

2012 Self Evaluation Information Sources : Sheet1

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Row ▲	ID#	Timestamp	Type of Info	Title	Description	Source	Date of Data	Date Published	Last revised	F
	(All)	(All)	(All)	(All)	(All)	(All)	(All)	(All)	(All)	
1	1	6/1/2011 12:19:44	Data-IRO	Peer and Benchmark Comparison Groups	Source for KCC's peer group listing.	UH Institutional Research Office	2009	2009		
2	2		Data-IRO	Peer and Benchmark Comparison Groups	Source for KCC's peer group listing.	UH Institutional Research Office	Continuous	Continuous		
3	3		ACCJC-Training	Introduction to the Accreditation Standards	Review of the standards. Adopted June 2002.	ACCJC/WAS		2002		
4	4		ACCJC-Training	Using the Guide	Presents useful questions to ask when building the self evaluation.	ACCJC/WAS				
5	5		ACCJC-Training	Accreditation Reference Handbook	Detailed reference book for conducting a self evaluation. DO NOT USE 2011 EDITION. 2010 is the edition we will use.	ACCJC/WAS		2010	8/2010	
6	6		ACCJC-Training	Student Achievement and Student Learning Outcomes: What Accreditation Teams Would Ideally Find	Evidence to look for when evaluating student learning outcomes (SLOs).	ACCJC/WAS		2002		
7	7		ACCJC-Training	A Guide for Institutions and Evaluators	Resources for evaluating student learning.	Council of Regional Accrediting Commission				
8					Evidence about student					

	8	ACCJC- Training	Characteristics of Evidence	achievement and student learning.	ACCJC/WAS			
9	9	ACCJC- Training	Guide to Evaluating Institutions	General guide on evaluating institutions	ACCJC/WAS		2010	2011
10	10	ACCJC- Training	Institutional fiscal data and documents to be used in comprehensive institutional evaluations for accreditation	Memo from President of ACCJC. Guidance on evaluating fiscal stability.	ACCJC/WAS		2009	
11	11	ACCJC- Training	Regional Accreditation and Student Learning: Principles for Good Practices	What accreditors should expect regarding student learning, both of an institution and of its own commission.	Council of Regional Accrediting Commission		2003	
12	12	Data- CCSSE- OFIE	Research Brief 2009-01: Report of the Community College Survey of Student Engagement (CCSSE) 2004- 2008 Administration Cross Comparison	Brief of data collected by OFIE and sent to Community College Survey of Student Engagement (CCSSE)	OFIE	2004-2008	2009	
13			Research Brief 2009-02: Report of the Community College Survey of Student Engagement (CCSSE) Spring 2008;					

	13	Data- CCSSE- OFIE	Administration: Full-Time, Part- Time, 1st Year, and 2nd Year Comparison	Brief of data collected by OFIE and sent to Community College Survey of Student Engagement (CCSSE)	OFIE	2008 Spring	2009	
14	14	Data-OFIE- Students	Kapi'olani Community College Transfer Report From Academic Year 2008-2009	Student transfer rate AY 2008- 2009	OFIE	2008-2009	2010	
15	15	Data-OFIE- Students	Fall 2010 Enrollment Report	Fall 2010 Enrollment Report	OFIE	2010 Fall	2010	
16	16	Data-OFIE- Students	Native Hawaiian Gateway Courses for the 2008-2009 Academic Year	Native Hawaiian Gateway Courses for the 2008-2009 Academic Year	OFIE	2008-2009	2010	
17	17	Data- CCSSE	Making Connections: Dimensions of Student Engagement	National report on community colleges and student engagement. KCC has participated in 2008 and 2010.	Community College Survey of Student Engagement (CCSSE)	2010	2010	
18	18	ACCJC- Training	2009 Required Evidentiary Documents for Financial Review: Supplemental Guidelines for Standard III.D	Lists, by commission question, what evidence is required to support a response.	ACCJC/WAS		2009	
19		ACCJC-	2009 Required Evidentiary Documents for Financial Review: Supplemental Guidelines for Standard III.D (Private	Lists, for private colleges by commission question, what evidence is required to support a				

