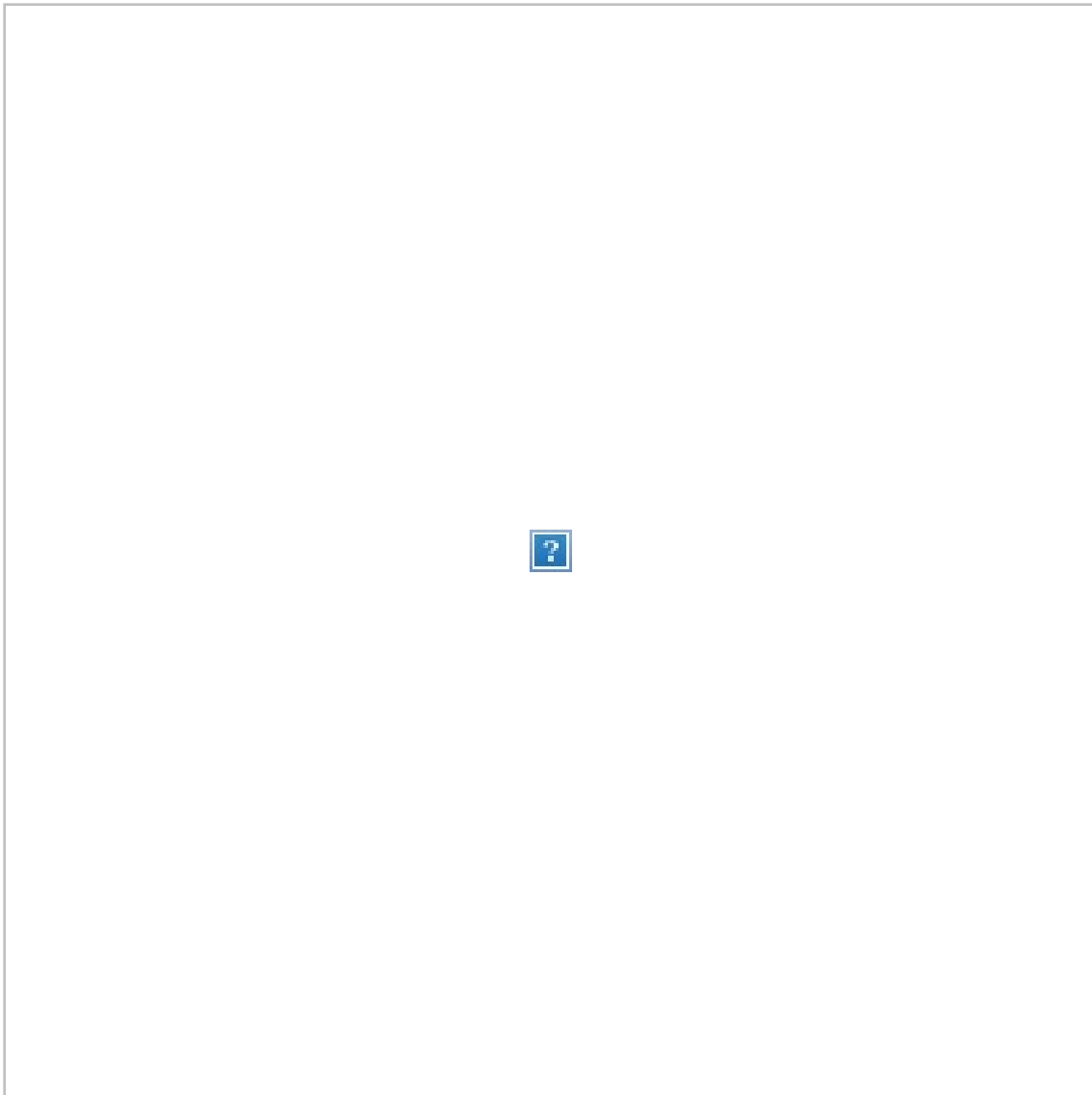


Subject: This Week at UH West O'ahu for the week of June 17, 2019
From: UHWO Communications Department <UHWOcomm@hawaii.edu>
To: uhwo-all-l@lists.hawaii.edu
Date Sent: Monday, June 17, 2019 8:45:09 AM GMT-10:00
Date Received: Monday, June 17, 2019 8:47:55 AM GMT-10:00
Attachments: UH Demonstration Guidelines 1.3.pdf



Week of June 17, 2019

Congratulations - University of Hawai'i–West O'ahu 2019 tenure and promotion list

The UH System put out the list of all faculty who received [tenure and promotion](#).

