problem solving. Examples: Environmental economics, law and economics, transportation economics, women and the economy, the future of the economy and the economics of the future, the teaching of economics, economics of information, and cost-benefit analysis. May be repeated for credit.

**Econ 421 Applied Econometrics to Research (3)**

Regression analysis, model assumptions, estimation problems, theoretical problems and possible solutions, emphasis on practical results using computer packages and techniques rather than theoretical derivation. (Prerequisite SocSc 310)

**Econ 495 Research Seminar (3)**

Seminar on recent literature in some field (mutually selected by faculty and student) and appropriate alternative research strategies and techniques. (Prerequisites: Econ 300, 301, Soc Sc 310)

## Political Science (PolSc)

### Program Suggestions:

1. For students specializing in Political Science the following courses are suggested: PolSc 330, PolSc 370 and PolSc 380.
2. Additional courses in the discipline will be recommended for inclusion in the student's Educational Plan based on specific competency goals established by the student.



**PolSc 300 Political Theory and Ideology (3)**

This course provides a historical and analytical survey of political theory and ideologies from the Greeks to the present. The works of such authors as Plato, Aristotle, Machiavelli, Hobbes, Locke, Rousseau, Burke, Mill, Marx, Lenin, Confucius, and Mao are covered.

**PolSc 330 American National Government (3)**

A survey of American national political processes and institutions is offered. Attention is also directed to the agents of political socialization and the political behavior of the American public.

**PolSc 340 Comparative Politics and Government (3)**

An introduction to comparative governmental institutions and political systems is offered. A survey of selected nation-state systems in Europe and Asia is also provided.

**PolSc 350 Principles of Public Administration (3)**

Development of governmental administration in the United States and particularly in Hawaii: theories of administrative organization; principles and methods of administrative management, executive leadership; interpersonal and intergroup relationships; levels of decision-making, ethics and responsibility. (Cross-listed with Admin 306).

**PolSc 370 International Relations (3)**

At study of the interrelationships of nations and their dynamics. This includes a review of international law and organizations which seek to resolve differences amongst nations and reduce the causes of international tensions.

**PolSc 380 Seminar in State and Local Governments (3)**

Principles and problems of administration at state and local level. Focus on different forms of government utilized in various regions of the United States with an emphasis on Hawaii State Government. (Cross-listed with Admin 380)

**PolSc 396 Selected Topics in Political Science (3)**

Topics selected will vary, with emphasis on relevancy and student interest. Topics may include: the Politics of Public Health, Politics in Films, Alternative Futures, Foreign Policy, Political Designs, and other topics. May be repeated for credit.

**PolSc 401 Public Opinion and Political Behavior (3)**

This course provides an analysis of the process by which public opinion is created and explores its role in the political process. Political acculturation, voting and other forms of political behavior are also covered.

**PolSc 415 Political Parties and Pressure Groups (3)**

This course provides a study of the contenders for power and influence on the American political system. These include major and minor political parties and a variety of pressure groups including business, labor, agriculture, professional and ethnic. Their objectives, leadership, membership, organizational forms and techniques of influence are studied.

**PolSc 425 Urban Politics (3)**

This course involves a study of the theory, process and development of political and administrative institutions in American cities and communities. Political institutions are treated as social mechanisms which generate, restrain and control social conflict.



- PolSc 430 **Democracy and Communism (3)**  
A study of the various ideologies and institutions of collectivized societies on the one hand, and a review of the philosophical and institutional foundations of democratic governments. Concentrates on USSR, People's Republic of China, USA and Great Britain.
- PolSc 450 **Asian Politics (3)**  
This course examines the political and social factors which determine domestic and foreign policy in China, Japan, India, and other Asian nations. Topics covered include: political development, governmental processes and institutions, and the process of revolution and stability.
- PolSc 480 **Public Policy Analysis (3)**  
An introduction to the processes through which public policy is formulated and executed in the U.S. and selected foreign political systems. Concern is focused on the comparative study of political relationships of administrative agencies with clientele, interest groups, and the legislative, executive, and administrative branches. Policy areas to be covered include: transportation, natural resources, health, education, minorities and economic policy. Special attention is also given to questions of administrative responsibility and ethics in the public service.

## Psychology (Psy)

### Program Suggestions:

1. For students specializing in Psychology the following course is suggested as preparation for enrolling in other courses in the field: **Psy 301: Intermediate General Psychology.**
2. Additional courses in the discipline will be recommended for inclusion in the student's Educational Plan based on specific competency goals established by the student.

- Psy 301 **Intermediate General Psychology (3)**  
This course focuses on methods, findings and theories in sensory psychology, perception, learning, motivation and emotion, personality and development, in a more detailed manner and advanced level than was presented in a general introductory course.
- Psy 302 **Research Methods (3)**  
In this applied course the rationale, ethics, design, and analysis of psychological experimen-

tation will be presented in depth. Direct experience in hypothesis testing will be emphasized. (Prerequisite: SocSc 301)

- Psy 316 **Individual Differences and Measurement (3)**  
The techniques for measuring differences in personality, aptitude and intelligence are covered in this course. The construction and validation of instruments are also treated. Participants learn the rudiments of administering tests and interpreting test scores. (Prerequisite: or concurrent course: SocSc 310)

- Psy 320 **Developmental Psychology (3)**  
A study of the emotional, mental, physical, and social growth through the life span from infancy to aging. Emphasis is placed on early experience and socialization processes in human development. (Comparable to Manoa HD 232 and LCC Psy 280, and credit will be given for one of these courses only)

- Psy 321 **Personality Theory (3)**  
The study of personality formation through a comprehensive coverage of contemporary theories which have had a major influence in American psychology. The theoretical issues represent a variety of scientific viewpoints for understanding human behavior.

