

Subject Authority Records Guide

Authority records found in NAMES file

- 100 Personal name (sub use=a)*
- 110 Corporate body name (sub use=a)*
- 111 Conference name (sub use=a)*
- 130 Uniform title (sub use=a)*

*If a personal name, corporate name, conference name, or uniform title authority record is coded sub use=a in the authority record's fixed field, that means that the 1xx heading is valid for use as a subject added entry (600, 610, 611, 630 in the bibliographic record); if it coded sub use = b, it is not valid as a subject added entry.

Authority records found in SUBJECTS file

- 150 LCSH topical subject heading (*use in 650 \$a of bib. record*)
- 151 LCSH geographic name (jurisdictional or non-jurisdictional) heading (*use in 651 \$a of bib. record*)
- 155 LCSH Form/Genre heading (*use in 655 \$a of bib. record*)

- 180 Free-floating topical subdivision (*use as 6xx \$x*)
- 182 Free-floating chronological subdivision (*use as 6xx \$y*)
- 185 Free-floating form subdivision (*use as 6xx \$v*)

260: "See" reference: indicates that the heading in the 150 field is *not* valid as a subject heading and directs you to the appropriate subdivision to use instead

360: "See also" reference: indicates that the heading in the 150 field is valid, but clarifies its scope and directs you to other headings and subdivisions that may be of interest.

550: Related LCSH topical subject heading. If \$w has value "g" the related subject heading is a broader term.

680: Scope note (tells how to apply the heading or subdivision and suggests other possible headings and subdivisions).

781 Indirect geographic subdivision order of geographic heading in 151.