Tenure

- Lo'ea Akiona–Assistant Specialist, Student Affairs
- Matthew Chapman–Associate Professor, Business Administration
- Melissa Saul–Associate Specialist, Student Affairs
- Steven Taketa–Assistant Specialist, Student Affairs

Promotion

- Matthew Chapman–Professor, Business Administration
- Jayson Chun–Professor, Humanities

- Michael Hayes–Professor, Education
- Saliemanu Lilomaiva-Doktor–Professor, Humanities
- Reed Young–Assistant Professor, Public Administration

Tenure and Promotion

- Jennifer Byrnes–Associate Professor, Social Sciences
- David (Nandi) Odhiambo–Associate Professor, Humanities

Course Hero details Prof. Stefanie Wilson’s innovative approach to Leadership course

[Course Hero](#), an online learning platform, featured [UH West O’ahu Professor of Management Stefanie Wilson’s](#) inventive approach to teaching leadership courses is a feature in an article on its website. The piece appeared in the site’s “Best Lessons” section and is part of a series showcasing innovative teaching methods and tactical advice from college educators around the country.

Wilson’s use of a method bringing students face-to-face with examples of leadership triumphs and failures were explored and included her thoughts and insights into the approach. The article notes Wilson wanted to move students from an abstract understanding of leadership found in textbooks to an understanding that would relate to students’ lives and future work. To do so Wilson asks students to find and summarize business news reports in a way that links to concepts and behaviors described in the textbook along with requiring students to discuss this in groups and as a class.

The article notes, “Wilson’s approach works because the study of leadership, no matter the level, involves working with different personalities and understanding motivation and power.” The article, “Look for Leadership Qualities in News Headlines,” [can be found here](#).



Join Chancellor Benham, Alumni 'Ohana, to welcome newly admitted transfer students

Come share Aloha Spirit, and Pueo Pride during a Transfer and Alumni Reception that's scheduled from 6:00 p.m. to 7:30 p.m., Wednesday, July 10. Light refreshments will be served as Chancellor Maenette Benham and the UH West O'ahu Alumni 'Ohana welcome the campus' newly admitted transfer students. Please [register online by Monday, July 8](#).

Online Business Administration degree ranked 16th most affordable in nation

UH West O'ahu's online Business Administration degree is listed as the [16th most affordable in the nation by TheBestSchools.com](#), which recently released its ranking of the top 50 affordable online business degrees. Schools were ranked based on average yearly tuition price.

Laboratory Building Restrooms to close this week for floor work

Planning and Campus Operations wishes to inform you that the restrooms in the Laboratory Building will be closed for floor work on the following dates:

- 2nd Floor Mens & Womens, June 17 and 18
- 1st Floor Mens & Womens, June 19 and 20

The restrooms on the floor not being worked on will be open and available for use. Please anticipate delays and plan accordingly. If you should have questions and/or concerns in these regards, please contact the Work Coordination Center at 689-2535. Mahalo in advance and e kala mai for the understanding and inconvenience.



Beta-testing for Brand Identity design system is underway. Feedback is appreciated

Beta-testing is underway this month on the campus' new [Brand Identity design system](#). The system was introduced in April with the goal of helping the campus achieve consistent brand messaging and provides design guidelines.

The UH West O'ahu Communications and IT departments introduced the design system to establish, define, inform, guide, and document our guidelines, decisions, and requirements for all of UH West O'ahu external, marketing materials, including our website, microsites, and print collateral (i.e. flyers, brochures, posters, etc.). It is intended to be a one-stop resource for our campus community to refer to when making design decisions for communications to our external constituencies and stakeholders.

The goal is for our campus to be represented with unified and consistent messaging. Part of this is accomplished by a uniform look, feel, voice, and tone – all components of our UH West O'ahu brand. We hope to accomplish this through our design system, an ever-evolving site that responds to the marketing, design, and accessibility needs of our campus community. We often receive questions about templates and resources – all which we tried to address or include (or they are on their way) on this site.

