

# **ARTS & SCIENCES TACTICAL PLAN, 2010-2013**

## **BACKGROUND**

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### **ABOUT ARTS & SCIENCES**

The Arts & Sciences (A&S) academic cluster is composed of five units: Arts & Humanities; Languages, Linguistics and Literatures; Math and Sciences; Social Sciences; and Arts & Sciences Counseling. With a staff and faculty numbering well over 200 and responsibility for over 70% of the College's overall SSH enrollment, the A&S cluster is the single largest organizational unit at Kapi'olani Community College. A&S offers courses in support of General Education and focus designations, transfer to a four-year university, as well as several career programs intended to lead to immediate employment.

### **HISTORY**

The Arts & Sciences program was established in 1965 when Kapi'olani Technical School was converted to Kapi'olani Community College.

## **MISSION STATEMENT**

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*The Arts & Sciences academic cluster provides students with high quality innovative liberal arts programs that prepare students to meet rigorous baccalaureate requirements and personal enrichment goals, pursue lifelong learning, and lead lives of ethical, responsible community involvement.*

## **STRATEGIC OUTCOMES**

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- B. Increase the educational capital of the state by increasing the participation and degree completion of students
- D: Address critical workforce shortages and prepare students for effective engagement and leadership
- E: Recognize and invest in faculty and staff and develop innovative learning environments in which to work

## **PERFORMANCE MEASURES**

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1. Support employee recruitment, training, and retention to increase student success in first college-level "gatekeeper" courses (B3)
2. Improve performance on two benchmark items from the 2008 CCSSE (B6)
3. Increase degree completion in STEM fields (D4)
4. Revisit, revise, and implement process for regular review of courses and programs (D10)
5. Recruit, renew, and retain a qualified, effective, and diverse faculty, staff, and leadership team committed to strategic outcomes and student-centered performance measures (E1)

## STRATEGIES

	<ol style="list-style-type: none"> <li>1) Re/design courses to include innovative pedagogy, updated content, and alternative delivery methods with a special focus on gatekeeper and STEM courses (B3)</li> <li>2) Complete a cycle of learning outcomes assessment in general education and all degree programs (D10)</li> <li>3) Complete the integration of Counseling into the Arts &amp; Sciences unit (B3)</li> <li>4) Assess data, evaluate trends, identify targets, and implement improvement strategies based on 2008 and 2010 CCSSE administration (B6)</li> <li>5) Secure “permanent” status from the BOR for the ASNS degree (D4)</li> <li>6) Continue to implement the five-year curriculum review process (D10)</li> <li>7) Collaborate with key faculty leaders to orient, train, and support new employees (E1)</li> <li>8) Adjust programs, staffing, workspaces, and/or resources as needed to support student learning, success, and engagement</li> <li>9) Integrate key campus-wide initiatives to limit duplication of effort and the uncoordinated overlap of activities (E1)</li> </ol>
<p><b>Means of Assessment – Establish baseline numbers in 2009-10 by June 30, 2010.</b></p>	<ol style="list-style-type: none"> <li>1) Number of courses redesigned and programs reviewed</li> <li>2) A&amp;S Counseling survey data</li> <li>3) CCSSE results (2008, 2010)</li> <li>4) Number of declared ASNS and AA majors</li> <li>5) Number of degrees awarded</li> <li>6) UHM transfer rate</li> </ol>
<p><b>Position(s) Responsible</b></p>	<p><b>Department Chairs</b> (leadership of faculty, staff, programs, courses)</p> <ul style="list-style-type: none"> <li>• <b>Maria Bautista</b> – Department Chair, Math &amp; Sciences</li> <li>• <b>Eric Denton</b> – Department Chair, Arts &amp; Humanities</li> <li>• <b>Carl Hefner</b> – Department Chair, Social Sciences</li> <li>• <b>Guy Kellogg</b> – Department Chair, Languages, Linguistics and Literature</li> </ul> <p><b>Department Coordinator</b></p> <ul style="list-style-type: none"> <li>• <b>Kristie Malterre</b> – Coordinator for Arts &amp; Sciences Counseling</li> </ul> <p><b>Administrative Team</b></p> <ul style="list-style-type: none"> <li>• <b>Charles Sasaki</b> – Facilitate overall direction of the A&amp;S academic cluster</li> <li>• <b>Nancy Wong-Tojio</b> – Administrative support for all A&amp;S functions</li> </ul>

<b>Synergies with other programs, units, emphases and initiatives</b>	CTE and Health academic clusters & units reporting directly to VCAA (CELTT, Library & Testing, etc.) Community and Continuing Education Achieving the Dream initiative & Title III Student Services, Kahikoluamea, and the Pathway initiative Maida Kamber Center and Ka'ie'ie OFIE and Service-Learning Business Office & Human Resources Office
<b>Key Community Partners (if any)</b>	National Science Foundation, U.S. Department of Education, State of Hawaii, DBEDT, PCATT
<b>Resources (human, physical, fiscal, technology) required to implement strategies.</b>	Budgetary and in-kind support from Title III, STEM, and AtD
Please check appropriate <b>funding sources</b>  <input checked="" type="checkbox"/> General (existing) <input type="checkbox"/> Special (existing) <input checked="" type="checkbox"/> Grants <input type="checkbox"/> Biennium and/or supplemental budget request <input type="checkbox"/> Others (Please list)	
<b>i) Summary of data collected (actual)</b>	(To be filled in at the end of the academic year)
<b>j) Use of Results</b>	(To be completed at the end of the academic year and used for planning for next academic year of the Tactical Plan)