

Revised August 10, 2012

Institutional Improvement Matrix:

| ARPD: Assessment | Program Learning Reports | ARPD: Evaluation | Comprehensive Program Review | Tactical Planning for Improvement | External Budget Appropriations | Internal Budget Allocations | External Grants | ACCJC/WASC | Strategic Planning |
|---------------------|--------------------------------|----------------------|---------------------------------|---|--------------------------------------|-----------------------------------|---|--|--|
| August 2011 | November 1, 2011 | December 2011 | | Annual Spring 2012 Cycle Completed | January 2012 Supplemental | Annual | Targeted to Tactical and Strategic Plans (TTSP) | Annual March 2012 Team Visit 10/ 2012 | 2012 Scorecard |
| August 2012 | November 1, 2012 | December 15, 2012 | 3-year March 2013 | Integrated into new Program Review Policy and processes (approved at June 12, 2012 PPAC) | January 2013 Biennium | Annual | TTSP | Annual March 2013 | |
| August 2013 | November 1, 2013 | December 15, 2013 | | | January 2014 Supplemental | Annual | TTSP | Annual March 2014 | Fall 2013 Planning Begins for New Strategic Plan, 2015-21 |
| August 2014 | November 1, 2014 | December 15, 2014 | | | January 2015 Biennium | Annual | TTSP | Annual March 2015 Midterm Report 10/2015 | 2015 Scorecard January 2015 & Long Range Development Plan (2020) |
| August 2015 | November 1, 2015 | December 15, 2015 | 3-year* March 2016 | | January 2016 Supplemental | Annual | TTSP | Annual March 2016 | |
| August 2016 | November 1, 2016 | December 15, 2016 | | | January 2017 Biennium | Annual | TTSP | Annual March 2017 | |
| August 2017 | November 1, 2017 | December 15, 2017 | | | January 2018 Supplemental | Annual | TTSP | Annual March 2018 Team Visit 10/ 2018 | |
| August 2018 | November 1, 2018 | December 15, 2018 | 3-year* March 2019 | | January 2019 Biennium | Annual | TTSP | Annual March 2019 | |
| August 2019 | November 1, 2019 | December 15, 2019 | | | January 2020 Supplemental | Annual | TTSP | Annual March 2020 | Strategic Planning – next cycle |
| August 2020 | November 1, 2020 | December 15, 2020 | | | January 2021 Biennium | Annual | TTSP | Annual March 2021 Midterm Report 10/ 2021 | |

Revised August 10, 2012

| Process | Responsible Persons |
|---|---|
| Annual Review of Program Data (ARPD) Assessment | Institutional Research (IR) Analyst in conjunction with UHCC IR |
| ARPD Evaluation | Vice Chancellor for Academic Affairs Vice Chancellor for Student Services Deans, Department Chairs, Unit Heads |
| ARPD – Submit to UHCC | Vice Chancellor for Academic Affairs Vice Chancellor for Student Services Direct to UHCC http://www.hawaii.edu/offices/cc/arpd/index.php |
| 3 year Comprehensive Program Review | Vice Chancellor for Academic Affairs Vice Chancellor for Student Services Program Coordinators, Department Chairs, Unit Heads, Deans |
| Strategic Plan 2008-2015, 2015-2021 | Chancellor, OFIE Unit Head AGO Review |
| Strategic Plan 2008-2015, 2015-2021 Submit to VP UHCC | Chancellor, OFIE Unit Head |
| Strategic Plan 2008-2015, 2015-2021 Submit to BOR | Chancellor and VP UHCC |
| Mission Statement Approved by Board of Regents | Chancellor and OFIE Unit Head http://www.hawaii.edu/offices/bor/regular/minute/20100520.regular.pdf |
| Biennium Budget Request Submitted for: 2009-2011 2011-2013 2013-2015 | Chancellor and Vice-Chancellor for Administrative Affairs Administration Through UHCC |
| Supplemental Budget Request Submitted for: 2010-2011 2012-2013 2014-2015 | Chancellor and Vice-Chancellor for Administrative Affairs Administration Through UHCC |
| Internal Budget Allocations | Chancellor and Vice-Chancellor for Administrative Affairs |
| External Grants | OFIE Unit Head |
| Accreditation Annual Reports | Vice Chancellor for Administrative Services - Financial Vice Chancellors for Academic Affairs and Student Services Accreditation Liaison Officer-OFIE Director and IR Lead |
| Accreditation Midterm Reports, 2009 and 2015 | Accreditation Liaison Officer |
| Self Evaluation of Educational Quality and Institutional Effectiveness, 2012 | Self Evaluation Steering Committee, |
| Long Range Development Plan - Completed | Chancellor, Vice Chancellor for Administrative Services PPAC, OFIE, PBR Consultants |
| Long Range Development Plan Approved in Principle by UH BOR | Chancellor, Vice Chancellor for Administrative Services, OFIE, PBR Consultants |