You can access a feedback form either via the design system site or via this link: <https://forms.gle/4c8NpNafZavWtoX7A>. The feedback period closes on June 30. Your suggestions are appreciated! Please note that the design system site is only accessible on campus.

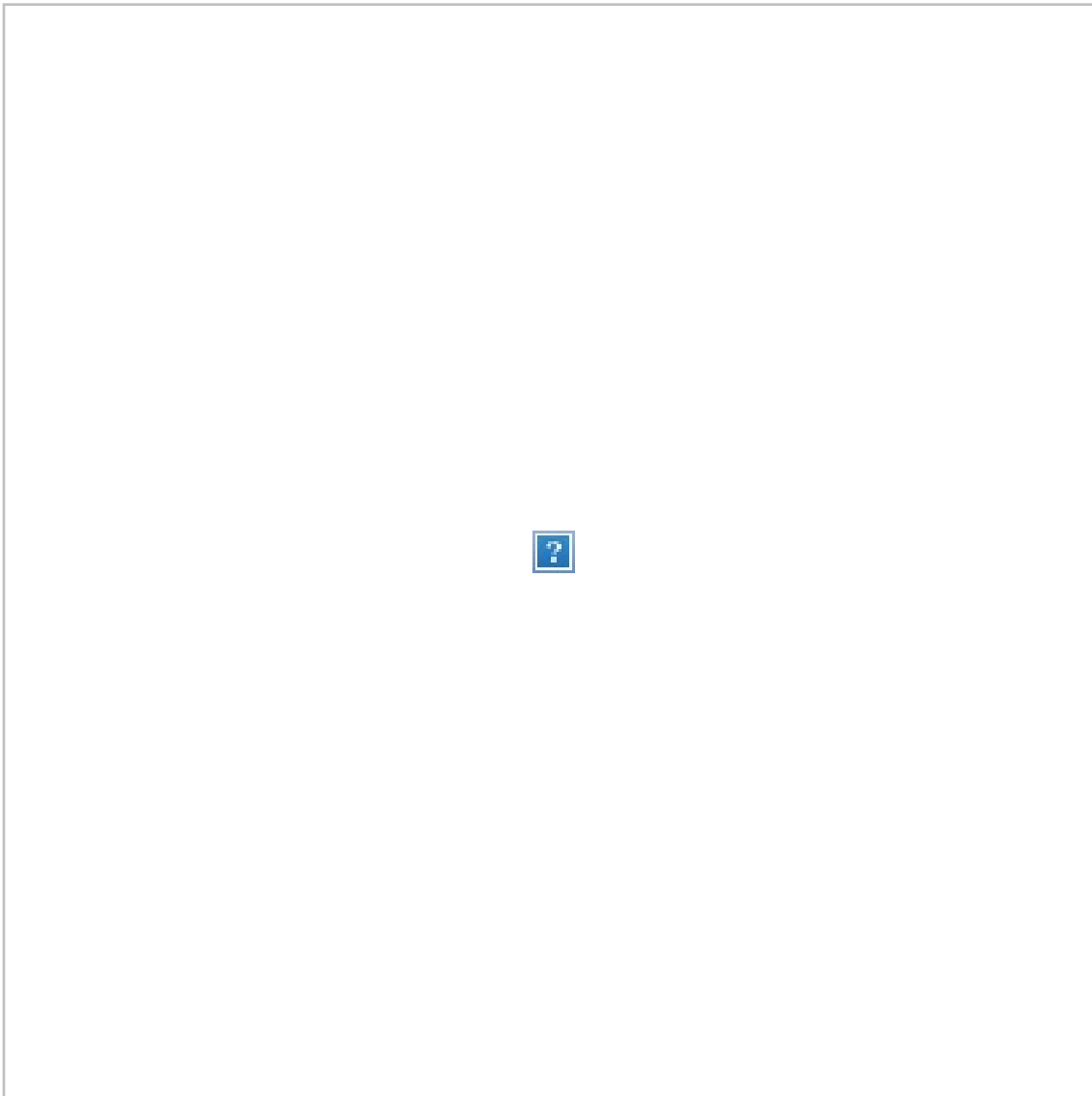
Faculty - Do you have expertise that can be shared broadly? We'd like to know

The UH West O'ahu Communications Department is putting together a list of faculty members who are experts in specific subjects and can be called upon by members of the media for comment. Emeritus Professor of History Daniel Boylan has called upon for years for his thoughts on local politics. We'd like to get others involved to as a way of showing off the quality of UH West O'ahu's faculty?