- Psy 322 **Social Behavior (3)**  
The study of social behaviors from an interdisciplinary approach. Topics will include interpersonal and inter-group relations, class and cultural influences, group dynamics in prosocial and antisocial behavior, and social change. (Cross-listed as Soc 342)

- Psy 350 **Mental Health (3)**  
A multidisciplinary course designed for non-majors. Psychological, social, and cultural factors of human adjustment; typical patterns of relationships between individuals and groups within different cultural and subcultural settings.

- Psy 396 **Selected Topics in Psychology (3)**  
Topics selected will vary with student interests; emphasis will be on relevancy and application of theory and analysis of problem solving. Examples: aging, early experience, humanism, dream analysis, extra-sensory perception, comparative analysis of learning, and environmental problems. May be repeated for credit.



## SOCIAL SCIENCES: SOCIOLOGY

Psy 418

### **Cross Cultural Behavior Analysis (3)**

A cross-cultural approach to the socialization process and acquisition of behavior in children. The focus will be cultural differences in child rearing patterns, personality development, and its implications. (Crosslisted with Anth 418)

Psy 424

### **Abnormal Psychology (3)**

In this course the spectrum of disordered behavior is explored. Particular emphasis is placed on the causes, treatment, and prevention of psychoneuroses and psychoses. The traditional and new perspectives of behavioral disorders are discussed as well as the various techniques used in psychotherapy.

Psy 426

### **Organizational Behavior (3)**

The focus of this course is on the impact of the organizational and industrial environment on the personality of the individual. Course content includes a survey of the factors involved in industry and organizational life such as job analysis, selection, training, motivation, worker satisfaction, styles of leadership and human engineering. Applied work is included to provide contact with the world of work.

Psy 430

### **Complex Human Learning and Education (3)**

This course provides an analysis of the basic learning principles to various aspects of human behavior. The subject areas of language, thinking, problem solving, concept formation and social behavior are included. (Prerequisite: Psy 301)

Psy 460

### **Sex-Role Behavior (3)**

The psychological influences in the areas of sex-role development, role conflict, physiological and personality differences, intelligence, abilities and achievement. The emphasis is on the impact of gender.

Psy 493

### **Practicum in Psychology (3)**

Opportunities will be provided for supervised experience in local settings such as preschool, elementary school, hospital, industry, YMCA, and crisis intervention centers. This course can be taken either in conjunction with an ongoing content course or as applied work after successful completion of an appropriate content course.

Psy 495

### **Research Seminar (3)**

Seminar on recent literature in some field (mutually selected by faculty and student) and appropriate alternative research strategies and techniques. (Prerequisite: Psy 301 and 302 [or SocSc 301], or consent of instructor).

## **Sociology (Soc)**

### **Program Suggestions:**

1. For students specializing in Sociology **Soc 471: Classic Sociological Theory** or **Soc 472: Modern Sociological Theory** should be taken.
2. In addition, six credits should be taken in courses at the 400 level.
3. Additional courses in the discipline will be recommended for inclusion in the student's Educational Plan based on specific competency goals established by the student.

Soc 302

### **Society and Population (3)**

A general survey of population studies and demography. Areas to be covered include basic population theories, the major problems presented by population change in both the industrialized and developing world, and basic demographic measures and sources of data.

Soc 321

### **Social Class and Stratification (3)**

This course provides a study of the tendencies and problems involved in the distribution of wealth, power, status and prestige in different kinds of social systems.

Soc 324

### **Race and Ethnic Relations (3)**

A general survey of the field of race and ethnic relations with particular attention to Hawaii. Areas to be covered include the concepts of race and ethnicity, the social attributes of American minorities, the structure of inter-group relations, and the nature of prejudice.

Soc 326

### **Social Change (3)**

An examination of the causes, processes, and effects of social change with application to (1) simple, less complex, less-urbanized societies; (2) more complex, more industrialized, urbanizing societies; and (3) "post-industrial" societies.

Soc 329

### **Complex Organizations (3)**

This course provides an analysis of rationally designed systems of interpersonal behavior.

The characteristics, attributes and problems of bureaucracies such as education, government and business organizations are considered.

Soc 334

**Deviant Behavior (3)**

This offering focuses on the action systems occurring outside the range of institutional expectations. The analytical tools of sociology (e.g., race, status, reference group, opportunity structure) are applied to facilitate an understanding of aberrant behavior.

Soc 342

**Social Behavior (3)**

The study of social behaviors from an interdisciplinary approach. Topics will include interpersonal and inter-group relations, class and cultural influences, group dynamics in prosocial and antisocial behavior, and social change. (Crosslisted as Psy 322)

Soc 401

**Urban Sociology (3)**

Students study the impact of the modern urban setting on social behavior, relationships and institutions. Problems of planning with respect to transportation, communications, housing, family life, education, employment, community relations and urban control are also considered.

Soc 471

**Classic Sociological Theory (3)**

An examination of the intellectual history of sociology through the study of representative works of the great classical masters of sociology, including: Comte, Durkheim, Weber, Marx, Spencer, Tonnies, Sumner, Cooley, and Pareto.

Soc 472

**Modern Sociological Theory (3)**

An examination of the various competing current "schools" of sociological theory, the reasons for their emergence, their strengths and weaknesses, and their current status in the discipline.

Soc 473

**Survey Research (3)**

An examination of the logic and skills of survey design and analysis. Included are techniques which are central to many forms of sociological research.

