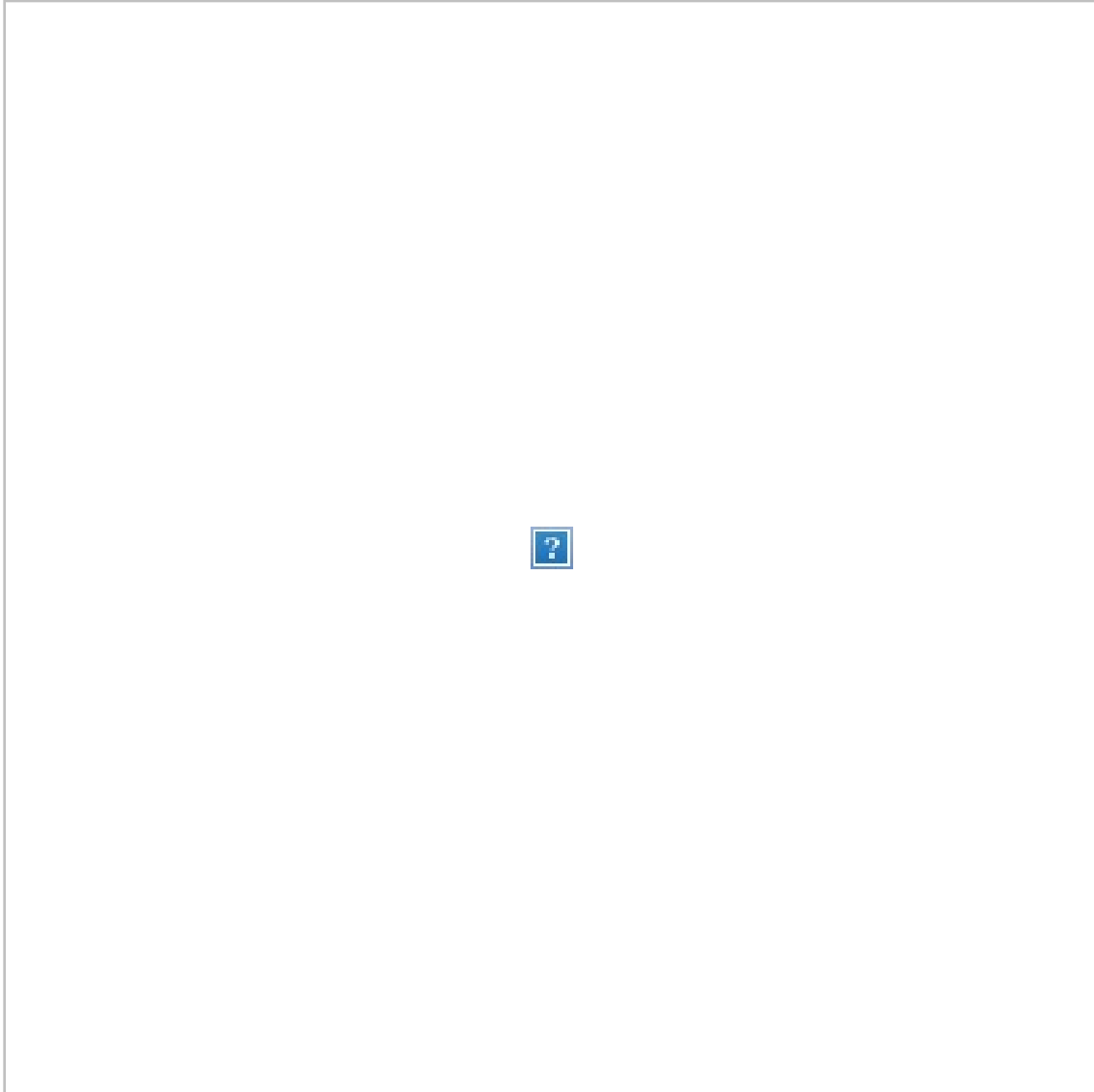


**Subject:** This Week at UH West O'ahu for the week of July 15, 2019  
**From:** UHWO Communications Department <UHWOcomm@hawaii.edu>  
**To:** uhwo-all-l@lists.hawaii.edu  
**Date Sent:** Monday, July 15, 2019 9:08:04 AM GMT-10:00  
**Date Received:** Monday, July 15, 2019 9:03:14 AM GMT-10:00  
**Attachments:** SOC and Registration Timeline for SPRING 2020 Cycle.pdf

