

Subject: This Week at UHWO News Bulletin - Week of December 15
From: UH West Oahu News <uhwonews@hawaii.edu>
To: uhwo-all-l@lists.hawaii.edu
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THIS WEEK AT UHWO

a bulletin for UH West O'ahu faculty and staff



Week of December 15

Laulima update

Laulima will be offline starting at 3 a.m. Friday, Dec. 26 through 8 a.m. Monday, Dec. 29 for maintenance and upgrade. The upgrade will result in changes to the system. View the [Laulima support page](#) for information on updates and changes.

Da Spot Holiday Hours of Operation

Da Spot will be open during the following hours this December and in January 2015.

- Monday-Friday, Dec. 15-19, 9:30 a.m.-2 p.m.
- Monday-Friday, Dec. 22, 2014-Jan. 2, 2015, CLOSED
- Monday-Friday, Jan. 5-9, 2015, 10 a.m.-2:30 p.m.
- Starting Monday, Jan. 12, Monday-Thursday, 8:30 a.m.-4:30 p.m., Friday, 10:30 a.m.-3 p.m.

How do I get the word out?

Publicize your event via the [UH West O'ahu website calendar!](#) It's a great way to find out what's happening on campus and to share what's going on in your neck of the woods. Click on "Log in to calendar system" or visit the Communication Department's [Laulima site](#) for instructions on how to add events to the calendar. Anyone with a UH user ID is encouraged to submit calendar information. Don't forget to check back again and again for new event information!

Events this week

The [UH West O'ahu library](#) will be closed today, Dec. 15, 2014-Jan. 4, 2015.

All faculty and staff are invited to a **Coffee Hour for Erline Vasconcellos** to congratulate her on winning the [2014 President's Award for Excellence in Buildings and Grounds Maintenance](#) on Friday, Dec. 19 from 9-10 a.m. in the Chancellor's Dining Room. Congratulations, Erline!

UHWO students are eligible to purchase a reduced rate **U-Pass bus pass** for university students. The cost is \$150 (cash only) and the pass is valid January 1 - May 31, 2015. Students with a validated student ID may purchase a pass at the Student Services Office, Campus Center, C141 December 19, 2014 - February 28, 2015. Passes will not be available during the Student Services Office closure December 25, 2014 - January 1, 2015.

For the latest UH West O'ahu event information, view and submit listings to the UHWO [website calendar](#).

Want to include your story in the This Week at UHWO News Bulletin? Submit a [Communications Request Form](#) to the UH West O'ahu Communications Department.



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