

## Chancellor's Administrative Staff Council Retreat

8/13/13

### Use Cycle graphic in all Recs Insert Tech plan into cycle and timeline

#### Rec 1.

Bob: Recs 1 and 7 mention 2006 Accr ACCJC therefore must attend to those.

Much done since Oct e.g., CPRs, course competencies, met Perkins indicators and legislative priorities. Need to focus on what we accomplished and use our planning framework.

External grant – part of budgeting

Need allocation priorities – broad based system

Milton: before Internally, before attach planning to budget – Program Change Request - list compiled, submitted to BoR and then to legislature for appropriation. If not appropriated then do not do it. NOW – the PCR not done anymore; just received memo from UHCC – no new monies in 2015 budget; therefore, spending other than line items is dependent on tuition and fees.

Cycle does not show external funding cycle and integration of internal resources

Need direction for process

Leon and Milton will write something

LP will work with cycle

#### Rec 2

Sequencing of documents in IIM

Insert cycle for communication

Effectively communicate and clarify – efforts made – what efforts?

Deans processes for interaction – based on units. – ARPD and CPR

Linking resource allocation to

Communication:

Travel justification

Sabbaticals

TE

External grants

How did you communicate?

**Rec 3**

Summarize inventory of courses in a chart

Program learning reports dependent on course competencies

CPR links for individual cpr directly; to page in general if send to CPR

**Rec 4**

Put Rec 1 cycle in this

**Rec 5**

Across 11 programs a variety of assessment methods were used..... Completed learning cycle and assessing

Put Rec 1 cycle in here

Remove “decentralized” from 11 decentralized counseling units

**Rec 6. UHCC responsibility**

**REC 7**

- APTs and Civil Service – of 49 how many are from HR and BO?

- Initial paragraph re: we meet the recommendation by.....

- Re-state info from self study.

- Filled interim and acting effective spring 2010 in response to 2006 after reorg approved.

**Rec 8**

Aligns with CPR and draws from ARPDs

Does plan id mission critical – infrastructure issues  
How fund Tech Plan? Does overall institutional improvement include funding  
Remove bad situation comment re data.

## **Rec 9**

Clarify role – start with par. In addition then state BOR stuff then say We are aligned

Based on this assessment the Chancellor addressed the PPAC and offered the following in order to clarify the role of the PPAC review, assessment and planning recommendation roles at the PPAC meeting:

1. the PPAC, as well as other Advisory Standing Councils, are advisory and not legislative bodies. Advice to be considered.

2. the PPAC will meet in the beginning of each semester for a briefing of the state of the College, e.g, budget, planning, enrollment, and other goals and objectives will be reviewed and discussions will occur concerning how to improve results.

3. if there is no need for discussion and advice, there will be no meetings; information will be disseminated through the Chancellor's Office. The Vice Chancellors, deans, and department chairs and unit heads will have the responsibility to further communicate this information to faculty, instructors, and staff. VCs and deans will have the responsibility of ensuring that information is clarified.

2. Double role – two way information

3. Chancellor's Advisory Council – change name

## **Afternoon**

### Overarching Priorities 2013-14

- Celebrate success
- Enrollment plan – Spring
- Scorecard measures
- Marketing and Communication (Internal/external)
- Enrollment management
- Budgeting & external funding
- LRPD

### What will drive decision making 2013-14?

- Increase \$ for
- Education
- Workforce & Economic Development

Priority Reflected in Areas

Shared Endeavors

Enrollment – support

Programs

Counseling

Need dedicated person to communicate

Online Reputation Management

How do we communicate priorities – Visibility Issue

Technology – have someone in charge of technology communication

Dedicated position – could be someone on staff or new hire or  
contract (outsource)

Contract someone to implement

Newsletter

How to assess overarching priority