

Communications of Planning and Budgeting Processes
(updated to 9/12/2014)

Date	Topic of Discussion	Audience/Forum
Fall 2013		
Aug 23	OFIE Presentation and Dialog on Strategic planning for 2015-2021	Faculty and Staff Convocation
Sep 3*	Legislature allocations to the Community Colleges were announced	Administrative Staff Council Meeting
Sep 3*	<ul style="list-style-type: none"> • Decisions were made as to the role of the CAC and Work Groups. • A vote was taken to change the PPAC to the CAC 	Policy, Planning, and Assessment Council (PPAC)
Sep 16*	Discussed technology upgrades and replacements	Administrative Staff Council Meeting
Oct 17	OFIE Presentation and Dialogue on Strategic Planning	Campus-wide forum sponsored by Faculty Senate
Oct 23*	FY 2013-2014 Budget Memo from the Chancellor	Vice Chancellors and Deans and the College Community
Nov 4*	Discussed Budget, Research Training and Revolving Funds (RTRF) and Title III Allocations	Administrative Staff Council Meeting
Nov 5*	Discussed Budget, RTRF and Title III Allocations	Chancellor's Advisory Council Meeting
Nov 12*	Discussed acquiring Sinclair Bldg., Leahi Hospital, to expand Health, Culinary Arts, and STEM Programs	Administrative Staff Council Meeting
Nov 21	OFIE Presentation and Dialogue on Strategic Planning	Campus-wide forum sponsored by Kalāualani
Nov 25*	Discussed personnel vacancy report, which is sent to the Legislature with the budget	Administrative Staff Council Meeting
Dec 2*	Discussed allocating resources for marketing to target enrollment	Administrative Staff Council Meeting
Dec 3*	Reprioritization of Title III Carry-over	Chancellor's Advisory Council Meeting

	Funds	
Dec 5	Proposed technology fee for students	Student Congress Forum
Dec 6	OFIE Presentation and Dialogue	Faculty Senate Budget Committee Meeting
Dec 9*	Discussed Economic Modeling Specialists International workforce data and implications for Office of Continuing Education and Training (OCET)	Administrative Staff Council Meeting
Dec 16*	Discussed Teagle Grant and vacancy prioritization due to budget decline	Administrative Staff Council Meeting
Spring, Summer, Fall 2014		
Jan 28*	Monthly Meeting – college-wide strategies update & work groups	Chancellor’s Advisory Council Meeting
Jan 6*	\$75,000 allocated to the Marketing plan, decisions made on vacancy prioritization	Administrative Staff Council Meeting
Jan 21*	Renovation and maintenance projects discussed	Administrative Staff Council Meeting
Feb 3*	Discussed allocating funds for WASC Assessment Leadership Academy, and general funded positions and the budget cycle	Administrative Staff Council Meeting
Feb 7	OFIE Email – New Strategic Plan Launch, New University of Hawaii Board of Regents Sustainability Policy	Chancellor’s Advisory Council and interested faculty and staff
Feb 11	Training on implementing the new forms for the budget cycle	Student Congress President and Student Congress Advisory Board
Feb 13	Student Learning Outcomes assessment forum with Vice President UH Community Colleges and Executive Director UH Professional Assembly	Faculty Senate Forum
Feb 14	Training on implementing the new forms for the budget cycle	Staff Council President
Feb 24	OFIE Email-Strategic Plan Scorecard with 2015 Targets	Chancellor’s Advisory Council and interested faculty and staff

Feb 24*	Presentation on resource allocation and planning framework for the budget cycle	Administrative Staff Council Meeting
Feb 26 Feb 28	OFIE Email-Flyer announcing March 31 and April 1 Meetings to discuss Strategic Plan Transitions to 2015-2021	Chancellor's Advisory Council and interested faculty and staff
Mar 3	Faculty concerns	Chancellor's Listening Tour: Languages, Linguistics and Literature Department
Mar 5	Technology services on campus	Student Congress Forum
Mar 6*	Training on implementing the new forms for the budget cycle	Chancellor's Advisory Council
Mar 7	Discussion on improving communication on campus	Staff Council Professional Development Day
Mar 11 Mar 12 Mar 13	OFIE Email – Draft Revisions to Institutional Effectiveness Measures VCAA Email Supporting Revisions	Chancellor's Advisory Council, OFIE staff
Mar 14	Faculty concerns	Chancellor's Listening Tour: Math/ Sciences Department
Mar 15	Training on implementing the new forms for the budget cycle	Full Student Congress
Mar 17*	Discussed vacant positions and Culinary Institute of the Pacific project	Administrative Staff Council Meeting
Mar 17	Faculty concerns	Chancellor's Listening Tour: Arts and Humanities Dept.
Mar 19*	Updates on the budget cycle and XP upgrade	Chancellor's Advisory Council
Mar 20	Training on implementing the new forms for the budget cycle	EMS Department Chair
Mar 31*	Achievement Grant allocation and discussed funding the Kaimukī High School program to improve enrollment	Administrative Staff Council Meeting
Mar 31	OFIE Presentation and Dialogue on Strategic planning for 2015-2021	Faculty and staff open meeting
Apr 1	OFIE Presentation and Dialogue on	Faculty and staff open meeting