Soc 475

**Collective Behavior and Social Movements (3)**

Survey of collective behavior and social movements, introducing students to different ways sociologists consider such groups as crowds, cults, publics, political and religious move-



ments and such processes as fashions, fads, rumors, and panics. Emphasis is placed on the collectivity of the group phenomena rather than on individual participants or motivation.

Soc 485

**Marriage and the Family (3)**

An examination of the institutions of marriage and the family focusing upon theory and research in the area. Topics to be considered include family formation and dissolution, mate selection, marital and familial roles, parent-child interaction, socialization of children, cultural values in marriage and the family, and alternate and deviant family forms.

Soc 495

**Research Seminar (3)**

Seminar on recent literature and/or research in the field dealing with topics selected by faculty and students. (Prerequisite: SocSc 310)

Soc 496

**Selected Topics in Sociology (3)**

Topics selected will vary with student interests, emphasis will be on relevancy and application of theory and analysis to problem solving. Examples: sociology of work and leisure, death and dying, aging, religious institutions in modern society, gender roles in modern society and small groups study. May be repeated for credit.



## Social Sciences: The Theme Learning Mode

The Social Sciences focus on the systematic and objective study of human behavior in social situations (Sociology); in individuals (Psychology); in the political setting (Political Science); in economic situations (Economics); and in the context of physical, social and cultural development (Anthropology), and each field has important contributions to make in seeking solution to complex societal problems. Typically, however, students who specialize in one of these fields have only a limited grasp of the true complexities of important social problems such as crime, mental illness, unemployment, racial discrimination, and other equally complex problems. In an effort to provide students with an alternative to specialization, the Division of Social Sciences offers a number of programs of study in the Theme Learning Mode. Several themes have been identified and courses from different disciplines selected which contribute to knowledge and understanding of these themes. For example, students interested in studying human behavior at the level of the sub-societal group may take selected courses from Anthropology, Economics, Political Science, Psychology, and Sociology, which all tend to contribute to one's understanding of the unifying theme—sub-societal group behavior. On the other hand, students interested in studying behavior at the societal level may select courses from disciplines that contribute to better understanding of the internal structure and functions of whole societies. Several other themes are also presented for consideration.

It is believed that taking courses from several disciplines selected because of their potential contribution to knowledge and understanding of a broad theme will better enable the student to understand and appreciate the interdisciplinary nature of human knowledge and the importance of this knowledge in solving the complex problems confronting society.

**Students electing to pursue study in a Social Sciences theme should consult with their advisor before beginning course work.**

## Social Sciences Theme Requirements

### Program Suggestions:

Students pursuing study in the theme learning mode should complete a minimum of 18 credits in theme related courses. In addition, a Senior Project related to the theme chosen should also be completed.

**Students who elect to pursue study in a Social Sciences theme must meet the remainder of the Social Sciences Area of Concentration requirements.**

## SOCIAL SCIENCES THEME SAMPLE PROGRAM

**Area of Concentration: Social Sciences**  
**Specialization: Sociology/Interaction of Sub-Society Groups Theme**

### Social Sciences Requirements: (36 credits)

	Credits
Social Sciences Core/Basic Skills	6
Sociology Specialization	
Sociology (theme-related)	18
Political Science (6)/Economics (6)	12
<b>TOTAL</b>	<b>36</b>

### Electives: Based on theme Requirements: (24 credits)

	Credits
Anthropology	3
Economics	3
Humanities Basic Skills	6
Psychology	6
History	6
<b>TOTAL</b>	<b>24</b>

**TOTAL UPPER-DIVISION CREDITS 60**

## Theme 1: The Interaction of Sub-Society Groups

The focus of attention in this theme is on interaction among members of particular groups within a society. These might include political parties and pressure groups, consumers, formal organizations, and deviant subcultures.

### Anthropology

Anth 419 **Folklore (3)**  
 Methods and theory in the analysis of folklore; survey emphasizing the verbal art of non-literate peoples.

### Economics

Econ 301 **Intermediate Microeconomic Theory (3)**  
 Price determination and resource allocation under various market structures, consumer theory, theory of the firm, externalities.

**Political Science**

- PolSc 401 **Public Opinion and Political Behavior (3)**  
This course provides an analysis of the process by which public opinion is created and explores its role in the political process. Political acculturation, voting and other forms of political behavior are also covered.
- PolSc 415 **Political Parties and Pressure Groups (3)**  
This course provides a study of the contenders for power and influence on the American political system. These include major and minor political parties and a variety of pressure groups including business, labor, agriculture, professional and ethnic. Their objectives, leadership, membership, organizational forms and techniques of influence are studied.

**Sociology**

- Soc 329 **Complex Organizations (3)**  
This course provides an analysis of rationally designed systems of interpersonal behavior. The characteristics, attributes and problems of bureaucracies such as education, government and business organizations are considered.
- Soc 334 **Deviant Behavior (3)**  
This course focuses on the action systems occurring outside the range of institutional expectations. The analytical tools of sociology (e.g., race, status, reference group, opportunity structure) are applied to facilitate an understanding of aberrant behavior.
- Soc 342 **Social Psychology (3)**  
The study of social behaviors from an interdisciplinary approach. Topics will include interpersonal and inter-group relations, class and cultural influences, group dynamics in prosocial and antisocial behavior, and social change. (Crosslisted as Psy 322)
- Soc 471 **Classic Sociological Theory (3)**  
An examination of the intellectual history of sociology through the study of representative works of the great classical masters of sociology, including: Comte, Durkheim, Weber, Marx, Spencer, Tonnies, Summer, Cooley, and Pareto.
- Soc 472 **Modern Sociological Theory (3)**  
An examination of the various competing current "schools" of sociological theory, the rea-

sons for their emergence, their strengths and weaknesses, and their current status in the discipline.