Interested? Please let us know by sending an email to uhwocomm@hawaii.edu. We'll ask what expert areas who wish to be listed for, and include you on the Faculty Experts list to be posted on our website.

UH System issues set of guidelines for employees who encounter demonstrations

UH System leadership, the UH Office of General Counsel, and the UH Office of Communications have drafted a set of guidelines for faculty and staff in the event of a demonstration that may alarm them or prevent them from accessing or leaving their offices. The document is attached below.



Keone'ae fare gate building photo courtesy of Nan Inc.

Rail station work continues; to affect traffic on Kualaka'i Parkway near campus this week

Work on the Keone'ae (UH West O'ahu) rail station will affect traffic near the campus this week, according to station contractor Nan, Inc. This includes:

- One northbound lane will be closed between Keahumoa Parkway and Farrington Highway from 8:30 a.m. to 3 p.m. One through lane is to remain open.
- One or two southbound lanes may be closed between Farrington Highway and Keahumoa Parkway from

8:30 a.m. to 3:00 p.m. At least one through lane is to remain open.

The Honolulu Authority for Rapid Transportation will also have an open house from 10 a.m. to 2 p.m., Saturday, June 22 at the HART Rail Operations Center. Parking at Leeward Community College.

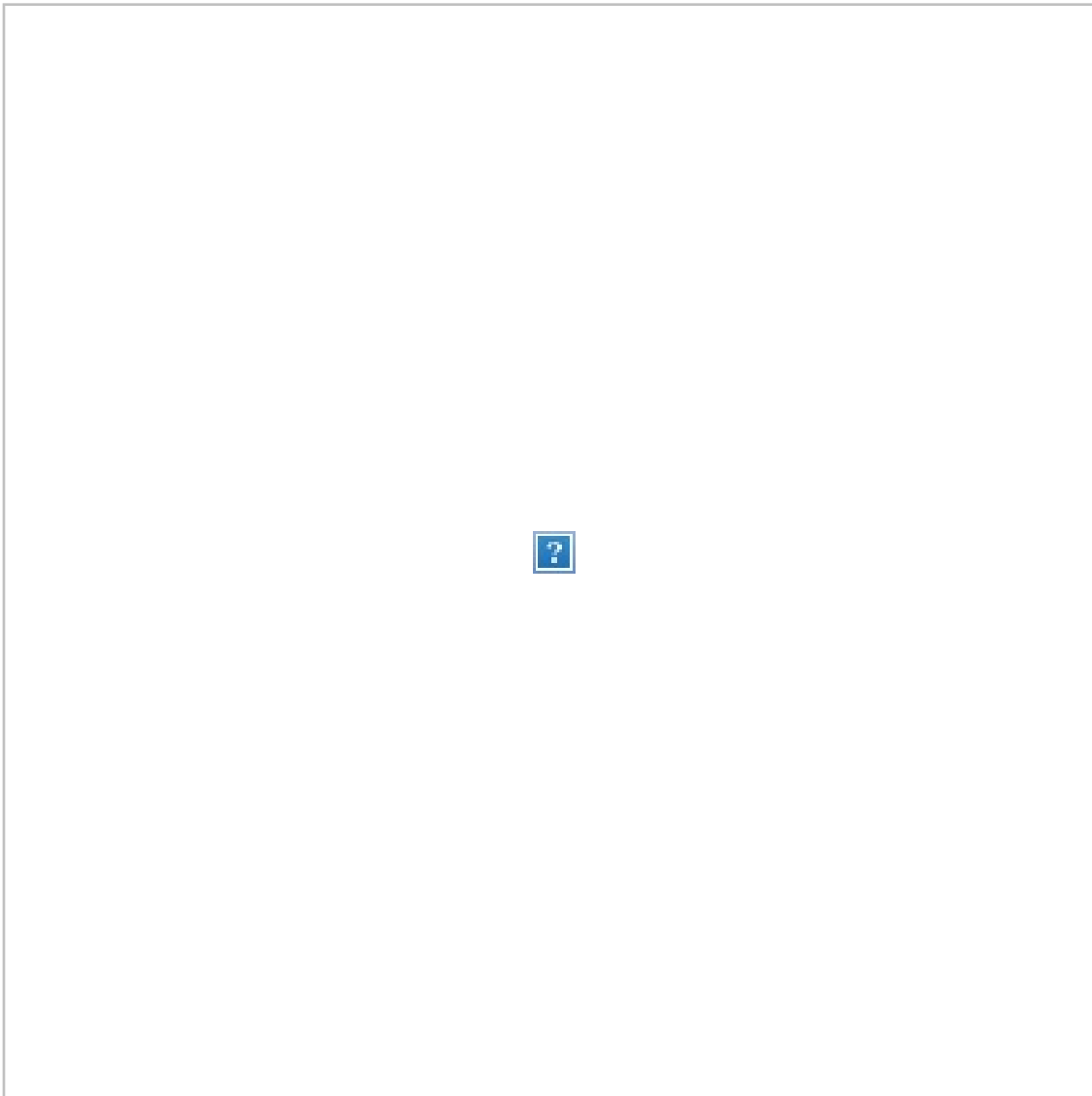
UH West O'ahu's Fujiwara is celebrating a milestone this month

