

**A Timeline for Institutional Processes:
Strategic Planning, Program Assessment, Program Evaluation, Tactical Planning,
Accreditation and Legislative Budget Requests, 2008-2015**

Process	Responsible Persons	Completion Date
Program Review - Assessment	Institutional Research (IR) Analyst in conjunction with UHCC IR	August of each year
Program Review - Evaluation	Program Coordinators, Department Heads, Deans	September-November of each year
Program Review – Submit to UHCC	Direct to UHCC http://www.hawaii.edu/offices/cc/arpd/index.php	December of each year
3 year Comprehensive Program Review	Program Coordinators, Department Heads, Deans	Fall 2009 and 2012
3 year Tactical Plans	Academic Program Chairs and Educational and Administrative Support Unit Heads	Fall 2009 for 2009-2012 Fall 2012 for 2012-2015
Strategic Plan 2008-2015 Governance Review	OFIE	December 15, 2008 to February 9, 2009
Strategic Plan 2008-2015 Submit to VP UHCC	OFIE	February 12, 2009
Strategic Plan 2008-2015 Submit to BOR	Chancellor and VP UHCC	March 15, 2009
Biennium Budget Request Submitted for: 2009-2011 2011-2013 2013-2015	Administration	Fall 2008 Fall 2010 Fall 2012
Supplemental Budget Request Submitted for: 2010-2011 2012-2013 2014-2015	Administration	Fall 2009 Fall 2011 Fall 2013
Accreditation Annual Reports	Accreditation Liaison Officer	June of each year
Accreditation Midterm Reports	Accreditation Liaison Officer	October 2009 October 2015
Self Evaluation of Educational Quality and Institutional Effectiveness	Self Evaluation Steering Committee	October 2010 – June 2012