



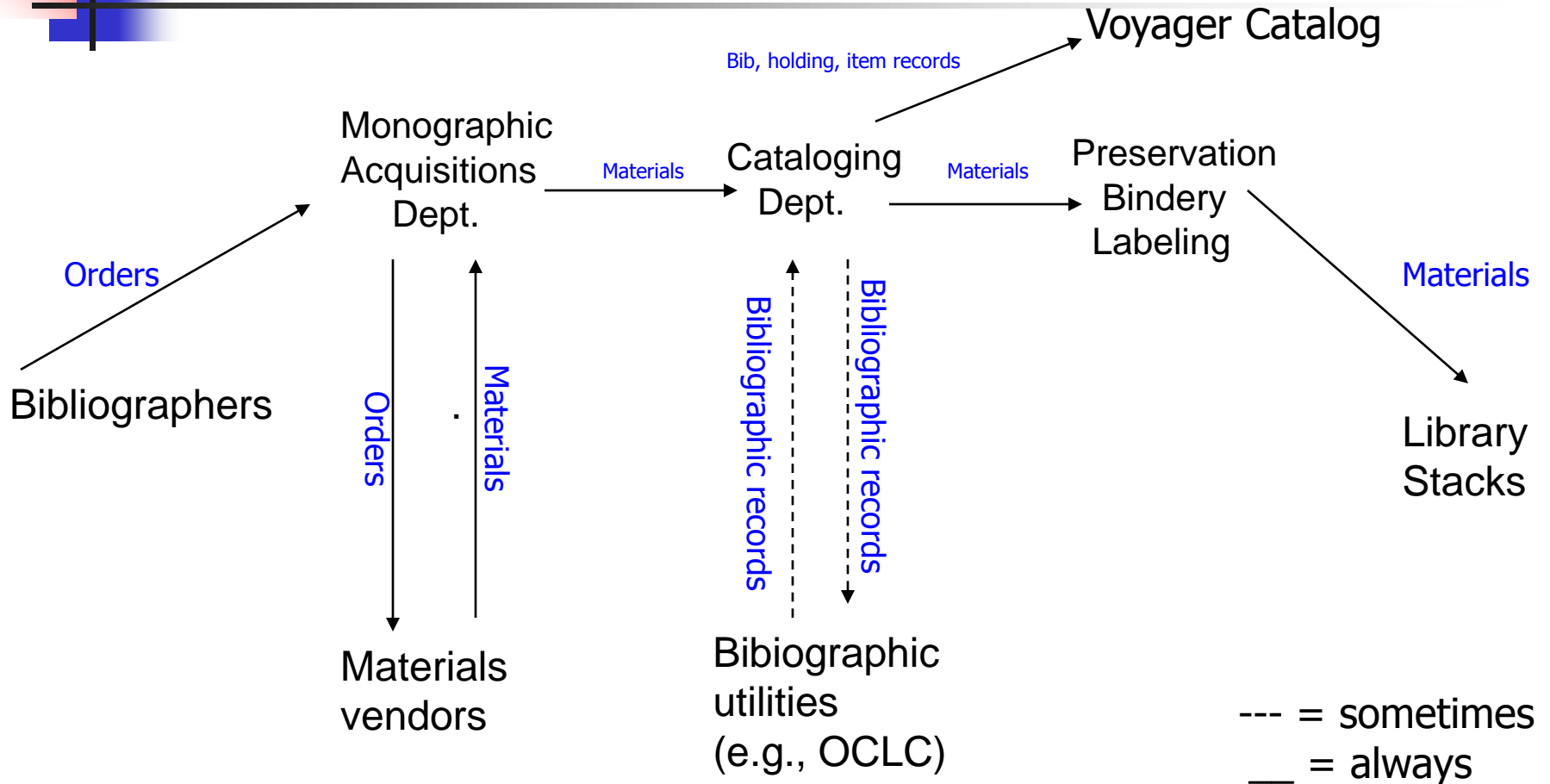
Cataloging and Technical Services at UH-Mānoa