- Soc 475 **Marriage and the Family (3)**  
An examination of the institutions of marriage and the family focusing upon theory and research in the area. Topics to be considered include family formation and dissolution, mate selection, marital and familial roles, parent-child interaction, socialization of children, cultural values in marriage and the family, and alternate and deviant family forms.
- Soc 480 **Collective Behavior and Social Movements (3)**  
This course introduces students to different ways sociologists consider such groups as crowds, cults, publics, political and religious movements and such processes as fashions, fads, rumors, and panics. Emphasis is placed on the collectivity of the group phenomena rather than on individual participants or motivation.





## Theme 2: Regional Studies of Social Groups

This theme focuses on the study of the individuals who constitute geographically identifiable social groupings such as the Micronesians, Hawaii's governing bodies, and individuals in urban institutions.

### Anthropology

- Anth 350 **Anthropology of the Pacific Basin (3)**  
A study of the social and cultural anthropology of the peoples of Polynesia, Melanesia, Australia, and Micronesia is offered. Students choose one area for concentrated study while being exposed to the anthropological breadth of Oceania.

### Economics

- Econ 311 (411) **Hawaii's Economy (3)**  
Economic history of Hawaii from pre-Captain Cook to the present, current economic problems, trends and alternative economic futures for Hawaii.
- Econ 390 (490) **Urban and Regional Economics (3)**  
Residential and industrial location, land and housing markets, effects of zoning, social problems of an urban economy, urban administration, focus on State of Hawaii and City and County of Honolulu. (Formerly 395/495)

### Political Science

- PolSc 380 **Seminar in State and Local Governments (3)**  
Principles and problems of administration at state and local level. Focus on different forms of government utilized in various regions of the United States with an emphasis on Hawaii State Government. (Prerequisite: PolSc 350 or equivalent) (Crosslisted with Admin 440).
- PolSc 425 **Urban Politics (3)**  
This course involves a study of the theory, process and development of political and administrative institutions in American cities and communities. Political institutions are treated as social mechanisms which generate, restrain and control social conflict.

### Sociology

- Soc 401 **Urban Sociology (3)**  
Students study the impact of the modern urban setting on social behavior, relationships

and institutions. Problems of planning with respect to transportation, communication, housing, family life, education, employment, community relations and urban control are also considered.

## Theme 3: The Structure and Functions of Societies

Emphasis in this theme is given to the internal structure and functions of whole societies.

### Anthropology

- Anth 330 **Kinship and Social Organization (3)**  
This systematic study of human social institutions.

### Economics

- Econ 300 **Intermediate Macroeconomic Theory (3)**  
National income accounts and determination, Keynesian multiplier analysis, IS-LM model, national economic policy to combat unemployment and inflation.
- Econ 340 (440) **Money and Banking (3)**  
Nature and role of money, money creation, commercial banking and financial intermediaries, role of central banks and monetary policy, international aspects of monetary problem.

- Econ 350 (450) **Government Spending and Taxation (3)**  
Public finance, government debt, tax burden, fiscal policy, budgeting, and tax administration.

### Political Science

- PolSc 300 **Political Theory and Ideology (3)**  
This course provides a historical and analytical survey of political theory and ideologies from the Greeks to the present. The works of such authors as Plato, Aristotle, Machiavelli, Hobbes, Locke, Rousseau, Burke, Mill, Marx, Lenin and Sorel are covered.
- PolSc 330 **American National Government (3)**  
A survey of American national political processes and institutions is offered. Attention is also directed to the agents of political socialization and the political behavior of the American public.

**Sociology**

Soc 324

**Race and Ethnic Relations (3)**

A general survey of the field of race and ethnic relations with particular attention to Hawaii. Areas to be covered include the concepts of race and ethnicity, the social attributes of American minorities, the structure of inter-group relations, and the nature of prejudice.

**Theme 4: A Comparison of Social Institutions**

In this theme attention is directed to the similarities and differences between human institutions—economics, political, religious and social.

**Anthropology**

Anth 305

**History and Theory of Anthropology (3)**

An examination of the emergence of the discipline. Major theories and theorists are discussed in their historical context.

Anth 416

**Economic Anthropology (3)**

Economic institutions and systems of exchange in less complex societies.

Anth 421

**Law, Politics and Social Control (3)**

Legal and political institutions of less complex societies; cultural factors relating to social control.

Anth 422

**Comparative Religion (3)**

Theories of magic and religion, relationship between supernatural beliefs and other aspects of culture.

**Economics**Econ 305 (405) **Comparative Economic Systems (3)**

Comparison of institutions, operation performance, and growth of alternative economic systems: market, command, and traditional, emphasis on U.S., USSR and/or PRC, underdeveloped economies, and Hawaii

**Political Science**

PolSc 340

**Comparative Politics and Government (3)**

An introduction to comparative governmental institutions and political systems is offered. A survey of selected nation-state systems in Europe and Asia is also provided.

PolSc 430

**Democracy and Communism (3)**

A study of the various ideologies and institu-

tions of collectivized societies on the one hand, and a review of the philosophical and institutional foundations of democratic governments. Concentrates on USSR, People's Republic of China, USA and Great Britain.

PolSc 450

**Asian Politics (3)**

This course examines the political and social factors which determine domestic and foreign policy in China, Japan, India, and other Asian nations. Topics covered include: political development, governmental processes and institutions, the forces shaping political decisions, and the process of revolution.

