



# UNIVERSITY of HAWAI'I®

## UH Systemwide Policies and Procedures Information System (PPIS)

[UH System](#)  [Policy Home](#)

Search PPIS

### UH System Policies and Procedures

[Board of Regents Policies](#)

**Executive Policies**

- + 1. General Provisions
- + 2. Administration
- + 3. Organization
- + 4. Planning
- + 5. Academic Affairs**
- + 6. Tuition, Financial Assistance, and Fees
- + 7. Student Affairs
- + 8. Business and Finance
- + 9. Personnel
- + 10. Land and Physical Facilities
- + 11. Miscellaneous
- + 12. Research
- [Abolished Policies \(Post Oct. 2014\)](#)
- [Archived EP](#)

[Administrative Procedures](#)

[Creation, Maintenance and Abolishment](#)  
[Frequently Asked Questions](#)

### UH-Related Laws and Rules

[Hawai'i Revised Statutes \(HRS\) 304A](#)

[Hawai'i Administrative Rules \(HAR\) Title 20](#)

[UH System Offices](#)

[Public Safety and Emergency Management Plans](#)

[Login](#)

# Executive Policy 5.228

## Title

Credit Hour

## Header

Executive Policy Chapter: Chapter 5. Academic Affairs

Executive Policy Section: [EP 5.228](#), Credit Hour

Effective Date: August 2014

Dates Amended: August 2011

Responsible Office: Office of the Executive Vice President for Academic Affairs

Governing Board of Regents Policy: [RP 2.202](#), Duties of the President

Review Date: August 2019

## I. Purpose

To define credit hour and direct units (UH Manoa, UH Hilo, UH West O'ahu, UH Maui College and UH Community Colleges) to develop a process to assure reliability and accuracy of assignment of credit hours across activities earning academic credit.

## II. Definitions

A credit hour

A. Is associated with an amount of work represented in intended learning outcomes and verified by evidence of student achievement.

B. Reasonably approximates but is not less than

1. One hour of class or direct faculty instruction and a minimum of two hours of out of class student work each week for approximately 15 weeks for one semester or the equivalent amount of work over a different period of time. OR
2. At least an equivalent amount of work for other academic activities such as online instruction, laboratory work, internships, practica, studio work and other work that earns academic credit.

### III. Executive Policy

Units shall implement a process for assuring reliability and accuracy of assignment of credit hours across all activities earning academic credit.

### IV. Delegation of Authority

There is no policy specific delegation of authority.

### V. Contact Information

**Subject Matter Experts**

Office of the Vice President for Academic Planning and Policy  
[ovpaa@hawaii.edu](mailto:ovpaa@hawaii.edu)  
956-6897

Office of the Vice President for Academic Planning and Policy

Telephone: 956-6897

Email: [ovpaa@hawaii.edu](mailto:ovpaa@hawaii.edu)

### VI. References

No References found

### VII. Exhibits and Appendices

No Exhibits and Appendices found

### Approved

Signed

David Lassner

President

December 21, 2014

Date

### Topics

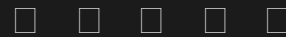
No Topics found.

## Attachments

None

[Adobe Reader](#) | [Help](#) | [PPIS email](#)

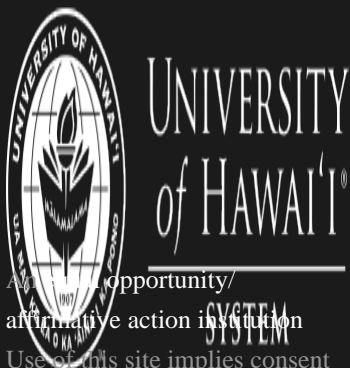
- [Calendar](#)
- [Directory](#)
- [Emergency Information](#)
- [MyUH](#)
- [Work at UH](#)



### Contact UH

If required, information contained on this website can be made available in an alternative format upon request.

[Get Adobe Acrobat Reader](#)



An opportunity/  
 affirmative action institution  
 Use of this site implies consent  
 with our [Usage Policy](#)  
 copyright © 2016  
 2424 Dole Street  
 University of Hawai'i