	19		Training	Colleges)	response.	ACCJC/WAS			
20	20		ACCJC-Training	Updated Timelines Rubric for Evaluating Institutional Effectiveness	This letter reviews the purpose of the rubric and updates the timeline for institutional achievement on the student learning outcomes portion of the rubric-Part III.	ACCJC/WAS		2009	
21	21		ACCJC-Training	Rubric for Evaluating Institutional Effectiveness	Rubrics for Program Review, Planning, and Student Learning Outcomes (SLOs)	ACCJC/WAS		2009	2011
22	22		ACCJC-Training	Standard Themes	Summary of standard themes	ACCJC/WAS			
23	23		ACCJC-Training	Exercise: Working with Evidence	List the evidence you would provide to verify the following statements.	ACCJC/WAS			
24	24		ACCJC-Training	Preparing for Self Evaluation of Educational Quality and Institutional Effectiveness	Powerpoint used in 9/24/2010 ACCJC/WASC training at HCC	ACCJC/WAS			
25	25		UHCC	Moving Forward	Presentation by VP John Morton	UHCC	2006-2015	2010	
26	107	10/25/2011 14:15:10	UHCC	Board of Regents policy documents	Folder of BOR documents including Reference Guide, email explaining reference guide, chapter 5 on instructional programs.	Admin			
27	108	10/25/2011 14:23:19	Accreditation-Annual Reports	Accreditation-2011-Annual Report		OFIE			
28		10/25/2011		Self Study Demographic Information and Achievement		Office of the Vice President for Community			

	109	14:26:09	UHCC	Data (DIAD)	Colleges	Fall 2009		
29	110	12/11/2011 13:40:37	Faculty Staff Survey 2011	Faculty Staff Survey 2011	Data and analysis from the 2011 Faculty Staff Survey. Includes analysis on reorganization, governance, breakouts by faculty and staff and more.	KCC	2011	
30	111	12/11/2011 13:54:25	OFIE	ACCJC/WASC Rubrics - OFIE draft document December 7, 2011	As the College's reorganization plan was making its way through the BOR approval process, the faculty member who would be appointed to lead Office for Institutional Effectiveness (OFIE) introduced the new ACCJC/WASC Rubrics for Evaluating Institutional Effectiveness at the October 7, 2008 Policy, Planning, and Assessment Council meeting. Since then, OFIE has been using these three rubrics as formative evaluation tools to monitor progress in and refine planning, program review, and student learning outcomes assessment. The Planning, Program Review, and Student Learning Outcomes Rubrics are presented below. These rubrics will be referred to or customized to address specific standards.	OFIE	12/7/2011	
31	112	12/11/2011 14:00:53	KCC- Programs	Annual Report for Step-Plus (draft)	Annual Report for the Step UP program, Science Talent Expansion Program in Urban Polynesia.	Vice Chancellor for Academic Affairs	2011?	
32	113	12/11/2011 14:03:47	KCC- Renovations	Building Renovations Title III	Email from OFIE to Steering Committee listing recent building renovations from Title III.	OFIE, Title III Grant Coordinator.	12/5/2011	
33					Includes drafts of Introduction, Certification of Continued			

	114	12/11/2011 14:16:40	KCC-2012 Accreditation Report	Drafts of chapters not specific to standards	Compliance, Organization of Study, Responses to Midterm Recommendations, Organization of SEEQIE document	KCC		
34	115	12/11/2011 14:28:05	OFIE	Roles of OFIE				
35	116	12/11/2011 14:28:29	OFIE	Email-Highlights of OFIE's grant program				
36	117	12/11/2011 14:29:34	OFIE	UH ALO November 2011 Meeting Notes	Zip file of meeting notes			
37				UHCC- Instructional Program Review Council Proceedings, November 3, 2011	Meeting notes regarding UHCC standards regarding program health, persistence, etc.	UHCC	11/3/2011	
38	118	12/11/2011 15:02:03	UHCC- Instructional Program Review					
	119	12/11/2011 15:06:41	KCC- Students	Selected Characteristics of Undergraduate Transfer Students from Kapiolani Community College into the UH Four-Year Campuses Fall 2005 to Fall 2011	Transfer information from KCC to UH four year campuses from 2005 to 2011.	Vice Chancellor for Academic Affairs	Fall 2011	
39	120	12/11/2011 15:12:07	UHCC	UHCC Policy Process Flow Chart	Flow chart of how UHCC makes policy	UHCC	11/4/2011	
40	121	12/11/2011 15:20:08	Achieving the Dream	OFIE webpage on Achieving the Dream				
41				OFIE's				