PolSc 480

**Public Policy Analysis (3)**

An introduction to the processes through which public policy is formulated and executed in the U.S. and selected foreign political systems. Concern is focused on the comparative study of political relationships of administrative agencies with clienteles, interest groups, and the legislative, executive, and administrative branches. Policy areas to be covered include: transportation, natural resources, health, education, minorities and economic policy. Special attention is also given to questions of administrative responsibility and ethics in the public service.

**Psychology**

Psy 418

**Culture and Personality (3)**

Relationship between the individual and his culture, development of personality, modal personality. (Crosslisted with Anth 418)

**Sociology**

Soc 321

**Social Class and Stratification (3)**

This course provides a study of the tendencies and problems involved in the distribution of wealth, power, status and prestige in different kinds of social systems.

**Theme 5: Environment and Societal Interaction**

In this theme attention is focused on interaction between the social and natural environment. Various interactive aspects of societies such as international trade and finance, international relations, and population and ecological concerns are studied.

**Anthropology**

Anth 415

**Ecological Anthropology (3)**

The study of the functional relationships between culture and environment.



Anth 481 **Applied Anthropology** (3)  
Discussion of application of ethnographic data and anthropological theory in such areas as health, agricultural and cross-cultural contact.

### **Economics**

Econ 335 (435) **Economics of Population** (3)  
Demographic aspects of growth and economic development, economic causes of demographic change, economic effects of demographic change, natural resources and pollution as they interact with population change.

Econ 360 (460) **International Trade** (3)  
Theory of international trade and welfare, gains from specialization and exchange, impact of trade restrictions such as tariffs and quotas. (Prerequisite: Econ 301)

Econ 361 **International Finance** (3)  
Monetary aspects of international economics, optimum reserves, exchange rates, balance of payments, capital movements. (Prerequisite: Econ 300 or Econ 340)

### **Political Science**

PolSc 370 **International Relations** (3)  
A study of the interrelationships of nations and a review of international organizations which seek to resolve differences amongst nations and reduce the causes of international tensions.

### **Sociology**

Soc 302 **Society and Population** (3)  
A general survey of population studies and demography. Areas to be covered include basic population theories, the major problems presented by population change in both the industrialized and developing world, and basic demographic measures and sources of data.

## **Theme 6: Social Growth, Development and Change**

In this theme emphasis is placed on human development processes in societies such as social and cultural change and economic linguistic, and biological development.

### **Anthropology**

Anth 310 **Archaeology** (3)  
Theory and methodology in the study of man's prehistory; brief survey of man's cultural growth in prehistoric times.

Anth 315 **Physical Anthropology** (3)  
Study of the processes of man's evolution, his

fossil antecedents and physical aspects of present populations.

Anth 414 **Anthropological Linguistics** (3)  
Introduction to description and analysis of language; examination of impact of linguistic theories on cultural anthropology.

Anth 423 **Social and Cultural Change** (3)  
Theories of culture change, with special attention to problems associated with the roles of technology and development in the contemporary world.

### **Economics**

Econ 310 (410) **Economic Development** (3)  
Problems of contemporary economically less developed countries, agricultural employment and urbanization/industrialization, savings and investment, foreign sector, population growth, strategies for development.

### **Sociology**

Soc 326 **Social Change** (3)  
An examination of the causes, processes, and effects of social change with application to (1) simple, less complex, less-urbanized societies; (2) more complex, more industrialized, urbanizing societies; and (3) "post-industrial" societies.

## **Social Sciences Experiential Learning**

Social Sciences students should complete **SocSc 486 Senior Project** and other experiential learning courses as required by specific fields. The value of the Senior Project to be undertaken should be described in detail in the student's Educational Plan.

SocSc 486 **Senior Project** (3)  
With assistance from an advisor, students will complete a project based on original or library research related to a particular problem or issue in the chosen field of study. Students will share the results of this learning process with peers and will assist each other in refining communications skills, developing research and information retrieval techniques, and other research-related competencies.

SocSc 490 **Social Sciences Practicum** (3)  
Students are provided an internship with an appropriate community agency. As an intern, the student is delegated the responsibility of developing the solution to a well-defined problem or is asked to complete a relevant task. Students report on the experience using their understanding of the field in which they are working.

# Division of Professional Studies

The Division of Professional Studies provides students with the option of specializing in Business Administration or Public Administration. To complement the specialization, study in one additional Professional Studies field must also be undertaken.

Students concentrating study in Professional Studies will take courses designated as either **Professional Studies** or **Administrative Studies**. **Professional Studies** courses introduce the student to the broad concepts and interrelationships in administration and the basic skills associated with the field, and **Administrative Studies** courses acquaint the student with the special emphasis evident in business and public administration. Courses in **Administrative Studies** are arranged in three groups: Group I: Business Administration courses; Group II: Public Administration courses; and Group III: Business/Public Administration courses. Group III courses may be used to fulfill requirements of either Business Administration or Public Administration. While meeting the Professional Studies Area of Concentration requirements, students may also elect to study in the theme learning mode by developing a program of study centered on a broad theme. Courses in the experiential learning mode are also provided.

## AREA OF CONCENTRATION REQUIREMENTS:

Students concentrating their study in Professional Studies should complete 36 credits as follows:

1. Six credits in Professional Studies Core and/or Basic Skills courses, including ProSt 310.
2. Twenty-four credits in one Professional Studies field, including a Senior Project or Practicum.
3. Six credits in one additional Professional Studies field.

