

Subject: This Week at UHWO News Bulletin - Week of April 17
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Date Sent: Monday, April 17, 2017 8:46:14 AM GMT-10:00
Date Received: Monday, April 17, 2017 8:46:52 AM GMT-10:00
Attachments: preordergirlswhebake next door (1).docx

A BULLETIN FOR UH WEST O'AHU FACULTY AND STAFF
This Week at UH West O'ahu
Week of April 17

Evacuation Drill, April 28

The University will conduct a test of its emergency communications and evacuation procedures on Friday, April 28. Only the Campus Center Building (C building) will be evacuated via a scheduled fire alarm. **As a reminder, when UH West O'ahu is not in a evacuation training mode, anytime you hear an audible alarm activated in your building, please evacuate to the Great Lawn.**

Per our [Emergency and Safety Procedures Guide](#) (see link for guide), UH West O'ahu's evacuation procedures are as follows:

- Remain calm. Leave your area quickly by walking to the nearest exit.
- Do not use elevators.
- Only take essential personal possessions when leaving the building. Take items such as cell phones, car keys, and handbags in case the building is shut down and you are not able to re-enter the building.
- Close doors behind you when leaving. Check to make sure everyone is out of the room before closing the door.
- Evacuate to the Great Lawn. Be prepared to relocate if instructed to do so by Campus Security or Emergency Responders. If the meeting place is downwind of smoke or fumes, relocate to an upwind location. The evacuation map can be found on page 11 of the [Emergency and Safety Procedures Guide](#).
- Await further instruction from Campus Security or Campus Administration

Additionally, here are pre-planning tips:

- Know all exit locations in a building. Most people recall the way they entered the building, but if this entry/exit is blocked or overcrowded, it is important to know an alternate exit location. If you find yourself in a building you're unfamiliar with, follow the overhead exit signs.
- Have a pre-designated meeting place for everyone in your office or classroom.
- Know who is not present for the day so that they can be accounted for at the designated meeting place.
- If an evacuation is necessary, the building can be evacuated either by the fire alarm being sounded or by instruction to leave by Campus Security, Campus Administration through UH Alert, or emergency response personnel. Alarm-pull stations, extinguishers, AEDs, and exit locations are identified on the floor plans posted in each building near the elevator.

During the evacuation drill, a UH Alert email message will go out to all students, faculty, and staff, and UH Alert text messages will be sent to those who have signed up to receive emergency text messages at <http://www.hawaii.edu/alert>. All members of the UH West O'ahu community are urged to sign up to receive these opt-in text messages.

The UHWO homepage at <http://www.uhwo.hawaii.edu> and UHWO social media pages will be also updated to reflect the test and evacuation drill.

We apologize in advance for any inconvenience that this may cause.

Chit Chat Session, April 18

Faculty and staff - join Chancellor Benham for a Chit Chat session tomorrow, April 18, from noon to 1:30 p.m. in D104. Bring your own lunch - dessert will be provided! Embrace the spirit of collegiality through healthy discussion and gain insight into a variety of topics through lighthearted and engaging conversation.

The dates and locations for the remaining Chit Chat Sessions are as follows:

- Tuesday, April 18, Noon to 1:30 p.m., D104. Bring your own lunch (desserts will be provided)
- Wednesday, May 10, 4 to 5:30 p.m., Courtyard between D and E buildings. Bring a pūpū to share (mini-manapua will be provided).

Congrats, Dr. Garyn Tsuru!

[Dr. Garyn Tsuru was selected as one of Pacific Business News' 40-under-40 for the Class of 2017!](#)

Honorees demonstrate business excellence at his or her business or organization; Contribute to the overall success of his or her company or organization; Stand out amongst peers and colleagues; Display strong current and past community involvement; Be 39 years of age and younger on June 10, 2017.

Congrats, Vice Chancellor for Student Affairs Judy Oliveira!

The Native Hawaiian Education Association (NHEA) honored UH West O'ahu Vice Chancellor for Student Affairs Judy Oliveira as its 2017 Educator of the Year along with Leeward Community College Chancellor Manny Cabral. The awards were presented at the 18th annual NHEA convention held at Windward CC on March 29. See the UH News story [here](#).

Reminder: EUTF & PCP Open Enrollment Ends April 28, 2017

The Hawai'i Employer-Union Health Benefits Trust Fund (EUTF) and Premium Conversion Plan (PCP) open enrollment period is from April 3, 2017 through April 28, 2017, for coverage effective July 1, 2017 through June 30, 2018. No action required if you are satisfied with the current plan selections and covered dependents; the same coverage will continue into the new plan year.