42	122	12/11/2011 15:21:27	KCC-Evaluation-Program	webpage of Program Review					
	123	1/31/2012 12:41:57	KCC-2012 Accreditation Report	Comments from KCC community on Draft 3	Comments sent in by email or posted on the website form				
43	124	2/8/2012 14:25:00	KCC-CELTT	Information About CELTT	Documents gathered from CELTT by Standard III. This collection was last updated Feb.8, 2012.	CELTT		2/8/2012	
44	26		UHCC	Access and Success	Presentation by VP John Morton	UHCC	2006-2015	2010	
45				27					UHCC
46	28		ACCJC-Resource	Self Study Manual For Use with the ACCJC 2002 Standards	NOW SUPERCEDED.The Self Study Manual, intended for use with the Guide to Evaluating Institutions, provides a reference for the conduct of the comprehensive self study.	ACCJC/WAS		2002	7/5/2011
47	29		Data-Federal-Crime	Website: The Campus Safety and Security Data Analysis Cutting Tool	Federal DOE crime statistics. Kapiolani CC information can be drawn from this site.	US Dept. of Education	2007-2009		
48	30		Steering-Planning	Accreditation Self Evaluation Timeline	Timeline for Kapiolani Community College's Self Evaluation	Steering Committee	continual updates	continual updates	
49				31					Steering-Resources
50	32		Steering-Resources	2000 to 2012 Standards Map	Diagram that shows how the 10 standards from 2000 map into the 4 standards for 2012	Steering Committee	9/2010	9/1/2010	
51									

					The Guide is meant to provoke some thoughtful consideration about how the institution's DE/CE programs and services are integrated into the institutions' mission and planning processes and how institutions offer DE/CE programs and services that show a commitment to educational quality while demonstrating achievement of stated student learning outcomes.				
	33		ACCJC-Resource	Guide to Evaluating Distance Education and Correspondence Education		ACCJC/WAS		6/1/2011	
52	34		ACCJC-Resource	Publications and Policies Web Page	Commission's published manuals	ACCJC/WAS		continuous	
53	35		ACCJC-Resource	Team Evaluator Manual	This Manual is designed to be used by persons serving as members of evaluation teams visiting institutions that have completed a comprehensive self study.	ACCJC/WAS		10/1/2010	
54	36		Accreditation 1994-Self Study Report	1994 Accreditation Self Study Report	Report submitted to ACCJC/WASC from KCC	KCC		1994	
55	37		Accreditation 1994-ACCJC/WASC Response	1994 Accreditation, ACCJC to KCC, Visiting Team Evaluation Report	Report from ACCJC/WASC regarding 1994 Accreditation study	ACCJC/WAS		1/4/1995	
56	38		Accreditation 2000-ACCJC/WASC Response	Accreditation 2000, ACCJC to KCC, Visiting Team Responses and Recommendation to Self Study	Reports and letters from ACCJC/WASC regarding 2000 Accreditation study.	ACCJC/WAS		1/19/2001	
57			Accreditation 1994-1998 Midterm	Kapiolani College Midterm	The College's response to 15 recommendations made by the Accreditation Visiting Team in				



