

Subject: This Week at UH West O'ahu for the week of August 19, 2019
From: UHWO Communications Department <uhwo-comm@hawaii.edu>
To: uhwo-all-l@lists.hawaii.edu
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A BULLETIN FOR UH WEST O'AHU FACULTY AND STAFF
This Week at UH West O'ahu
Week of August 19, 2019

Professional Development Day, Convocation on August 21

Professional Development Day/Convocation is this Wednesday, August 21, from 8 a.m. – 2:15 p.m., C-Building. Beverages will be available at 8 a.m., and snacks will be available during the morning transition prior to the rotations. If you are unable to attend please notify Chancellor's office at uhwochan@hawaii.edu or call 689-2770.

We will be conducting a Scavenger Hunt during the Kaiaulu portion of the day. Please email your Scavenger Hunt team of five members to uhwo-comm@hawaii.edu.

Aloha United Way
KICK OFF!
Fall PD Day - Wednesday, Aug 21, 2019

UNIVERSITY OF HAWAII WEST OAHU

BAKING Competition
Place dollars or coins in the cup of your favorite dessert. The cup with the most money wins!

SILENT AUCTION Basket Competition
The challenge between divisions!
Chancellors
Academic Affairs
Student Affairs
Administration
Faculty Senate
Enter to compete and win the "Most Awesome Basket-Case Trophy"

Deadline to register for competition and silent auction is **Wed, 8/14**

Email: psstone@hawaii.edu

All monies collected will be donated to the Aloha United Way

Faculty/Staff portraits on Professional Development Day/Convocation

The UH West O'ahu Communications Department will be taking headshots of faculty and staff members during Convocation/Professional Development Day on Wednesday, Aug. 21, for use in publicizing faculty research, academic news, faculty profile pages, and other official University business.

Stop by room C225 between 8 a.m. and 2 p.m. throughout PD Day, where the Communications Department will be taking

your portrait in front of a green screen. We recommend not wearing green, bold prints, or logo wear. One photo will be taken from the shoulders up and one from the waist up. Please stop by before or after Convocation/PD Day. For questions, contact Brian Miyamoto at 689-2605 or brian99@hawaii.edu.

A note from Chancellor Maenette Benham on Maunakea news coverage

This weekend you may have seen a story in the Sunday Star-Advertiser regarding how UH supported faculty, staff, and students to travel to Maunakea. Please know that media communication was handled by the UH President and UH Communications with all the UH campuses providing information. In the end -- UHWO has not used any "institutional" funding to support travel of faculty, staff or students to visit Maunakea. Recently, we used approved Title III funding to support three Title III staffers and the chair and co-chair of our NH Council Nalimaku'i to travel to Maunakea. These funds can not be used for "protest" but must be aligned with the objectives of the TIII goals. All travelers have been tasked to provide guidance and support for programming efforts here on our campus for students and faculty/staff. All others who traveled to Maunakea--that we know of--are doing so on their own dime and following all personnel policies (e.g., on vacation, non-instructional day, and so on).

I shared my thoughts about Maunakea in my August Ka Pe'ahi Lono. Should you have any questions please do not hesitate to email me at uhwochan@hawaii.edu.

Contract Renewal, Tenure, and Promotion Workshop

The Fall 2019 Contract Renewal, Tenure, and Promotion Workshop series opens with **Tenure and Promotion Application and Process** on Friday, Aug. 23 at 1:30 p.m. in D237 with panelists who will provide advice and rhetorical strategies for the construction of a successful tenure and promotion application, paying attention to narrative structure, argumentation, presentation of data, and organization. The AVCAA will also offer an overview of the tenure and promotion process, including requirements found in the collective bargaining agreement, DPC Procedures, and the various stages and timeline of the tenure and promotion process. This session is open to anyone who is interested!

Alan Rosenfeld, Associate Vice Chancellor for Academic Affairs
Esther Widiasih, Associate Professor of Mathematics
Steven Taketa, Associate Specialist and Clinical Psychologist
James Kardash, Associate Executive Director of UHPA

Mark your calendars for upcoming workshops on Sept. 6 (Contract Renewal Application and Process) and Sept. 20: (Serving on a DPC, FPC, or TPRC), both from 1:30 - 2:30 p.m. in D-237.