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Week of July 15, 2019

**Message regarding Thirty Meter Telescope on Maunakea from UH Leadership**

Aloha UH West O'ahu 'Ohana:

Last week it was announced that construction of the Thirty Meter Telescope on Maunakea will commence today, Monday July 15, 2019: <https://www.hawaii.edu/news/2019/07/10/tmt-construction-set-to-begin/>

Members of our campus communities and the general public have had different reactions and responses to this announcement. At all the University of Hawai'i campuses, we are steadfast in our mission of challenging students to reach their highest level of achievement by inspiring learning, discovery and creativity inside and outside the classroom. This means we must all embrace opportunities to have empathetic discussions about our

disparate opinions, including those that oppose decisions made by the university and state.

We stand committed to the free and open exchange of ideas and affirm the rights of members of our community to engage in free speech and expression guaranteed by the First Amendment to the U.S. Constitution and the Constitution of the State of Hawai'i, UH has a clear and impressive history of diverse ideas, opinions and worldviews being expressed in different ways by members of our on-campus and extended community. We recognize that the issue of Maunakea and the construction of the TMT has and will continue to draw many into an open exchange of ideas and we encourage such dialogue in ways that are safe and respectful of different perspectives.

The safety of our faculty, staff and students is paramount. This includes emotional, intellectual and physical safety. UH provides support services for these situations, and those who experience emotional trauma or stress regarding this issue or any other issue should reach out to campus support services. Those who experience intimidation or harassment should contact on campus security and/or administration.

We commend those who have engaged in peaceful and non-disruptive protection of the things they hold dear and demonstration against things they oppose. In particular, we have been inspired by the Kapu Aloha that has been called for on the mauna. In anticipation of further peaceful demonstrations, UH has developed guidelines for faculty and staff, including student employees, with information. See the following link:

<https://www.hawaii.edu/offices/communications/encountering-demonstrations/>.

As our state's only public higher education system, UH has a deep responsibility to provide high-quality affordable education to advance our people, our communities and our islands. That mission requires that we support and celebrate peaceful dialogue, diverse perspectives and critical analysis, as we continue our work in teaching, learning, scholarship and service. Mahalo for all you do to contribute to this vibrant campus!

Aloha,  
UH Leadership

### **Film studio moves ahead with Legislature's SB33 becoming law**

Gov. David Ige did not veto [SB33](#), a bill requiring UH West O'ahu to enter into a 60-year no-cost lease agreement with the Hawai'i Technology Development Corp. Ige had earlier signaled an intent to veto the measure, but allowed the legislation to become law without his signature. The 30-acre property at the corner of Farrington Highway and Kapolei Golf Course Road would be used to develop a film studio complex. Ige had earlier signaled an intent to veto the measure but allowed the legislation to become law without his signature. UH Vice President of Budget and Finance Kalbert Young told KHPR said the bill does not provide UH with compensation for the land, lacks academic accommodations for synergies between the film studio and the UH West O'ahu campus, and conflicts with the intended purpose of the land. See link to article in the "UH West Oahu in the News" section below.