	39		Report	Report	1994.	KCC		10/30/1997	
58	40		Accreditation-2006-Self Evaluation Report	Final Self Study Report	Report submitted to ACCJC/WASC from KCC. Final Self Study Report is in 10 parts on the referenced web page.	KCC		2006	
59	102	8/22/2011 16:13:50	Data-OFIE-Students	Survey_Summary_Students	Summary of student survey conducted by OFIE December 2005	OFIE	12/2005	2006	
60	103	8/22/2011 16:17:41	Data-OFIE-Students	Fall 2010 Enrollment Research Brief	Statistics on Fall 2010 student enrollment	OFIE	2010		
61	104	8/23/2011 15:49:18	KCC	Narratives of KCC initiatives with supporting evidence	These folders include explanatory narratives and evidence of KCC initiatives. Please read "Narrative Summaries" for an overview.	Sal Lanzilotti			
62	105	8/25/2011 15:02:37	ACCJC-Resource	New ACCJC Manuals	Summary of changes made to three ACCJC manuals: Manual for Institutional Self Evaluation (June 2011), Substantive Change Manual (June 2011), Accreditation Reference Handbook (July 2011)	ACCJC	7/2011	7/2011	
63	106	8/25/2011 15:04:39	ACCJC-Resource	Substantive Change Manual (June 2011)	Guidelines for how to report substantive changes. Primarily this is the responsibility of Administration.	ACCJC	6/30/2011		
64	41		Accreditation 2006-ACCJC/WASC Response	Evaluation Report, KCC of the UH System	Report from ACCJC/WASC regarding 2006 Accreditation study.	ACCJC/WASC		2006	
65	42		Accreditation 2006-2009 Midterm Report	ACCJC-WASC Midterm Report for KCC at UH	The College's response to recommendations made by the Accreditation Visiting Team in 2006.	KCC		2009	
66			Accreditation 2006-	Accreditation-	Significant updates report				

	43		Significant Updates	Significant Updates	submitted to ACCJC/WASC from KCC.	KCC		10/13/2006	
67									
	44		Accreditation 2006- Participatory Governance	2006 Accreditation, Report on Participatory Governance	DRAFT of College's response to recommendations made by the Accreditation Visiting Team in 2006 regarding participatory governance. Can also be found at <a href="http://kcc.hawaii.edu/docs/IO/125516-10_reg.pdf">http://kcc.hawaii.edu/docs/IO/125516-10_reg.pdf</a> . NOTE: superceded by December 2010 version, ID#68 below.	KCC		8/16/2010	
68	45		Accreditation 2000-Self Evaluation Report	2000 Accreditation Self Study Report	Report submitted to ACCJC/WASC from KCC.	KCC		2000	
69	46		Accreditation 2000-2003 Midterm Reports	2003 Mid-Term Reports for 2000 Accreditation	The College's response to recommendations made by the Accreditation Visiting Team in 2000. Consists of several reports dated 2003.	KCC		2003	
70	47		Accreditation 2000-2004 and 2005 Progress Reports	2004 and 2005 Progress Reports for 2000 Accreditation	The College's response to recommendations made by the Accreditation Visiting Team in 2000. Consists of two reports dated 2005.	KCC		2005	
71	48		UHCC- Program Review- Report of Program Data	UH Community Colleges Annual Report of Program Data	Online resource of program review assessment data. Includes Executive Summary from Chancellor. Here, you'll find the definition of the class fill rate benchmark under CTE scoring rubric. Has 2010 only. Data for previous years must be obtained from the program heads. Consult with ID#53 for listing of program coordinators.	UHCC		2010	
72	49		UH-Policies	Board of Regents :Policies & Bylaws	Administrative Procedures of the UH System	UH System	Continuous	Continuous	
73				Campus Policy					

74	50	KCC-Policies	K.1.120, Policy, Planning and Assessment Council	Policies of the Policy, Planning and Assessment Council	KCC		
	51	KCC-Policies	Campus Policy K.4.200-Institutional Mission	Institution Mission	KCC		
75	52	UHCC-Program Review-Report of Program Data	UHCC Policy K5.202-Review of Established Programs and policies for annual and multi-year program reviews	<p>Policy on Program Reviews. Also found at <a href="http://ofie.kcc.hawaii.edu/index.php?option=com_content&amp;view=article&amp;">http://ofie.kcc.hawaii.edu/index.php?option=com_content&amp;view=article&amp;</a></p> <p>From OFIE: OFIE has just added three documents related to UHCC policy on program review to our website.</p> <p>The annual review is now called "Annual Review of Program Data" (ARPD).</p> <p>The three year report is called the Comprehensive Program Review (CPR!). This 3-year report is due in fall 2012 and must include program level slos assessment. Let's limit the use of the term "Program Review" solely to CPR.</p>	KCC		
76	53	UHCC-Program Review-Report of Program Data	Program Coordinators 2010-2011	List of Program Coordinators who submit annual program assessment reports	KCC	2010	2010
77				This is a national survey service that KCC uses to measure student engagement. KCC implemented this survey every 2 years in 2008 and 2010. They plan to do this again in 2012.			