Faculty Profiles

Don't forget to update your [faculty profiles](#) as we head into the new semester. Follow these instructions: <https://www.uhwo.hawaii.edu/it/edit-your-uhwo-faculty-profile/>.

As you may recall, the faculty database satisfies [Regents Policy RP 9.214, Teaching Assignments for Instructional Faculty, 3B](#), which states that "Each tenured and tenure-track faculty member will make available to the public a curriculum vitae. This will be posted electronically."

The Communications Department is taking head shots during PD Day if you do not yet have one on your profile, or would like to refresh your photo.

Our building and grounds crew does a great job. Please nominate someone!

The University of Hawai'i President's Award for Excellence in Building and Grounds Maintenance is a systemwide award which recognizes the dedicated efforts of an individual from any facilities management office who has exhibited sustained superior performance in a maintenance, landscaping, custodial, shop or trucking position.

We invite you to submit nominations for the 2019 awards. The eligibility, criteria and nomination form can be found at <https://www.hawaii.edu/about/awards/bng.php>. Information about past award recipients can also be found on the site. This year's winner was UH Manoa's Xiao Cheng: <http://go.hawaii.edu/Gs4>. The deadline to submit nominations is Monday, September 9, 2019 by 4:30 p.m. For more information, please contact the Office of the President at president@hawaii.edu.

Willard Wilson Distinguished Service Award nominations are now open

The University of Hawai'i Board of Regents Willard Wilson Distinguished Service Award is intended to recognize an employee whose commitment and performance has made a significant impact on the University of Hawaii System.

We invite you to submit nominations for the 2019 Awards. The eligibility, criteria, and nomination form can be found at <http://go.hawaii.edu/GsW>. Information about past award winners can also be found on the site. This year's winner was Ralph Yoshioka of ITS: <http://go.hawaii.edu/NsG>. The deadline to submit nominations is Monday, September 9, 2019 by 4:30 p.m. For more information please contact the Office of the President at president@hawaii.edu.

Distance Learning Tip of the Week - Links to resources and tutorial videos

When designing your online teaching and course sites, you may find it helpful to refer to some of the online resources. You can find [Laulima Faculty Tutorials](#) and [Laulima Student Tutorials](#) created by the University of Hawaii System Information Technology Services. You can also find [tutorials created by the University of Hawai'i-West 'Oahu's Office of Distance Learning](#). You can find more tech tips on the [Office of Distance Learning's microsite](#).

UH West O'ahu Calendar of Events

Monday, Aug. 19

- [Registration for unclassified students](#) (non-degree) and auditors begins
- Bookstore extended hours, open 8 a.m. to 5 p.m.

Tuesday, Aug. 20

- Bookstore extended hours, open 8 a.m. to 5 p.m.

Wednesday, Aug. 21

- Professional Development Day for faculty and staff, 8 a.m. - 3:30 p.m., C208 and C131
- Bookstore extended hours, open 8 a.m. to 4 p.m.

Thursday, Aug. 22

- Bookstore extended hours, open 8 a.m. to 4 p.m.
- Weekly Harvest Day, Student Organic Garden. 9:00 - 11:00 a.m.

Friday, Aug. 23

- Bookstore hours 8 a.m. to 3:30 p.m.
- Contract Renewal, Tenure, and Promotion Workshop: Tenure and Promotion Application and Process: 1:30 to 2:30 p.m., D237

Saturday, Aug. 24

- [Last day to waitlist](#) for a Fall 2019 semester class
- Special Saturday Bookstore hours, open 9 a.m. to 1 p.m.

Monday, Aug. 26

- Fall 2019 Semester begins. Ends Dec. 13
- [Registration for students](#) using Faculty/Staff Tuition waiver and guests through Senior Citizen's Visitor program
- Late registration begins and continues through Sept. 3

The deadline to include your item in the next This Week is Thursday night. Please submit your item using the Communication Department's [Communications Request Form](#).



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