### **2020 Schedule of Classes and Registration Cycle Timeline**

Please see the SOC and Registration timeline that is attached to this email. Information about the scheduling process will be sent from the scheduler to the division chairs, who will then instruct their unit with division specific procedures. Please refer to the timeline for deadlines and events that impact the schedule of classes or registration. This timeline is a collaboration between Registrar's Office, Academic Advising, Scheduling, STAR GPS, Curriculum Committee, General Education Committee, Distance Education Committee, UH West O'ahu Bookstore, OER Committee, Catalog, and Academic Personnel Specialist. Questions about this timeline can be sent to [uhwosoc@hawaii.edu](mailto:uhwosoc@hawaii.edu) or to the source listed for an event. Timeline is subject to change.

### **Restroom work set for Classroom, Campus Center north buildings**

Aloha! Campus Operations wishes to notify you that the North Campus Center restrooms will be closed of the following days for floor work.

- Monday, Tuesday, July 15-16 – North Campus Center Bldg, 1st Floor Men's, Women's & Gender Neutral Restrooms
- Tuesday, Wednesday, July 23-24 – North Campus Center Bldg, 2nd Floor Men's and Women's Restrooms

When restrooms on one floor are shut down, the restrooms on the other floor will be available. Please expect delays and plan accordingly. Please contact Work Coordination Center at 689-2535 if you have questions and/or concerns in these regards. Mahalo in advance for your understanding and e kala mai for the inconvenience.

### **Traffic watch: Rail station work may affect Kualaka'i Parkway traffic near campus**

Work on the Keone'ae (UH West O'ahu) rail station will affect traffic near the campus this week, according to station contractor Nan, Inc. This includes:

- One northbound lane may be closed between Keahumoa Parkway and Farrington Highway from 8:30 a.m. to 3 p.m. One through lane is to remain open.
- One or two southbound lanes may be closed between Farrington Highway and Keahumoa Parkway from 8:30 a.m. to 3:00 p.m. At least one through lane is to remain open.

### **Distance Learning Tip of the Week - PowerPoint Online**

This month's tech tips will concern Office Online. You can find more information at [Microsoft Office 365 at UH](#). If you are interested in gaining access to Office Online with your University of Hawaii account, visit [Office 365 for Education](#). PowerPoint Online will allow you to create presentations in your web browser and store them on the file-hosting site OneDrive.

PowerPoint Online will allow you to edit your presentation, change layouts, themes, text, images, transitions, animations, and even share your presentations online. Visit [Basic tasks in PowerPoint for the web](#) for more information. You can find more tech tips on the [Office of Distance Learning's microsite](#).

### **UH West O'ahu in the News**

- [Inside Higher Ed](#), July 9: List of faculty members receiving tenure.
- [Civil Beat](#), July 9: SB33, a bill linked to the building of a film studio on UH West O'ahu land, became law without Gov. David Ige's signature.
- [Hawai'i Public Radio](#), July 12: UH's critical of leasing of land for film studio without recompense.
- [Insights on PBS Hawai'i](#), July 11: Dr. Albie Miles of UH West O'ahu's Sustainable Community Food Systems program participated in a discussion of indigenous agriculture.

*\*UH West O'ahu students, faculty, and staff have complimentary access to the Honolulu Star-Advertiser's digital subscription via a new program exclusive to the campus.*

*To activate, enter your [hawaii.edu](mailto:hawaii.edu) email at [staradvertiser.com/academic-pass](http://staradvertiser.com/academic-pass).*

### **UH West O'ahu Calendar of Events**

#### **Monday, July 15**

- [Fall 2019 Tuition and Fee Installment Payment](#) due date

#### **Thursday, July 18**

- Puelo Fitness Center closed
- "Master Your Superpowers" workshop, 7:45 -11:00 a.m., C208.

**Friday, July 19**

- Pueo Fitness Center closed

**Wednesday, July 24**

- [Second Summer Session](#) last day to withdraw with no refund and a “W” grade

**Wednesday, July 31**

- [‘A‘ali‘i Scholars Program](#) concludes. Three-week program for high school students to experience college at UH West O‘ahu through a Hawaiian cultural lens.