Mike Chopey

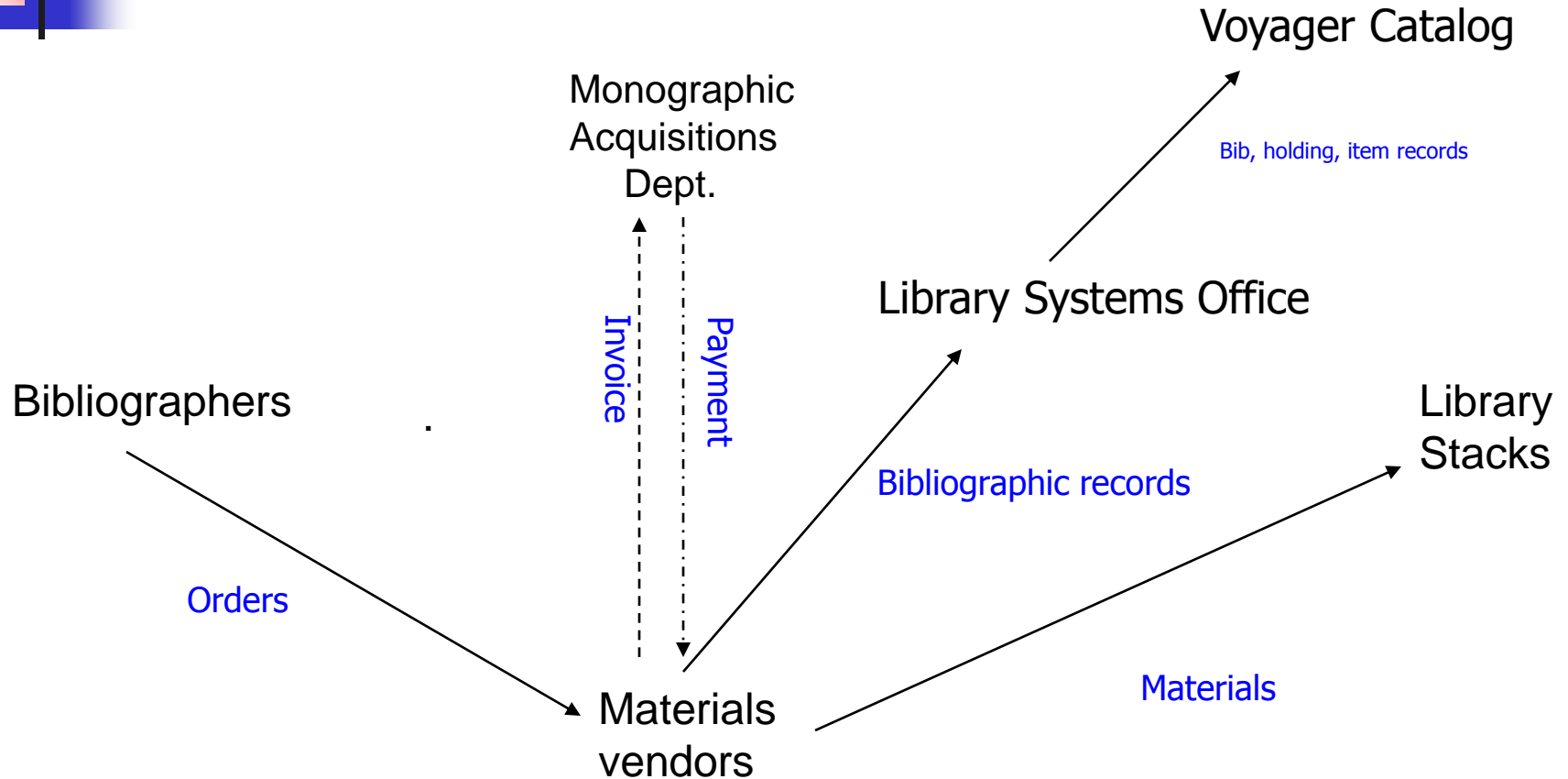
LIS 606

Spring 2015: Session 1

Monographs & UHM Library Tech Svcs: traditional model