78	54	Data- CCSSE	National report on community colleges and student engagement	The survey is applied in spring and the results get back to KCC around June. You can find the survey instruments (the actual questions) under "About the Survey" and a profile of KCC under "Survey Results". Don't forget to check the additional questions listed for 2008 and 2010. If you want PDFs of these surveys, they are at <a href="https://lailima.hawaii.edu/access/c862c-46d1-9cab-d180d0b93205/StandardsDataRec">https://lailima.hawaii.edu/access/c862c-46d1-9cab-d180d0b93205/StandardsDataRec</a> . The survey results specific to KCC are sent to the OFIE office by CCSSE and can be viewed at the OFIE office.	Community College Survey of Student Engagement (CCSSE)	2010	2010
	55	UHCC- Program Review- Report of Program Data		A selection of 2007-2010 reports, 2006 and 2009 3-year assessment documents, a 2010 listing of program heads and a spreadsheet of raw data on programs and students from 2004-2007.	KCC	Continuous	
79	56	KCC- Reorganizatio	Documents for Reorganization of KCC, April 2009	Approved Reorganization Documents, April 2009. Also found at <a href="http://quill.kcc.hawaii.edu/page/rec">http://quill.kcc.hawaii.edu/page/rec</a>	KCC		4/2009
80				OFIE: Institutional Effectiveness Measures. KCC has developed a set of institutional effectiveness measures (IEM) that we can track in a more timely manner and that have specific definitions more precisely customized to our students. These IEM are depicted in the KCC IEM Chart recently presented at VCAC, available at the url. Our academic IEM align with the following "Effectiveness Indicators" from UHCC Program			

	57	KCC- Institutional Effectiveness Measures	Integrating Institutional Effectiveness Measures (IEM) with Student Learning	Review: a) Successful course completion; 2) Persistence (Fall to Spring); 3) Degrees Completed; 4; Transfer.  We have included the 20, 40, 60 credits completed IEM as an extension and enhancement of an Achieving the Dream measure, and the national best practice research around tracking "milestones" to students degree completion.	OFIE	Nov 2010	11/1/2010	5/31/2011
81	58	KCC- Planning- Tactical	Tactical Plans	Program tactical plans	KCC	Ongoing	Ongoing	
82	59	KCC- Planning- Strategic	Strategic Plans	KCC Strategic plans	KCC	Ongoing	Ongoing	
83	60	KCC- Planning- Strategic	Strategic Plans	KCC Strategic plans	KCC	Ongoing	Ongoing	
84	61	Data-OFIE- Faculty	FaCES	Faculty Confidence and Engagement Survey. The principal investigators for FACES are Susan Inouye, Leigh Dooley and Yao Hill. A pilot survey was run 2009 and a report was produced in 2010. A revised survey is planned Spring 2011. The pilot survey report is available for view at link to the right. The upcoming survey, after improvements, should provide and more comprehensive and timely results.	KCC	2009	2010	
85				ATD was conceived as a national initiative in 2004 by Lumina Foundation for Education and seven founding partner organizations: American				

86	62		Achieving the Dream	Association of Community Colleges (AACC); Community College Leadership Program at the University of Texas-Austin (CCLP); Community College Research Center, Teachers College, Columbia University (CCRC); Jobs for the Future; MDC; MDRC; and Public Agenda. Over the last six years, ATD has demonstrated that innovative, evidence-based community college programs and interventions can produce and sustain improved student success. As a result of this early success, the Founding Partners established, effective July 1, 2010, an independent national nonprofit organization – Achieving the Dream, Inc. – to help more community college students succeed, particularly low-income students and students of color. UHCC joined in 2007. ( <a href="http://www.achievingthedream.org">http://www.achievingthedream.org</a> ATD				2010
	63		KCC-Planning	Minutes, Board of Regents' Meeting, May 20, 2010	Minutes of the Board of Regents May 20, 2010 meeting. Includes BOR's approval of Kapiolani's revised mission statement. PDF is text searchable.	University of Hawaii Board of Regents		2010
87	64		KCC-Planning	Special Action Request, Revised KCC mission statement, Apr 13, 2010	Letter from Chancellor Richards to BOR requesting review of revised mission statement.	KCC		2010
88					Collection of data tables and reports on topics such as half and full time students, development vs non-developmental students, first	Community		