During open enrollment, you have the opportunity to make changes to your health coverage and PCP elections.

You may:

- Add a health plan, change from one health plan to another, or drop a health plan
- Add a dependent or drop a dependent
- Change coverage tiers such as changing from single to family or family to 2-party
- Change or terminate participation in PCP

If you wish to make changes to your health benefit plans and/or PCP election, you must complete the [EC-1: Enrollment Form for Active Employees](#) (EC-1) and submit to your designated [human resources representative](#) by COB April 28, 2017. Forms submitted after April 28, 2017 will be

rejected by EUTF. NOTE: If making changes to the health plans, coverage selection, dependent information and/or PCP election, please mark all the plans, coverage you want to be enrolled in, not just the ones you want to change.

- [Plan Changes](#)
- [EUTF Active Employee Open Enrollment 2017](#)
- [2017 Health Benefits Reference Guide](#) (PDF)

The employer monthly contributions on the new Employee Rates and Contributions sheets reflects the July 1, 2016 to June 30, 2017 employer contributions, until the collective bargaining agreement is reached.

- [New Employee Rates and Contributions \(BU 00, 1, 2, 3, 4, 8, 9, 10\)](#)
- [New Employee Rates and Contributions \(BU 7\)](#)

Reduction in the HMSA PPO 75/25 Plan premiums beginning July 1, 2017.

- [HMSA PPO 75/25 Medical Plan FAQ](#)

EUTF Website

The PCP is a voluntary benefit program that allows employees to pay for their health plan premiums on a pre-tax basis.

Employees who are already enrolled in the PCP and who do not want to make any changes, do not need to do anything since their participation in the PCP will automatically continue.

Employees who wish to enroll, change, or terminate their participation in the PCP, should do so during the open enrollment period. Open Enrollment PCP enrollments, changes, and cancellations must be done in Section 3 of the [EC-1](#).

Employees should review the PCP Plan Document before making changes. **(updated 3/24/2017)**

- [PCP Open Enrollment Poster](#)
- [PCP Plan Document](#)

The Governor has approved the use of up to two (2) hours of work time, including travel time, to attend an open enrollment informational session or up to 1-1/2 hours to view a webinar.

For more information about health care benefits, please visit the [EUTF website](#) or contact the EUTF at 586-7390 or toll-free [1 \(800\) 295-0089](#). Questions may also be e-mailed to eutf@hawaii.gov.

BRC Summer/Fall Travel Award Applications Due

Applications for research-related travel for all f/t faculty (instructional and specialist) from July 1 - November 15, 2017 are due on April 21, 2017 by 11:59 p.m. See BRC Campus Laulima site (and announcement sent via email) for more information.

Donate to the Hawai'i Foodbank Food Drive this April

Help feed local families and donate to the UH West O'ahu food drive benefiting the [Hawai'i Foodbank](#) this April. UH West O'ahu has a goal of collecting \$1,200 and 700 pounds of food in 2017. [Monetary donations are accepted online](#) via the Hawaii Foodbank website. Make sure to indicate "UH West O'ahu" in parentheses in the address field!

There will be a collection table set up in the Courtyard on Wednesdays throughout the Food Drive campaign:

- April 19: "Don't be a ham - Donate Spam" table in Courtyard, 9 a.m. - noon

- April 26: "Be twice as nice: Donate Rice" table in Courtyard, 9 a.m. - noon
- May 3: "Help the Community heal - Donate Meals!" table in Courtyard, 9 am. to noon

The most needed items are:

- Canned proteins (meat, tuna, chicken)
- Canned meals (spaghetti, stew, chili)
- Canned vegetables
- Canned fruits
- Rice

UH West Oahu is holding a bake sale and white elephant sale on Wednesday, May 3. The committee is taking cupcake preorders from the "[Girls Who Bake Next Door](#)." Order three cupcake for \$10 (chocolate toffee peanut butter/red velvet/cookies and cream, or butter mochi (2 for \$4). Order forms are attached. Please turn forms in to Kelly Fujino or Rona Yogi in Student Services. Orders and payment are due by Friday, April 28.

Look out for more information in future This Week bulletins.

DE Tip - Quality Matters

Whether you are building a new course or reflecting on a course you previously taught, the Quality Matters checklist might be helpful for designing a quality online class. This checklist is based on the Quality Matters standards, which were developed from a compilation of best practices in the field of distance education. The checklist may serve as a point of reflection or inspiration for your course design. You can find the checklist here: <http://go.hawaii.edu/j6g>. To read other tech tips or learn about other resources visit uhwo.hawaii.edu/distancelearning or email uhwode@hawaii.edu.

