



October 11, 2017

TO: Louise Pagotto
Interim Chancellor

FROM: John Morton
Vice President for Community Colleges

SUBJECT: FY 2018 Open Educational Resources Allocation

The UHCC system is pleased to support the Open Educational Resources Initiative in the amount of \$20,230.

This project aims to remove cost as a barrier to a higher education. Replacing commercially published textbooks with Open Educational Resources (OER) is one way faculty can have a direct impact on college affordability. The project aligns with the 2015-2021 UHCC System Strategic Plan which states: "Adoption of Open Education Resources to replace textbooks, with most textbooks replaced by the year 2021." Campuses shall develop capacity for an OER initiative which includes support area professional learning, faculty training, incentives, and awareness campaigns. Campuses should designate two OER leaders and at least one of them should be assigned fiscal responsibility for the OER funds. It is recommended that one of these individuals be a faculty member from an academic support area.

Project details and requirements are as follows:

1. Funding: Tuition and Fees Special Funds in the amount of \$20,230 will be transferred to your campus.
2. Time period: Funding must be expended or encumbered by June 30, 2018.
3. Allowable Expenses: Funds may be used for:
 - a. Travel for up to 2 individuals per campus to attend the annual OpenEd Conference.
 - b. Interisland airfare to attend OER workshops and meetings
 - c. On-campus faculty training
 - d. Speakers
 - e. Incentives and recognition awards
 - f. Student help
4. Disposition of funds at the end of time period: Uncommitted funds at the end of the designated time period shall be returned to the UHCC system.

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5. Reporting Requirements: A report that includes itemized expenses, description of activities, and project outcomes must be completed and submitted to Wayde Oshiro by June 30, 2018 (attached).

Thank you for your work in developing innovations in open educational resources that will benefit students at each campus and throughout the UH System. We look forward to working with you as the project unfolds.

If you have any questions, please contact Wayde Oshiro (waydeo@hawaii.edu), Sunyeen Pai (sunyeen@hawaii.edu), or Leanne Riseley (leanne.riseley@hawaii.edu), who will be available effective January 1, 2018.

c: Peter Quigley, Associate Vice President Academic Affairs
XXXX Vice Chancellor XXXX
Brian Furuto, Vice Chancellor Administrative Services
OER Leads XXXX
Lisa Tshako, Budget Specialist

att: FY 18 OER Year-End Report