	65		Data- CCSSE	CCSSE reports on Kapiolani CC students 2010	generation students, race and ethnicity, ATD cohorts, etc. Reports are also posted at OFIE: <a href="http://ofie.kcc.hawaii.edu/index.php?option=com_content&amp;view=article&amp;">http://ofie.kcc.hawaii.edu/index.php?option=com_content&amp;view=article&amp;</a>	College Survey of Student Engagement (CCSSE)	2010	2010	
89	66		KCC- Planning	C4ward Funding Memo	Memo from Chancellor Richards funding C4ward initiative	Chancellor	2010	2010	
90	67		KCC- Planning	SLO Funding Memo	Memo from Chancellor Richards funding SLO assessment	Chancellor	2010	2010	
91	68		KCC- Policies	Governance at KCC	KCC's statement on participatory governance, published December 2010. This is the final version. "The purpose of this document is to describe the various avenues available to all personnel at KCC to participate in the governance of the college."	KCC	2010	2010	
92	69		KCC- Planning	Spring 2011 Faculty Staff Convocation Presentation	Administration's presentation to convocation	KCC	2011	2011	
93	70		KCC- Planning	Report of the Budget Execution Task Force (part 1 of 2)	A report published 8/30/2005 from Frank Abou-Sayf to Leon Richards "dealing with the study, review, and recommendations to improve the College's budget-execution process. A subsequent report was published December 30, 2005 and is listed as ID#71.	KCC		8/30/2005	
94	71		KCC- Planning	Report of the Budget Execution Task Force Phase Two (part 2 of 2)	A report published 12/30/2005 from Frank Abou-Sayf to Leon Richards including "our recommendations to improve and reform the College's budgeting process." A previous report was published August 30, 2005 and is listed as ID#70.	KCC		12/30/2005	
95									

96	72		Data-OFIE	Faculty and Staff Surveys for 2006 Self Study	Two surveys used for the 2006 Accreditation Self Study Report and data from faculty survey	KCC		12/2005	
	73		KCC	Panel discussions with the Business Office, Human Resources, LLR, and CELTT	Recordings and notes of Standard III panel discussions with 1) Milton Higa and Eileen Torigoe and 2) Susan Murata and Mary Hattori	KCC	1/2011	1/1/2011	
97	74		KCC-Grants	2009-2010 RC:Online Executive Managerial Report	ORS website titled Online Executive Managerial Report that shows Total Awards by campus for FY10. Additional links allow you to generate a list of awards for KCC. Reports for previous years are also available on the ORS website.	Office of Research Services			
98	75		KCC-Grants	FY2010 Listing of KCC Awards	List of KCC awards in FY2010. This list can be generated by the ORS website referred to in resource ID#74	Office of Research Services		2/15/2011	
99	76		KCC	Substantive Changes submitted to ACCJC, 2011	Substantive changes submitted by VC of Academic Affairs to ACCJC in preparation for 2012 Self Evaluation. Includes approval for nursing program substantive change.	VC of Academic Affairs		2/1/2011	10/14/2011
100	77		KCC-ACCJC-Tools	Mt. San Antonio 2010 Final Self Study Report	Example of a self study report that received an unqualified approval from ACCJC-WASC.	Mt. San Antonio College		2010	
101	78		KCC-ACCJC-Tools	Admin's Review of ACCJC Evidence	Admin reviewed the examples for sources of evidence in the "2010 Guide to Evaluating Institutions" and made suggestions as to how to find such evidence at KCC.	KCC		4/13/2011	4/29/2011
102									



