

Kuilei – High School To College Connections Program
Submitted by Sheldon Tawata, Coordinator
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The Kuilei program – a high school to college transition pathway program – strives to promote cooperative, successful connections, transitions and educational experiences for students who choose to continue their education at Kapiolani Community College (KCC). The Kuilei program does serve all high schools however emphasis is placed on KCC's feeder high schools which are Farrington, Kaimuki, Kaiser, Kalani, McKinley, and Roosevelt High School. The program is starting to explore early awareness opportunities by building relationships with Oahu's Department of Education Middle and Intermediate Schools.

Through the Kuilei program, KCC will provide intensive, concentrated and hands-on experiences and support to assist high school seniors to successfully complete the admissions, testing, enrollment, registration and financial aid processes.

The Kuilei Program seeks to provide students with information and services they need to successfully transition from high school to college and complete their academic goals and to increase the high school to college going rate.

Assessment Goals:

We will assess three functional components that help students transition from high school to college – completing the UH System Application, completing the Free Application for Federal Student Aid (FAFSA), and understanding their Compass Placement Test results.

Competency Statement #1:

Students will be able to successfully complete an University of Hawaii System Application.

	Can do	Can't do
4 – Advanced	Student submits a completed application that includes all required documents.	
3 – Competent	Student submits a completed application.	Application is missing documents and is prevented from registering for classes.
2 – Basic	Student picks up an application and asks questions about it.	Student picks up an application but doesn't complete it.
1 – Poor		Student doesn't pick up an application.

Benchmark:

Increase the yield rate of recent high school graduates applying and enrolling at Kapiolani Community College by 2% each year starting with the Fall of 2013. This will be aligned with the College's Strategic Outcome B, Performance Measure 1 of increasing the Fall enrollment by 2% per year (2008-2015 Strategic Plan).

Next Steps:

Revisit outreach strategies

- Year 1: Create a comprehensive pre-admissions/applying workflow
 - Application workshops
 - College exploration workshops – identifying which college is the best fit
- Year 1 and 2: Develop assessment workflow
 - Create a pre/post assessment using sign in sheets at the workshops and tracking enrollment status via Banner
- Year 3: Make adjustments as the assessment results

Results: (Applied #, Accepted #, Enrolled # - Yield % is Enrolled/Accepted – data pulled from www.hawaii.edu/iro/)

In each box includes the number of students that applied to KCC, followed by the number that were accepted, followed by the number of students that enrolled in that Fall semester. The percentage is the yield rate that is calculated by the number of students that enrolled with the number of students that were accepted.

FALL	Farrington	Kaimkui	Kaiser	Kalani	McKinley	Roosevelt
2009	63, 59, 34 Yield = 57.6%	77, 71, 50 Yield = 70.4%	82, 78, 52 Yield = 66.7%	122, 121, 100 Yield = 82.6%	129, 125, 101 Yield = 80.8%	125, 124, 96 Yield = 77.4%
2010	94, 89, 51 Yield = 57.3%	100, 97, 54 Yield = 55.7%	76, 75, 61 Yield = 81.3%	112, 111, 84 Yield = 75.7%	144, 138, 96 Yield = 69.6%	121, 118, 80 Yield = 67.8%
2011	107, 97, 54 Yield = 55.7%	69, 63, 42 Yield = 66.7%	77, 74, 60 Yield = 81.1%	107, 107, 86 Yield = 80.4%	168, 158, 92 Yield = 58.2%	113, 109, 75 Yield = 68.8%

Based on your “next steps”, what changes are needed in your program?

More time to provide high school students a comprehensive overview of what it means to be a college student. We have been working closely with the administrators, student support faculty, and instructors at KCC's DOE feeder high schools to find pockets in their day to connect with students.

Do you need to revise Office Structure within your unit?

No.

Should you reallocate resources already provided by the VCSA?

No.

Do you need to revamp administrative procedures within your program?

No.

Should you modify your relationships with other programs in the unit or College?