Oops! We forgot to mention in last week's item about UH System work anniversaries that Duane K. Fujiwara, a UH West O'ahu Instructional and Student Support specialist, is marking his 30th year this month.

Distance Learning tip of the week - Combine and split files in a PDF

Adobe Acrobat DC allows users to view, print, and annotate PDFs. Adobe Acrobat Pro DC. [The ITS Site License Office](#) is now providing licenses for Adobe Acrobat Pro DC to all University of Hawai'i faculty and staff. Using this version of Adobe Acrobat will allow you to organize the individual pages within a PDF. You can delete, insert, extract, and rotate pages. You can create multiple individual PDFs from a larger file using the Organize Pages tool. You can find step-by-step instructions on the [Adobe Acrobat DC site](#). You can find more tech tips on the [Office of Distance Learning's microsite](#).

News from [E Kamakani Hou](#)



UH West O'ahu alum Jarek Barnett endures, seeks new challenges

Jarek Barnett remembers coming to, his body in a heap on the sidewalk near Ala Moana. His nose was broken; somehow a hole had been punched in his cheek during the collision. There were numerous cuts and bruises

from a drunk driver's vehicle sideswiping his wheelchair. [[Read More](#)]

UH West O'ahu Calendar of Events

Thursday, June 27

- UH West O'ahu Bookstore closed for inventory

Friday, June 28

- [First Summer Session](#) last day of instruction
- UH West O'ahu Bookstore closed for inventory
- [Kumu Ola](#) summer bridge program concludes. For incoming O'ahu freshman interested in pursuing a health-related degree. Began June 3.

Saturday, June 29

- [7th Annual Hire Leeward Job and Career Fair](#). More than 70 employers. Great Lawn.

Sunday, June 30

- [FAFSA Application](#) period for 2019-2020 year closes.
- [Deadline to purchase Student U-Pass](#) for summer 2019

Monday, July 1

- [Second Summer Session](#) first day of instruction
- [Second Summer Session](#) final application deadline.
- [2019 Fall Semester final application deadline](#). Late applications may be accepted after final deadline as non-degree unclassified applicants.
- ['Ike Ola Pathways to Health Careers](#) program break until July 7th.
- [Federal Deadline for online FAFSA](#) forms.

Tuesday, July 2

- [First Summer Session](#) deadline for instructors to submit grades

Wednesday, July 3

- [First Summer Session](#) grades available on STAR by noon
- [Second Summer Session last day](#) to add or register and change grading option
- [Second Summer Session last day](#) to drop with 100% refund, no "W" grade
- Pueo Fitness Center closed

Thursday, July 4

- [Independence Day holiday](#)

