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KCC Bookstore, UH Bookstore Computer Department

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Transfer Credits to KCC

To transfer credits to Kapiolani Community College (KCC) from a college or university outside the UH system:

- Send official transcript copies to Kekaulike Information and Service Center (KISC). Hand-carried or faxed transcripts and scores will not be accepted.
- Submit the Transcript Evaluation Request Form to have your transcripts, including UH system transcripts, evaluated.

To receive Advanced Placement (AP) or College-Level Examination Program (CLEP) credits, submit official scores to KISC. KCC uses the same AP and CLEP scores as UH Manoa for general education courses. Submit the Transcript Evaluation Request Form to have your scores evaluated. For more information, see "Advanced Placement Credit", "UHM Advanced Placement Exams", College-Level Examination Program", or "UHM College-Level Examination Program" under the [Related Links](#) section.

Evaluation Process

Generally, an evaluation is done after you have enrolled at KCC and upon receipt of a completed Transcript Evaluation Request Form and official transcripts or scores. Completed evaluations are mailed to you and posted on MyUH Portal's Transcript section.

KCC accepts credits from institutions fully accredited by U.S. regional accrediting associations, provided that such credits are substantially equivalent to courses at KCC and have been completed with a grade of "D" (not "D-") or better.

Only course credits are accepted in transfer. Grades and grade points from other institutions do not transfer.

Please forward all transcript evaluation (both domestic and international) request inquiries to kapteval@hawaii.edu

Transfer Credit Search Website

KCC uses the UHM Transfer Credit Search website as a guide to evaluate general education credits. For more information, see the [Related Links](#) section. (Caution: the website is not routinely updated.)

For transfer credit information from within the UH system, please see Office of the Vice Chancellor for Academic Affairs, "UHM Articulated Courses" under the [Related Links](#) section.

For more information, contact your program advisor. Refer to the "Advising & Counseling Directory" under the [Related Links](#) section for contact information.

Related Links

- ❑ [Advanced Placement Credit](#)
- ❑ [College-Level Examination Program](#)
- ❑ [MyUH](#)
- ❑ [UHM Advanced Placement Exams](#)
- ❑ [UHM Articulated Courses](#)
- ❑ [UHM College-Level Examination Program](#)
- ❑ [UHM Transfer Credit Search](#)
- ❑ [UH System Master Course List](#)
- ❑ [UH System Transfer Articulation Database Search](#)

Forms

- ❑ [Transcript Evaluation Request Form, Kekaulike Information and Service Center \(PDF Form\)](#)

Kekaulike Information and Service Center (KISC)

Kapiolani Community College
 Ilima Building, Room 102
 4303 Diamond Head Road
 Honolulu, HI 96816-4421

Phone: 808.734.9555

Fax: 808.734.9896

Email: kapinfo@hawaii.edu

Hours of Operation

Mon - Thurs, 8:00am - 4:00pm
 Friday, 8:00am - 1:00pm
 Closed Weekends and State
 Holidays

[■ Transcript Evaluation Request Form, Kekaulike Information and Service Center \(PDF Form\)](#)

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Kapi'olani Community College is an [Equal Employment Opportunity & Affirmative Action](#) Institution

Kapi'olani Community College is a member of the [Servicemembers Opportunity Colleges \(SOC\) Consortium](#) and the [SOC Degree Network System](#)

For academic and general inquiries, email: kapinfo@hawaii.edu

For inquiries related to this website, email: kccweb@hawaii.edu

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