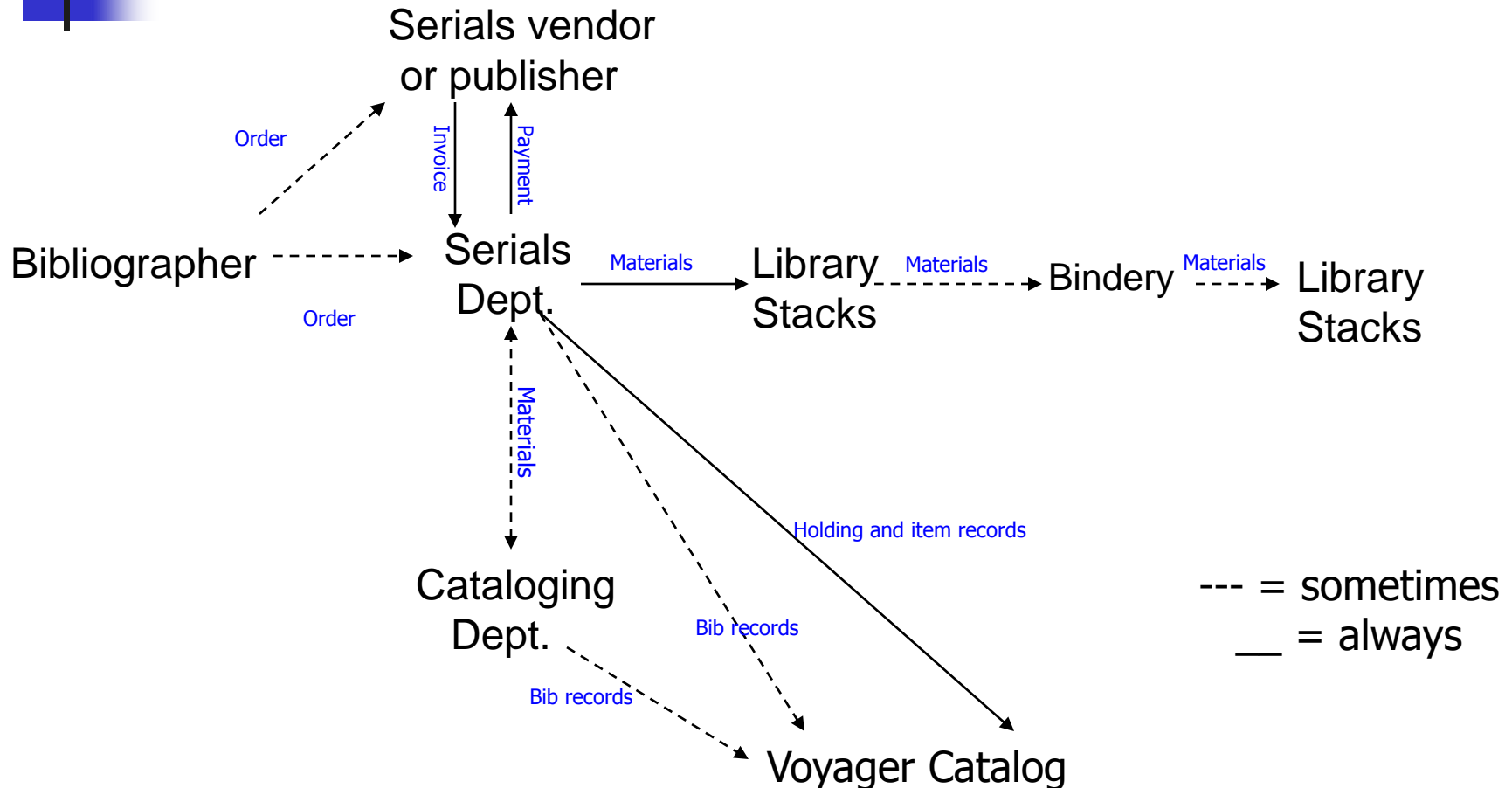


Monographs & UHM Library Tech Svcs: a newer model (shelf-ready materials)