Friday, July 5

- Pueo Fitness Center closed

Monday, July 8

- [Second Summer Session last day](#) to drop with 50% refund, now "W" grade

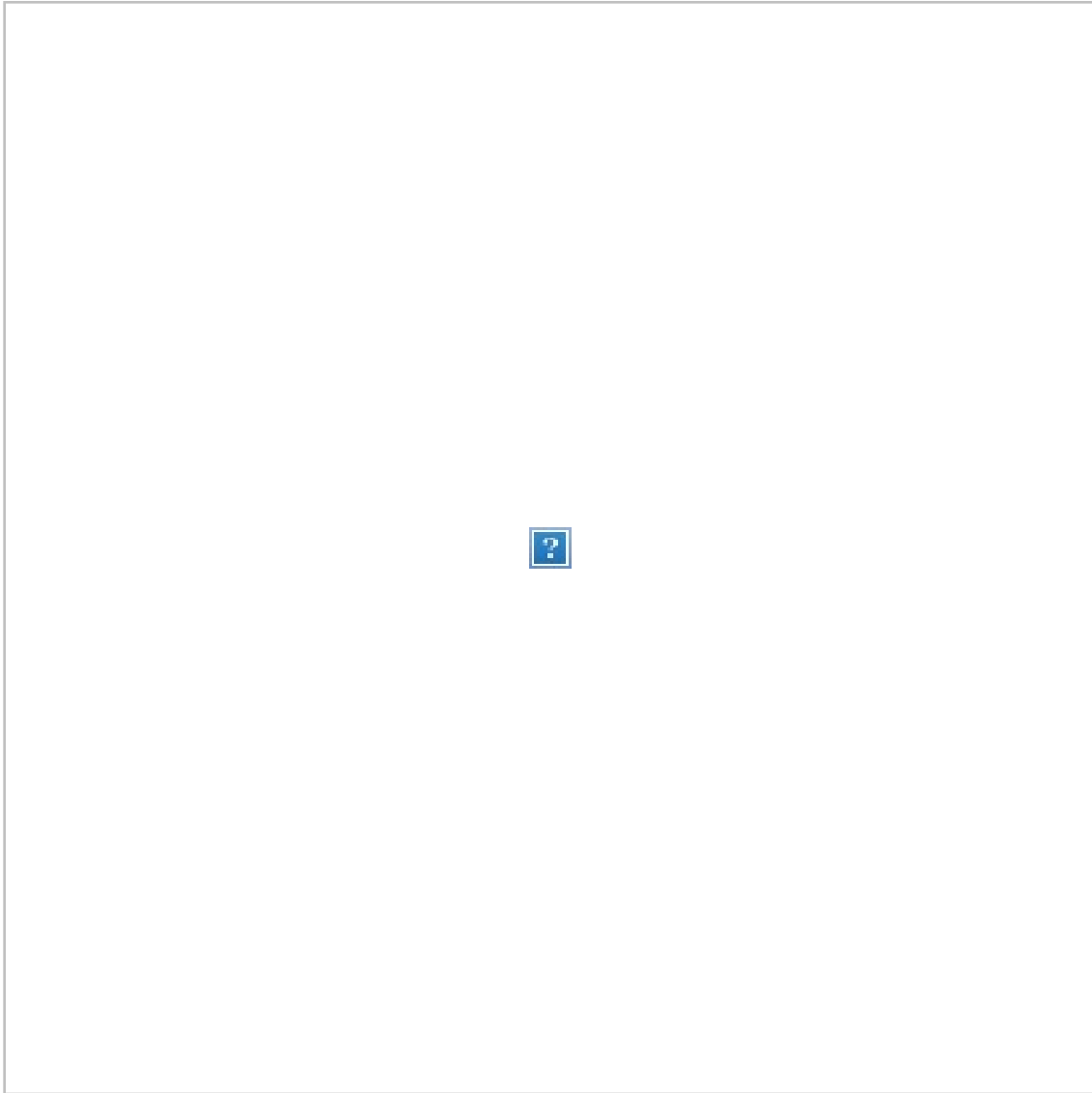
Tuesday, July 9

- ['A'ali'i Scholars Program](#) begins. Three-week program for high school students to experience college through a Hawaiian cultural lens.

Wednesday, July 10

- [UH West O'ahu Transfer and Alumni Reception](#), Join alumni, friends and Chancellor Maenette Benham to welcome newly admitted transfer students. 6:00 to 7:30 p.m., C208.

The deadline to include your item in the next This Week is Thursday night. Please submit your item using the Communication Department's [Communications Request Form](#).