*Students who elect to pursue study in a Social Sciences theme must also meet all Social Sciences Area of Concentration requirements.*

## BASIC SKILLS REQUIREMENTS:

Certain basic skills are associated with **Professional Studies**. Students are encouraged to develop competency in the following:

1. Statistics and Statistical Analysis
2. Communications Skill
3. Report Writing

*Professional Studies students are encouraged to select electives from the Humanities and Social Sciences Divisions.*

## PROFESSIONAL STUDIES SAMPLE PROGRAM

**Area of Concentration: Professional Studies**  
**Specialization: Business Administration**

### Professional Studies Requirements: (36 credits)

	Credits
Professional Studies Core/Basic Skills	6
Business Administration	24
Public Administration	6
<b>TOTAL</b>	<b>36</b>

### Electives: Based on Student Competency Goals: (24 Credits)

	Credit
Economics	12
Humanities Basic Skills (Writing Skills)	3
Professional Studies (Creative Thinking)	3
Sociology	6
<b>TOTAL</b>	<b>24</b>

**TOTAL UPPER-DIVISION CREDITS 60**

## Professional Studies Core and Basic Skills Courses (ProSt)

Students concentrating their study in Professional Studies should take a minimum of six credits in Core Courses and/or Basic Skills Courses. Core Courses are designed to introduce the student to the basic concepts guiding the development of Professional Studies and recent developments which are likely to determine its future. Courses in which basic administrative skills may be acquired are also included in this section. ProSt 310 is required by students concentrating in Professional Studies.



## PROFESSIONAL STUDIES: CORE & BASIC SKILLS

### Professional Studies Core Courses

**ProSt 300 Introduction to Professional Studies (3)**  
Provides a broad overview of administration and management in both business and public organizations. An historical overview of past theories and practices is presented and, based on recent research findings and theoretical constructs, the probable future direction of administration is explored.

**ProSt 301 Organizational Communications (3)**  
Examines current theories of communications in both simple and complex organizations and will assist student in applying these to real and hypothetical situations. Also will encourage the acquisition of communication skills necessary in the contemporary organizational environment. These skills include writing, speaking, reading and listening. The analysis and interpretation of information, including fiscal and statistical data, is also covered. (Formerly Admin 309)

**ProSt 302 Administrative Decision-Making (3)**  
Provides an analysis of the managerial role as a decision-maker. It investigates the logic of the decision-making process, including the effect of environmental factors and the role of quantitative techniques. Consideration is also given to the behavioral implications of decision-making activities. (Formerly Admin 315)

**ProSt 303 Advanced Administrative Decision-Making (3)**  
Introduction to decision theory as applied to administration problems. Topics include Bayesian decision rules, probabilistic models, and selected topics in mathematical programming. (Prerequisite: Admin 311 and/or Admin 312 and ProSt 302)

### Professional Studies Basic Skills Courses

**ProSt 310 Introduction to Statistical Techniques (3)**  
Basic statistics to describe quantifiable data, probability and inference, sampling, hypothesis testing, and regression and correlation analysis. (Crosslisted with SocSc 310)

**ProSt 311 Critical Thinking and Problem Solving (3)**  
An interdisciplinary course covering the practical application of logic, evidence, and the scientific method to the evaluation of data and arguments. Students will use both written and spoken communication to critically analyze

selected contemporary issues. (Crosslisted with SocSc 311)

**ProSt 312 Administrative Statistics (3)**  
Applications of statistics to business; statistical inference, confidence intervals, hypothesis testing, chi square and F distributions, time series, correlation, regression, analysis of variance, nonparametric tests, Bayesian analysis. (Prerequisite: ProSt 310)

### Administrative Studies (Admin)

#### Program Suggestions:

1. A Senior Project or Practicum should be completed by students concentrating study in either Business Administration or Public Administration.
2. To complement study in administration, additional credits should be taken in Economics for those in Business Administration and Political Science for those in Public Administration.
3. Students should consult with a program advisor before developing a program of study.



**Administrative Studies Courses - Group I****Business Administration**

Admin 300 **Principles of Marketing (3)**  
Fundamental concepts of marketing and establishing rapport with the general public within present economics, legal and social environments. Discussion will include such topics as consumer analysis and marketing institutions.

Admin 305 **Managerial Accounting (3)**  
Output of cost accounting systems relevant to managerial decision-making, planning, and control. Topics include: job order, process, direct, and standard cost systems, with emphasis on the creative application and analysis of costs. (Prerequisite: Introductory accounting course)

Admin 311 **Business Finance (3)**  
Management techniques for and considerations in determining short-term, intermediate term, and long-term financial needs of an organization are considered. Sources of funds available to private and public organizations are explored. Relevant financial instruments are examined. (Prerequisites: Introductory accounting course, plus ProSt 310)

Admin 312 **Financial Accounting I (3)**  
Accounting process, and the application of generally accepted accounting principles to accounting for cash, receivables, inventories, plant and equipment, and current liabilities. (Prerequisite: Introductory accounting course)

Admin 313 **Financial Accounting II (3)**  
Application of generally accepted accounting principles to accounting for corporate equities, long-term debt, investments, funds flow, and analysis of financial statements. (Prerequisite: Admin 312)

Admin 345 **Applied Business Policy (3)**  
Computer simulations of business decision making in a competitive environment; combined with case studies assessing alternative risks in solving policy problems; an interdisciplinary approach applying and integrating many subjects.

Admin 355 **Topics in Business Administration (3)**  
Topics will vary with student interests and needs, with emphasis on relevancy. Possible topics include: tax accounting problems,

business law, computers in business, and other topics. (Prerequisite: Consent of instructor.)

Admin 364 **Retailing Management (3)**  
Principles, functions and analysis of problems in retailing: location and layout, merchandise planning, buying and selling, organization, expense analysis and control, coordination of store activities.

Admin 405 **Legal Environment of Business (3)**  
Introduction to legal environment in which business operates with particular attention to principles of law relating to contracts, agency, partnerships, corporations and government regulations.