	Strategic planning for 2015-2021	
Apr 7	Deadline for Allocation Request Forms (ARFs) to be submitted to Deans and Vice Chancellors	From Department Chairs and Unit Heads to Deans and Vice Chancellors
Apr 9	Forum with VP UHCC and UH Professional Assembly Executive Director on faculty evaluations and SLOs	Faculty Forum
Apr 11	Deans and Vice Chancellors prioritize the ARF requests and sent to Vice Chancellor for Admin Services (VCAS) & Chancellor	Vice Chancellor for Admin Services (VCAS) & Chancellor
Apr 14*	Budget cycle update and Student Success Initiative discussed	Administrative Staff Council Meeting
Apr 14	Faculty concerns	Chancellor's Listening Tour: Health Sciences Dept.
Apr 15	Faculty concerns	Chancellor's Listening Tour: Social Sciences Dept.
Apr 15*	Email from OFIE – Reporting on March 31 and April 15 Strategic Plan Transition Meetings	Chancellor's Advisory Council and interested faculty and staff
Apr 17	VCAS prioritizes the requests and sends to the Authorized Governance Organizations (AGOs)	AGOs are the Faculty Senate, Staff Council, Kalāualani (Native Hawaiian Council) and Student Congress
Apr 21	Faculty concerns	Chancellor's Listening Tour: Culinary Arts Dept.
Apr 27	Email from OFIE – UH System Directions for New Strategic Plan	Chancellor's Advisory Council and interested faculty and staff
Apr 28*	Discussion on allocating for Dream Builders/Student Success Initiatives and update on budget cycle	Administrative Staff Council Meeting
Apr 28	Faculty concerns	Chancellor's Listening Tour: Nursing Dept.
Apr 28	Faculty concerns	Chancellor's Listening Tour: Business, Legal & Technology Dept.

Apr 29	Email from Chancellor –UH Biennium Budget Document	Chancellor’s Advisory Council and interested faculty and staff
Apr 30	Next Steps: Student Success Initiative	Faculty Senate Forum
Apr 30	Student services on campus	Student Congress Forum
May 1	Email from OFIE – Update on Scorecard 2014	Chancellor’s Advisory Council and interested faculty and staff
May 2	AGOs ranked the ARFs and sent the forms to VCAS.	AGOs and VCAS
May 5	Vice Chancellor for Academic Affairs (VCAA)/OFIE: Budget Request for Learning Assessment and Improvement	Chancellor
May 9	Faculty concerns	Chancellor’s Listening Tour: Hospitality Education Dept.
May 15	Faculty concerns	Chancellor’s Listening Tour: Emergency Medical Services Dept.
Jun 2*	Budget Cycle and 5-Year Budget Plan	Administrative Staff Council Meeting
May 29 Jun 6	Budget allocation recommendations were voted on and submitted to the Chancellor’s Advisory Council	Budget and Planning Work Group of the Chancellor’s Advisory Council
Jun 24*	Final budget allocation recommendations voted on and submitted to the Chancellor.	Chancellor’s Advisory Council, Authorized Governance Organizations
Jun	Vice Chancellors/OFIE Email on FY 2014 and FY 2015 Budgeting to Planning and Improvement	Chancellor’s Advisory Council, Authorized Governance Organizations
Jun 30*	Grants, CAC Budget Recommendations	Administrative Staff Council Meeting
Jul 7*	Student Success Allocation	Administrative Staff Council Meeting
July 15*	Budget Projection	Administrative Staff Council Meeting
July 21*	Budget Recommendations	Administrative Staff Council Meeting
Jul 31	State Allocation Received from the Legislature	UHCC

Aug 4*	Assessment Management System discussion	Administrative Staff Council Meeting
Aug 4*	Chancellor and Administration send the budget memo to the CAC with final decisions	Chancellor's Advisory Council
Aug 21	OFIE Presentation on Strategic Planning for 2015-2021 at Faculty and Staff Convocation	Faculty and Staff
Aug 29	Assessment Management System Recommendation and Vote	Special meeting of the Chancellor's Advisory Council and the CAC Accreditation and Assessment Workgroup
Sep 8*	Budget	Administrative Staff Council
Sep 9*	Budget, Strategic Plan, and CCSSE Updates	Chancellor's Advisory Council
planned for end of Sep	Memo from the Chancellor with final budget allocations	Chancellor's Advisory Council
planned for Oct 8	OFIE Presentation and Dialogue on Strategic planning for 2015-2021	Faculty and staff open meeting

*See Administrative Staff Council and CAC meeting minutes in Quill, the College's intranet.