103	79	KCC-ACCJC-Tools	Glossary for Admin's Review of ACCJC Evidence	Glossary for Admin's review of the examples for sources of evidence in the "2010 Guide to Evaluating Institutions" and made suggestions as to how to find such evidence at KCC.	KCC	4/28/2011
	80	ACCJC-Resource	Manual for Institutional Self Evaluation	This Manual for Institutional Self Evaluation of Educational Quality and Institutional Effectiveness (Institutional Self Evaluation Manual) replaces the former Self Study Manual, August 2009. The Manual has been revised for currency and in response to requests from member institutions to provide more information about the accreditation process and the accreditation requirements. The accreditation requirements, as expressed in the ACCJC Accreditation Standards and Eligibility Requirements, and the main steps in the accreditation process have not changed. The Manual is designed to be used by institutions preparing their Institutional Self Evaluation Report. The ACCJC Guide to Evaluating Institutions and Guide to Evaluating Distance Education and Correspondence Education provide additional and important information in the institutional self evaluation process.	ACCJC/WAS	6/1/2011
104				Per OFIE: Data is defined at national level, gathered and submitted by UH system (level above UHCC, VP Linda Johnsrud's Office) produces a number of interesting comparisons between Kapiolani and other "peer institutions." For example, our peer institutions		

	81		Data-IPEDS	Integrated Post Secondary Education Data System	have 21 administrators, we have 7. There is retention data, graduation rates, and transfer rates in this report but these measures are not very precise and driven by university needs, IPEDs data does not focus on certain data that would be useful for KCC's planning efforts, for example IPEDS does not specifically focus on KCC "home-based" students. Some of these reports are accessible from the link provided in the URL column. Because of this KCC has developed a more limited set of institutional effectiveness measures (IEM) that we can track in a more timely manner and that have specific definitions more precisely customized to our students. These IEM are depicted in the KCC IEM Chart.	IPEDS, nces.ed.gov/	Ongoing	Ongoing
105	82		KCC-ACCJC-Tools	Review Points Checklist	Checklist of General and DE standards, midterm report references and suggested sources of evidence. This is to help us review our drafts and make sure we address the main points.	KCC		4/1/2011
106	83	6/1/2011 12:19:44	KCC	Imiloa Showcase announcement	PDF announcement. Presentations by the Arts & Sciences N? Huaka'i First-Year Explorations (Academy) faculty, Co-Curricular Staff, and Student Leaders who have been developing activities and resources to engage with students through 'Imiloa and on campus.	Kelli Goya	5/1/2011	
107	84	6/1/2011 12:26:01						
108					This article, published in the Journal of the Japan Association			

					for Developmental Education, Vol.4, No.1 (2009) offers an account of the development of the Kahikoluamea Department at KCC through the evolution of the Holomua, First Year Experience, and Malama Hawaii programs, the research conducted on the institutional level and by KCC faculty on student learning and success issues, and the Reorganization of the college, which included the appropriate budget-related decisions. This article illustrates a planning process that was based on the college's mission, utilized the college's culture of evidence, and resulted in change in the college focused on continuous improvement of student learning and success.				
	85	6/1/2011 12:33:29	KCC- Planning	Elevating Developmental Ed at KapCC		Salvatore Lanzilotti			2009
109	86	6/1/2011 12:40:28	KCC- Policies	Process for New or Changes to Minimum Qualifications (MQ)	Louise Pagotto: The most recent documentation of the process for creating/modifying MQs.	Louise Pagotto			
110	87	6/1/2011 12:45:49	KCC- Policies	Procedures for Evaluation of Faculty	Guy Kellogg: The 1990 document attached here was provided at a DAC (now VCAC) meeting. UHPA also confirms it as current, and I used it, along with other AS DC's to carry out 5-year reviews in fall 2010.	Guy Kellogg	1990	1990	
111	88	6/1/2011 12:51:21	KCC- Policies	Memo: Self-Appraisal of Executive-Managerial and Significant Other Employees	General guidelines for executive self-assessments.	Louise Pagotto, Leon Richards	3/16/2009		
112									