Admin 463 **Marketing Management (3)**  
Theories regarding the formulation and administration of programs of marketing and selling. (Prerequisite: Admin 300)

**Administrative Studies Course - Group II****Public Administration**

Admin 304 **Applied Administration (3)**  
The course provides an analysis of various functional aspects of administration including such things as planning, budgeting, and decision-making.

Admin 306 **Principles of Public Administration (3)**  
Development of governmental administration in the United States and particularly in Hawaii: theories of administrative organization; principles and methods of administrative management, executive leadership; interpersonal and intergroup relationships; levels of decision-making, ethics and responsibility. (Cross-listed with PolSc 350)

Admin 310 **Politics and Administration (3)**  
This course is designed to describe and explain the ways in which politics and administration relate. Policy analysis and social criticism are discussed within the context of public administration and the political environment.

Admin 355 **Topics in Public Administration (3)**  
Topics to be announced each semester. Possible topics include: comparative administration, development administration, political and administrative leadership, political leadership



in Hawaii. (Prerequisite: Admin 306 or 304 and two or more administration courses; open only to seniors)

**Admin 367 Labor-Management Relations in the Public Service (3)**

Review and analysis of the basic factors which distinguish private from public employment relations, and examination of the development of recent legislation and programs on the federal, state and municipal levels. Specific consideration given to current problems on the Mainland and in Hawaii. (Prerequisite: Consent of instructor.)

**Admin 400 Administration and American Bureaucracy (3)**

Organization of government agencies in carrying out public policy; scope, development, and changing theory of public administration within the discipline of political science; conceptual models of bureaucracy and decision-making; organizational theory and computer systems technology; representation in public bureaucracies. (Prerequisite: Admin 300 and/or Admin 306 or equivalent)

**Admin 420 Public Planning and Redevelopment (3)**

Dimensions of urban planning and redevelopment: social, economic, legal, aesthetic, demographic, organizational, technological, and political; problems and new approaches. Case studies; lessons and prospects.

**Admin 470 Approaches to Program Planning (3)**

Principles and problem of program planning and evaluation. PPBS and other approaches to cost-effectiveness by state governments are explored.

**Admin 480 Organization and Administration of Schools (3)**

The practices and procedures of administration which are unique to education are covered. Special emphasis is placed on Hawaii's system of public education. Laws and regulations, both federal and state, that have a bearing on education are reviewed. (Prerequisites: Admin 306 and/or 300 and consent of instructor)

**Admin 481 Seminar in Politics and Policy of Health Care Systems (3)**

Selected topics in bureaucratic policy-making focusing on the problems of health administration. More specifically, this course will explore the various aspects of bureaucracy from a national (federal) perspective. Problems of the

federal bureaucracy in administering national health-care programs will provide the basis for class discussion, workshops, papers and presentations. (Prerequisite: Consent of instructor)

**Administrative Studies Courses - Group III**

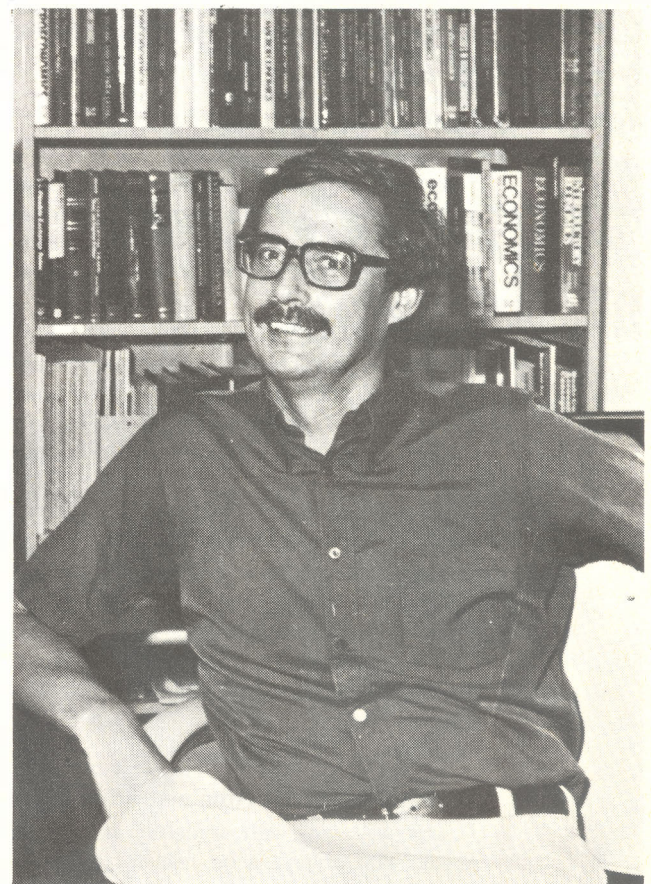
**Business Administration or Public Administration**

**Admin 303 Administrative Theory (3)**

This course addresses itself to the various behavioral approaches and conceptual scheme for studying administrative organization. Particular attention is addressed to historical perspectives and the modern phenomenon of bureaucracy.

**Admin 341 Human Relations in the Administrative Process (3)**

Contributions made by sociology, psychology, and related behavioral sciences to the under-



standing and prediction of human behavior in organizations. (Prerequisites: ProSt 310 and Admin 380)

Admin 351

**Personnel Administration (3)**

This course provides a general survey of theory and practice in the process of public and private personnel administration. Topics such as recruitment, selection, training, and evaluation are considered.

