

## MEETING SUMMARY – FALL 2017 HESI REFRESH

### CLIENT: Kapi'olani Community College

01/31/2017

#### KEY PLANNING TAKEAWAYS

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1. The 81% enrollment ratio for fall 2016 is considerably lower than the 88% enrollment ratio in fall 2015. However, there is still potential pent-up demand to address.  
Consider:
  - a. 30 multi-section courses at the 100 level had enrollment ratios of 95% or greater in fall 2016.
  - b. 9 multi-section at the 200 level had enrollment ratios of 95% or greater in fall 2016.
2. Additionally, please note opportunities to address course inefficiency:
  - a. We note 78 section reduction opportunities in the fall 2017 schedule (13 of the courses had overall course enrollment ratios of less than 60%. We recommend prioritizing these.)
  - b. We also note 8 opportunities in the elimination category. (None of these courses have baseline enrollment ratios higher than 35%)
  - c. In total, we also note 36 single-section courses that enrolled at 50% against their cap.
3. Reaching Classroom Capacity
  - a. On average, classrooms on the main campus were filled to an average of 22 seats in fall 2015, with average classroom capacity at 33 seats. **(Average cap in these rooms was 28)**
    - i. The largest subset of these rooms (26-50 seats) averaged an enrollment cap of 31 seats against a room cap of 35 seats.
    - ii. The 111 courses that filled at 95% or greater in fall 2016 had average course caps of 23.5 at the 100 level and 18 at the 200 level.  
**(Opportunity to add seats here?)**
4. Classroom Utilization – Prime Time versus Standard Week
  - a. Given high enrollment ratios and clear pent up demand at Kapi'olani, we recommend utilizing Friday more heavily as part of prime time each week.
    - i. On the whole, Kapi'olani is on par with peers in terms of number of prime time hours. However, their exceptionally high enrollment ratios by peer comparison demand greater use of the scheduling week to meet student needs.
5. On the whole, 104 hours were wasted in prime time due to off grid scheduling.
  - a. We recommend establishing, and adhering to via policy, a firmer gridded schedule.
  - b. Where off-grid scheduling is necessary (i.e. 4 credit hour courses, CTE, etc.), we recommend doing so in ways that limit waste.

#### NEXT STEPS

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1. Kapi'olani Community College to review fall 2017 data present in the application for possible changes to the fall schedule
2. Continue to build / leverage strategic scheduling team for ongoing review of data-driven course scheduling.
3. Establish an institutional approach to addressing 5-7% of the schedule term over term.