**Thursday, Aug. 1**

- [‘Ike Ola Pathways to Health Careers](#) program concludes. For incoming first-time college freshmen who reside on the Wai‘anae Coast.
- Deadline for continuing students to provide proof of health insurance for fall semester
- Textbook ordering for fall semester begins at bookstore for fall semester

**Wednesday, Aug. 7**

- Pueo Fitness Center closed

**Friday, Aug. 9**

- [Second Summer Session](#) last day of instruction

**Tuesday, Aug. 13**

- [Second Summer Session](#) deadline for instructors to submit grades

**Wednesday, Aug. 14**

- [Second Summer Session](#) grades available on STAR by noon

*The deadline to include your item in the next This Week is Thursday night. Please submit your item using the [Communication Department’s Communications Request Form](#).*



University of Hawai'i–West O'ahu

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## SOC and Registration Timeline for Spring 2020 Cycle

This timeline is a collaboration between Registrar's Office, Academic Advising, Scheduling, STAR GPS, Curriculum Committee, General Education Committee, Distance Education Committee, UHWO Bookstore, OER Committee, Catalog, and Academic Personnel Specialist.

2019	Deadline or Activity	Source
M Jul 1	Release Spring 2020 Rolled Classes, Timeline, and other documents to Division Chairs/Appropriate Unit Heads (AUH) for schedule planning.	Scheduler
<b>T Sep 3</b>	<b>HITS Request deadline from Divisions (BUSA, HAW, SSCI)</b> Class that are scheduled in B157	<b>Scheduler</b>
M Sep 9	1 <sup>st</sup> Draft due from Division via Google Sheets Sheets will be locked the next morning.	Scheduler
<b>Sep 9-29</b>	<b>Division Chairs review draft schedule with Vice Chancellor for Academic Affairs</b> Changes from these review meeting may be submitted to Scheduler after the release of the edited revisions.	<b>Vice Chancellor for Academic Affairs</b>
<b>F Sep 13</b>	<b>Experimental Courses, Focus Requirements (WI, ETH, OC, HAP), and Distance Education Proposals for Spring 2020 due via Kualii</b> ( <a href="https://westoahu.kuali.co/cm/">https://westoahu.kuali.co/cm/</a> )	<b>Curriculum, General Ed, or Distance Ed Chairs</b>
<b>M Sep 16</b>	<b>Online First-Time Freshmen Orientation Begins – Mandatory for registration</b>	<b>Academic Advising</b>
<b>M Sep 30</b>	<b>Edited Revision of SOC released to Division</b>	<b>Scheduler</b>
<b>Sept/Oct</b>	<b>TXT0 requests due to OER committee – watch out for email</b>	<b>OER Committee</b>
T Oct 1	Admissions Priority Deadline for Spring	Admissions
<b>T Oct 1</b>	<b>Applications due for new lecturers who have not taught since Spring 2019 via NeoGov. (<a href="http://workatuh.hawaii.edu">http://workatuh.hawaii.edu</a>)</b>	<b>Academic Personnel Specialist</b>
<b>T Oct 1</b>	<b>Textbook Adoptions Due to Bookstore</b>	<b>Bookstore</b>
<b>F Oct 4</b>	<b>Experimental Courses, Focus Requirements (WI, ETH, OC, HAP), and Distance Education Revisions Requested by Respective Committee due via Kualii (<a href="https://westoahu.kuali.co/cm/">https://westoahu.kuali.co/cm/</a>)</b> <b>NOTE: Revisions not received by this deadline <u>will not</u> be approved for Spring 2020</b>	<b>Curriculum, General Ed, or Distance Ed Chairs</b>
F Oct 11	GEC & DEC Master Designation List Finalized by Committees ( <a href="https://docs.google.com/spreadsheets/d/1EEfAHFM43LY-gxl4H1buRmal9U_Dx_IRdUlgnf0YmFl/edit?pli=1#gid=1901804353">https://docs.google.com/spreadsheets/d/1EEfAHFM43LY-gxl4H1buRmal9U_Dx_IRdUlgnf0YmFl/edit?pli=1#gid=1901804353</a> )	Curriculum, General Ed, or Distance Ed Chairs
<b>M Oct 14</b>	<b>Class Availability to Publish</b> ( <a href="https://www.sis.hawaii.edu/uhdad/avail.classes?i=WOA&amp;t=202010">https://www.sis.hawaii.edu/uhdad/avail.classes?i=WOA&amp;t=202010</a> )	<b>Registrar</b>
W Oct 16	Transfer Po'okela Orientation Sessions (by division - TBD) <i>Attendance does not affect ability to register</i>	Academic Advising