	89	6/1/2011 12:59:18	KCC-Policies	HR Evaluation Documents	Folder of policy documents regarding evaluating personnel.				
113	90	6/1/2011 13:19:11	KCC-Evaluation-Program	ScenariosOnline: Teaching in the Learning College Analysis of Outcomes with Recommendation for Successful Implementation	2007 Report by Krista Hiser on ScenariosOnline	Louise Pagotto		2/21/2007	
114	91	6/1/2011 13:25:56	KCC-Policies	KCC Leadership Program and Participants	Listing of leadership programs and participants submitted by Louise Pagotto	VC of Academic Affairs			
115	92	6/1/2011 16:35:12	KCC-Planning-Tactical	FeedbackSheetT	Louise Pagotto: A feedback form. For each of the units presenting their tactical plan in spring 2010, members of PPAC provided written feedback on these forms. The completed forms were given to the presenters immediately following their presentation.  It is one mechanism that we developed to provide meaningful feedback.	Louise Pagotto			
116	93	6/7/2011 9:58:34	KCC-SLOs	Folder of documents	Contains KCC framework, agreements, and plans regarding SLOs.	Various			
117	94	6/7/2011 10:08:14	KCC-Policies	Documents about the curriculum review process		Vice Chancellor for Academic Affairs			
118					"...the attached is a listing of the teaching equivalences that were paid for by curriculum management funds. The first	Vice Chancellor			

119	95	6/7/2011 10:25:31	KCC	S 11 Teaching Equivalencies	page identifies all the discipline assessment coordinators." Louise Pagotto	for Academid Affairs	2011		
	96	6/7/2011 10:31:42	UH-Policies	Board of Regents Policy on Academic Affairs	"BOR policy for new programs and program review." Salvatore Lanzilotti	Board of Regents Policy			
120	97	6/7/2011 10:57:07	KCC	Institutional Articulation Agreements	"Here is the URL for articulation agreements: www.hawaii.edu/offices/app/aa/art  Attached are copies of our some I'm going to send the MOAs in a couple of emails. Too many big files for one email. There's one document that I don't seem to have: the agreement for KCC MLT and UHM Med Tech." Louise Pagotto	UH System			
121	98	6/7/2011 11:09:24	KCC-Planning	Compass Retest Project	Evaluation of Compass Program and planning that resulted. "Relevant docs attached. The one called "COMPASS Presentation" is my notes for the presentation that Guy Nishimoto and I did at the most recent Hawai'i Strategy Institute."- Louise Pagotto.	Vice Chancellor for Academic Affairs			
122	99	6/7/2011 13:39:55	KCC-SLOs	New Media Arts Demo Reel and Design Portfolio 2011 -- Links	"Here are links to evidence of the attainment of learning outcomes in the NMA program." Louise Pagotto	New Media Arts			
123	100	6/7/2011 13:56:35	KCC-Student Services	Student Services	Planning and reporting documents				
124					Paraphrased from Sal: The attached document is found on what would be page 41 of the Strategic Plan. It ties together our planning efforts with the mission statement (Institutional				

					<p>Commitments), strategic outcomes, tactical plans, which include budget requests, performance measures, and strategies (i.e., Evaluation, Planning, and Improvement). It also addresses student learning outcomes (SLOs) and student persistence and success. All of the aforementioned processes are discussed (Dialogue) throughout the college in the Faculty Senate, PPAC, VCAC, CAAC, Administrative Staff Council, and Student Council (Organization) through a shared governance and participative process, and the results of this dialogue are communicated openly to our entire KCC community and the public when appropriate (Integrity). Consequently, the themes (items in parentheses above) that the ACCJC wants to see weaved throughout each Standard of the Self-Evaluation study are alive and well within this Tactical Planning Framework. This framework is an example of how one item, TACTICAL PLANNING, could/should show up in all Standards, e.g., can be used to answer questions in each of the Standards, and indicates how we should be looking for how other processes are integrated into all the Standards and how the desired institutional themes can be found within each of these processes.</p>			
	101	6/8/2011 16:40:15	KCC- Planning	Tactical Planning Framework for Academic and Support Units and Emphases 2009-2012	Strategic Plan			
125								
126								
127				Strategic Plan				

			Scorecard Feb 2/1/2012	Report of achievements in the 2/1/2012			
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