Serials & UHM Library Tech

Svcs





UHM Library Cataloging Department Functions

- Copy cataloging
- Original cataloging
- Hardcover and soft-cover item preparation
- Hardcover labeling
- Bibliographic record maintenance
- Authority record maintenance



Voyager Record Structure

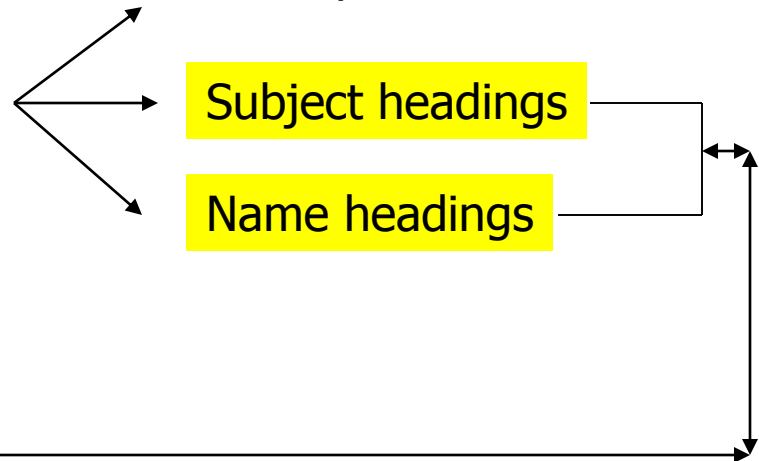
- Item records
- Holdings records
- Bibliographic records

Description & Notes

Subject headings

Name headings

Authority records





Voyager Item Records

- Contain:
 - Barcode number
 - Circulation status
 - Purchase price
 - Enumeration (e.g., vol. 2)
 - Copy number
 - Shelving location* (e.g., Pacific Collection, Hamilton Reference, Sinclair Library, etc.)
 - Call number*
- *automatically written from holdings record



Voyager Item Records

- Functions:
 - Generate spine label
 - Allow the item to circulate
 - Display circulation status in OPAC
 - Provide needed data to Circulation staff when item is lost



Voyager Holdings Records

- Contain:
 - Shelving location (e.g., Pacific Collection, Hamilton Reference, Sinclair Library, etc.)
 - Call number
 - Copy-specific public notes, e.g.:
 - Gift of Mr. Daniel J. Peacock
 - Missing p. 39-42
 - Staff-use non-public notes



Voyager Holdings Records

- Functions:
 - Display shelving location in OPAC
 - Display call number in OPAC
 - Display copy-specific public notes in OPAC
 - Allow library staff to record title-specific or copy-specific notes that do not display in OPAC



Voyager Bibliographic Records

- Methods of creating or acquiring bibliographic records:
 - Via bulk-load from book vendor
 - Copy cataloging
 - Original cataloging



Bulk-loaded Bibliographic Records in Hawai'i Voyager

- Shelf-ready books
 - Automatic holdings and item record build at time of bulk-load
- Remote-access electronic resources (E-books)



Copy Cataloging

- Program for Cooperative Cataloging (PCC)
- Cooperative cataloging via OCLC WorldCat
- Upgrading and enhancing member records in WorldCat
 - Monographic records
 - Serial records
 - Encoding levels
 - Call numbers, subject headings, authority-controlled name headings



For Further Information

- Departmental procedures manual, UHM Cataloging Dept.
<http://www2.hawaii.edu/~hlibcat/>
- MARC Format for Holdings Data
<http://www.loc.gov/marc/holdings/echdhome.html>
- MARC Format for Bibliographic Data
<http://www.loc.gov/marc/bibliographic/ecbdhome.html>
- MARC Format for Authority Data
<http://www.loc.gov/marc/authority/ecadhhome.html>
- Program for Cooperative Cataloging (PCC)
<http://www.loc.gov/catdir/pcc/>
- OCLC WorldCat Info Page
<http://www.oclc.org/us/en/worldcat/catalog/default.htm>