2019	Deadline or Activity	Source
F Oct 17	Transfer Po'okela Orientation Sessions (by division - TBD) <i>Attendance does not affect ability to register</i>	Academic Advising
F Oct 18	Recently approved Experimental Courses, Focus Requirements (WI, ETH, OC, HAP), and Distance Education classes will be added by this date.	Scheduler
<b>F Oct 18</b>	<b>Class change request due in order to make the Star GPS open date.</b> <b>Note: All prior approvals must be done in order to post class.</b>	<b>Scheduler</b>
<b>M Oct 28</b>	<b>Star GPS Open</b>	<b>Star/ Registrar</b>
T Oct 29	Transfer Po'okela Orientation Sessions (by division - TBD) <i>Attendance does not affect ability to register</i>	Academic Advising
W Oct 30	Transfer Po'okela Orientation Sessions (by division - TBD) <i>Attendance does not affect ability to register</i>	Academic Advising
<b>R Oct 31</b>	<b>Trick O Reg Pre-Registration Fair</b>	<b>Academic Advising</b>
<b>T Nov 12</b>	<b>Pre-registration for continuing students for Spring 2020 Begin</b>	<b>Registrar</b>
T Nov 12	Senior Registration for Spring	Registrar
W Nov 13	Junior Registration for Spring	Registrar
R Nov 14	Sophomore Registration for Spring	Registrar
F Nov 15	Freshmen Registration for Spring	Registrar
M Nov 18	Registration for new classified ( <i>degree-seeking</i> ) neighbor island transfer students for Spring	Registrar
M Nov 25	Registration for new classified ( <i>degree-seeking</i> ) transfer students for Spring	Registrar
M Nov 25	Registration for first-time new classified ( <i>degree-seeking</i> ) freshmen for Spring <b>NOTE: Pending passing online orientation.</b>	Registrar
S Dec 1	Registration in STAR GPS will be closed for UH West O'ahu classes for Spring	Registrar
S Dec 1	Admissions Final Application Deadline for Spring *Late applications may be accepted after the final deadline as Non-Degree Unclassified applicants	Admissions
<b>M Dec 2 9am</b>	<b>Select classes restricted by major and/or campus (DE) available to eligible classified students for Spring</b>	Registrar
<b>W Dec 11</b>	<b>Minimum Enrollment Exception form due</b>	Academic Advising
W Dec 18	First Year First Time Po'okela Orientation Sessions <i>Attendance does not affect ability to register</i>	Academic Advising
R Jan 2	Minimum Enrollment Review Meeting	Scheduler
<b>F Jan 3 (am)</b>	<b>Division Chairs/Appropriate Unit Head notified of decision</b>	Scheduler
<b>F Jan 6</b>	<b>Class Cancellations for Spring</b>	Scheduler

SOC and Registration Timeline for Spring 2020 Cycle

2019	Deadline or Activity	Source
M Jan 6	Registration for unclassified students ( <i>non-degree</i> ) and auditors for Spring	Registrar
M Jan 13	Registration for students using the Faculty/Staff Tuition Waiver and guests through the Senior Citizen's Visitor Program.	Registrar
M Jan 13	First day of instruction	Catalog