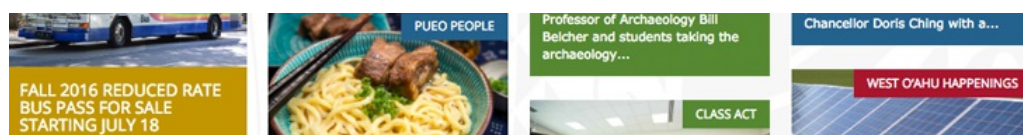
UHWO in the News

[Dr. William Belcher and the Honouliuli summer field work program](#) were featured on the Hawaii News Now Sunrise morning show on April 13.

Familiar Faces

View the UH West O'ahu [flickr page](#) to see photos of [Opportunities Fair](#) and the [Ai-jen Poo lecture](#).

New in E Kamakani Hou



'Ike Maui Ola nursing simulation lab offers students opportunity for hands-on learning:

When University of Hawai'i - West O'ahu student Kanani Hosaka prepares for her first medical procedure on her patient Mahina, she can do so with complete confidence in her abilities - and the knowledge that there is minimal risk. [[Read more](#)]

Writing Fellows: Peer Tutoring Theory: Do you like to write? Do you like to teach others? Do you want to improve your own writing skills? Do you want to build your resume? If you answered yes to any of the above questions, sign up for ENG 316 Writing Fellows: Peer Tutoring Theory (CRN 65268) and Practice this Fall! [[Read more](#)]

Cram Jam - Get help with final exams and papers, April 18 and 19: The [No'eau Center](#) is hosting its semesterly event - Cram Jam - to help UH West O'ahu students succeed in final papers and exams! [[Read](#)

[more\]](#)

Dr. Li-Hsiang Lisa Rosenlee presents excerpt from forthcoming monograph at Univ. of Pennsylvania: UH West O'ahu Professor of Philosophy Li-Hsiang Lisa Rosenlee was invited to present "Confucian Political Authority, Social Cohesion and Dependency Care," at the University of Pennsylvania as part of the "Global Feminisms" conference on March 24 and 25, 2017. [\[Read more\]](#)

Examine Issues of Language and Writing with New English Course: Looking for a course that asks you to bring your experiences into the classroom? [\[Read more\]](#)

Paws for Coffee - Hawaiian Humane Society's Pet Visitation Program, April 18: Meet Kin and Ninja - members of the Hawaiian Humane Society's Pet Visitation Program - at Paws for Coffee on Tuesday, April 18, from 11 a.m. to 1 p.m. in the [UH West O'ahu Library](#) lobby. [\[Read more\]](#)

Events this week

Center your thoughts with Oli, Mele, and Ho'okupu at **PIKO** on Monday, April 17, at 9 a.m. at Hale Kuahuokalā. [More info.](#)

Chit Chat Session with Chancellor Benham on Tuesday, April 18, Noon to 1:30 p.m., D104. Bring your own lunch (desserts will be provided). [More info.](#)

Yoga class at Hale Kuahuokalā in the Student Organic Garden on Tuesday, April 18, from 12:30 to 1:30 p.m. [More info.](#)

Mala Harvest Day on Wednesday, April 19, from 9 to 11 a.m. in our mala (UHWO Student Organic Garden). [More info.](#)

Natural Dyes with Aunty Ngahiiraka: Bring smaller pieces of natural fiber fabric (100% linen, 100% cotton) to dye with plant material (tea towels, tank tops, etc.) at the **Decolonial Medicine/Self-Care Workshop** on Wednesday, April 19, from 9:30 a.m. to 4:30 p.m. in Hale Kuahuokalā. This workshop is limited to eight participants. Sign up only if you are able to attend the entire session. RSVP to tasiay@hawaii.edu. [More info.](#)

Intramural Sports on Wednesday, April 19, from 3 to 6 p.m. on the Great Lawn. [More info.](#)

Intramural Sports on Thursday, April 20, from 3 to 6 p.m. on the Great Lawn. [More info.](#)

*For the latest UHWO event information, view and submit listings to the [UHWO calendar](#).
Want to include your story in the This Week at UHWO News Bulletin or E Kamakani Hou? Submit a [Communications Request Form](#) to the UH West O'ahu Communications Department.*

UHWO.HAWAII.EDU



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91-1001 Farrington Highway, Kapolei, Hawai'i 96707
ph: 689-2800 | www.uhwo.hawaii.edu

Name _____ Email _____



Pre Order form

Cupcakes, 3 for \$10.00 (Quantity _____)

Butter Mochi 2 for \$4.00 (Quantity _____)

Total Due (_____)

Name _____ Email _____



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