Admin 380

**Seminar in State & Local Governments (3)**

Principles and problems of administration at state and local level. Focus on different forms of government utilized in various regions of the United States with an emphasis on Hawaii State Government. (Prerequisite: Admin 306 or equivalent) (Crosslisted with PolSc 380)

Admin 499

**Directed Reading and Research (v)**

To be arranged with instructor.

### Professional Studies: Theme Learning Mode

A program of study created around a theme may be designed by the Professional Studies student during the development of his/her Educational Plan, with the assistance of an academic advisor. In preparing the Educational Plan the student will select those learning experiences or courses that contribute to his/her knowledge of the theme selected.

*Students electing to pursue study in a Professional Studies theme should consult with their program advisor before beginning course work.*

*Students who elect to pursue study in a Professional Studies theme must meet all Professional Studies Area of Concentration requirements.*

### Professional Studies: Experiential Learning Mode

Professional Studies students should complete **ProSt 486 Senior Project** as part of the 24 credit requirement in both Business Administration and Public Administration. The nature of the project to be undertaken by the student during the senior year must be described in detail in the student's Educational Plan.

ProSt 430

**Field Studies in Administration (3)**

Activities which may include visitations and work study in conference with supervision of cooperating organization, professor, and student. (Prerequisite: Consent of instructor and senior status)

ProSt 486

**Senior Project (3)**

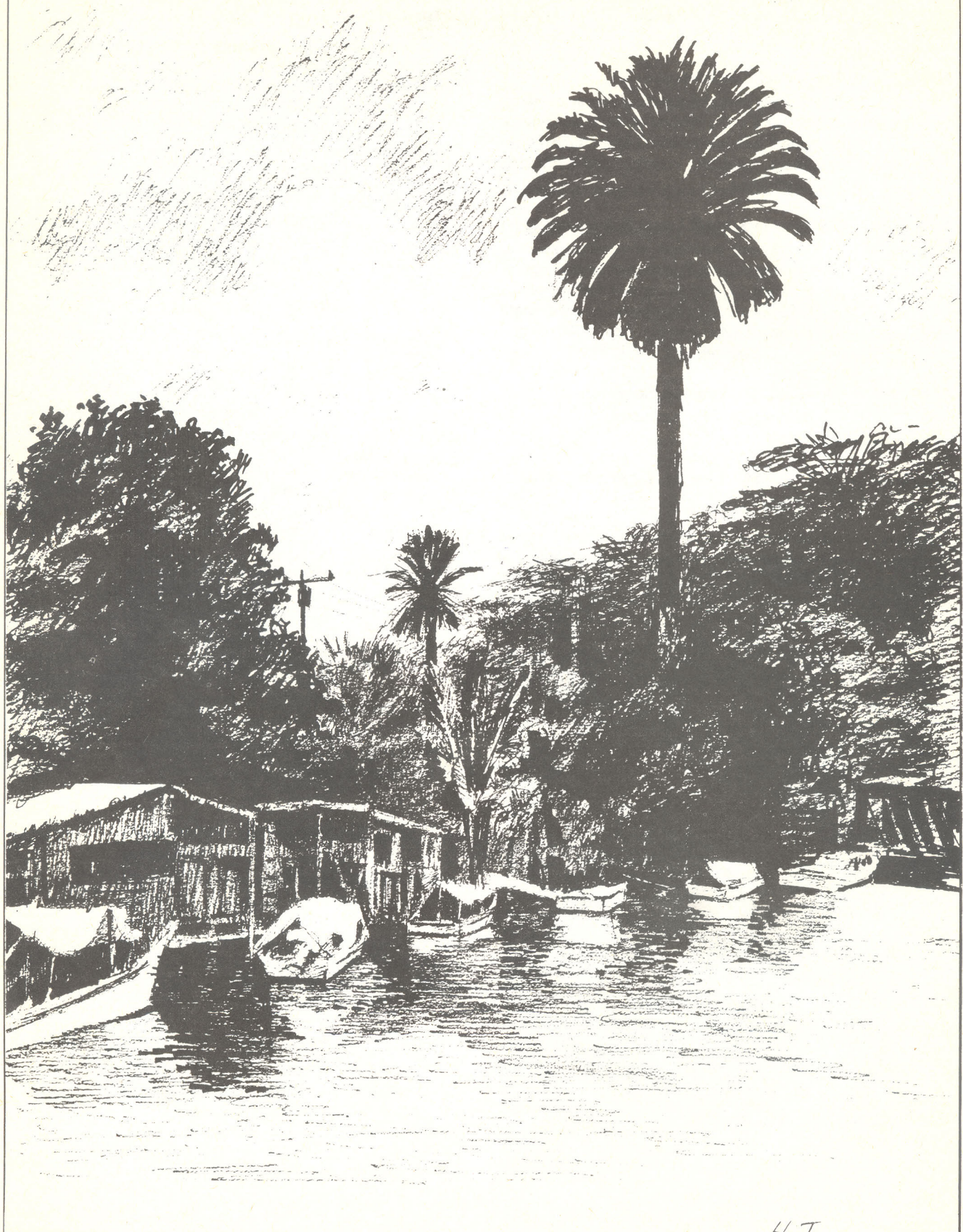
With assistance from an advisor, students will complete a project based on original or library research related to a particular problem or issue in the chosen field of study. Students will share the results of this learning process with peers and will assist each other in refining communications skills, developing research and information retrieval techniques, and other research-related competencies.

ProSt 490

**Administrative Practicum (3)**

This is a field exercise course. Students are provided an internship in either business, education, or government. As an intern, the student is delegated the responsibility of developing the solution of some problem or asked to complete a relevant or characteristic task. Students report on their experience using their understanding of administrative theory and practice.





H.T.

# Notes





UH-West Oahu



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