University of Hawai'i - West O'ahu
[91-1001 Farrington Highway, Kapolei, Hawai'i 96707](#)
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What to Do When Encountering Demonstrations and Protests

University of Hawai'i, Office of Communications

The University of Hawai'i is proud to be a vibrant hub of disparate opinions, including those that oppose decisions made by the University. Committed to the free and open exchange of ideas, the University affirms the rights of members of its community to engage in speech and other expressive activity guaranteed by the First Amendment to the U.S. Constitution and by Article I, Section 4 of the Constitution of the State of Hawai'i.

In anticipation of further peaceful demonstrations and protests, this communication provides UH faculty and staff with information in the event they encounter forms of expression that may alarm them or prevent them from accessing or leaving their place of employment. The University's top priority is the safety of all involved at all times. This document does not replace applicable laws and rules, or policies and guidance adopted by the University and its units.

Stay informed

- Sign up for UH Alert Notifications at www.hawaii.edu/alert, and follow alerts from the University, law enforcement and media.
- If applicable, familiarize yourself with your facility's emergency response plan and procedures.
- Know where information is posted about office closings or other announcements.

Exercise understanding

- Be respectful of everyone's opinions and rights (including demonstrators), and try not to take others' positions personally.
- Exercise patience and understanding while respecting the roles of law enforcement authorities by not personally interrupting ceremonies that are part of demonstrations or protests.
- If ceremonial structures have been erected by demonstrators, do not intervene and leave them to proper authorities.
- Ask any necessary questions in a polite manner and do not engage in verbal confrontations.
- If you are personally confronted, remain calm and do not raise your voice or escalate the situation; show restraint and request assistance if you feel threatened.
- Do not physically engage demonstrators.
- If you choose to record video or photographs of protestors, do not put yourself in potential danger.

What to Do

- Follow all directions from law enforcement officials.
- If someone is hurt, threatened, harmed, or you witness illegal activity, call 911 for assistance.

- Report any suspicious behavior to the appropriate authorities. If on campus, call 911 and also alert your respective campus security office rather than trying to resolve the situation on your own. If you work on Maunakea, call 911 and contact the Rangers at 934-9244 (VIS priority line 9:00 a.m. to 5:00 p.m.) or 969-9613 (Ranger office).
- Document any concerning incidents in writing and report to the appropriate authority immediately.

More information for specific scenarios:

Demonstrations and Protests on Public Roads

Although allowed in some instances by permit, it is generally unlawful to conduct a demonstration or protest that blocks traffic on a public roadway or that hinders traffic flow, e.g., processions in the street. In any case, avoid confrontation with demonstrators. If your way is obstructed by demonstrators, consider the following:

- Locate an alternate route of travel around the demonstration. If none is available, retreat and alert appropriate authorities that assistance with access is necessary.
- If the road is not fully blocked, use extreme caution and only proceed if you are able to safely maneuver past the demonstration and if you are comfortable doing so.
- Drive very slowly with as little interaction with the demonstrators as possible.
- If you are prevented from continuing on your trip because of a roadblock or demonstration, politely explain your situation. Ask for permission to continue. If denied permission, retreat to a safe location if possible and call emergency services at 911.

Occupation of work facility

- If there is a prior warning of occupation or protest, lock the doors, and do not allow entrance into the building. Do not put yourself in danger.
- If the building has already been entered by protesters, contact police by calling 911.
 - Politely ask the protesters to leave, but under no circumstances attempt to remove them forcibly.
 - Keep interaction at a minimum. If you feel threatened in any way, leave the area.

Please remember to keep your supervisor and your unit informed of the situations discussed above. If you are on campus, call 911 and also alert your campus' security office. If you are on Maunakea and require emergency services, after calling 911, also call the MKSS Rangers at 934-9244 (VIS priority line 9:00 a.m. to 5:00 p.m.) or 969-9613 (Ranger office).

We understand that this might be a stressful time. The Employee Assistance Program (EAP) may be able to help. EAP provides confidential, short-term, professional counseling services to employees. You can read more about EAP at www.hawaii.edu/ohr/benefits-leave/health-wellness/employee-assistance-program or call them Toll-Free at (800) 994-3571.

If you have questions, please contact your supervisor and/or email UH Communications Director Dan Meisenzahl at dmeisenz@hawaii.edu.