Yes. I need to gather more information on how other programs are conducting outreach services to avoid duplication of services and to be more efficient with the College's outreach efforts.

Should you modify your relationships with community partners or other UH System colleges?

No.

Are you requesting new resources? If so, what resources will you request?

Yes. As stated in my Program Review, I'm requesting a general funded APT A position. The Kuilei Outreach Program currently has one general funded position (the Coordinator) and one federal funded position (APT A) that ends in 2018.

What are your action plans for change?

We are constantly review our enrollment numbers and communicating with our DOE partners to find the best strategy to transition high school students to KCC.

Competency Statement #2:

Student will be able to complete the Free Application For Student Aid and receive an award.

	Can do	Can't do
4 – Advanced	Student completed FAFSA, received financial aid, and is maintaining Satisfactory Academic Progress (SAP).	
3 – Competent	Student completed FAFSA on-line and is waiting on SAR.	Student completed FAFSA but doesn't submit completed SAR.
2 – Basic	Student picked up a FAFSA worksheet and asked questions about it.	Student picked up FAFSA worksheet but doesn't apply.
1 - Poor		Student doesn't pick up a FAFSA worksheet nor applies on-line.

Benchmark:

Assist the College with their Strategic Outcome A, Performance Measure 2 of increasing the financial aid participation rate from 19.4 to 38 percent (2008-2015 Strategic Plan).

Next Steps:

- Year 1: Develop an assessment workflow
 - Create a pre/post assessment using sign in sheets at the workshops and tracking award status via Banner
- Year 1: Provide early awareness financial literacy workshops to families and students to increase the number of students receiving financial aid.
 - Solidify partners from elementary through high schools to increase access to families and students
- Year 1 and 2: Intervene at strategic points in the students' senior year to assure successful completion of the FAFSA.
 - This is to assure all financial aid documents are completed so students are awarded in a timely manner.
- Year 2: Identify the number of students that start the FAFSA process but don't complete (see chart below)
- Year 3: Make adjustments as the assessment results

Results:

The results include the number of recent high school graduates awarded financial aid before the first day of instructions by the overall number of recent high school graduates that were enrolled at KCC.

	Fall 2009	Fall 2010	Fall 2011
Recent HS graduates awarded federal financial aid before the first day of instructions	162/931 (17.62%)	160/869 (18.41%)	146/803 (18.18%)

(Source: Office for Institutional Effectiveness - Kapiolani Community College)

Based on your "next steps", what changes are needed in your program?

Get a better understanding of the current processing procedures with financial aid. That will help us provide students a timeline on when they should be receiving notice about their financial aid award.

Do you need to revise Office Structure within your unit?

No.

Should you reallocate resources already provided by the VCSA?

No.

Do you need to revamp administrative procedures within your program?

No.

Should you modify your relationships with other programs in the unit or College?

We should continue our relationship with the Financial Aid Office. The communication has been great, in terms of following up on students. Again, I wish we had a better understanding of the changes that are happening with the Financial Aid Office.

Should you modify your relationships with community partners or other UH System colleges?

No.

Are you requesting new resources? If so, what resources will you request?

No.

What are your action plans for change?

Create a communication plan that reflects the Financial Aid Office procedures so students have a clear understanding on when they will receive notice of their financial aid status.

Competency Statement #3:

Student will take the Compass Placement Test scores and apply the results to their first semester academic plan.

	Can do	Can't do
4 – Advanced	Student understands Compass Placement Test score and registers for the appropriate course in their first semester.	
3 – Competent	Student is able to identify their Compass Placement Test score on the sequencing chart.	Student doesn't understand how Compass Placement Test results applies to his/her college plans.
2 – Basic	Student is able to locate the Testing Center.	Student is unable to locate the Testing Center.
1 – Poor		Student doesn't take the Compass Placement Test and doesn't enroll at KCC.

Benchmark:

The Kuilei Program will follow the College's Strategic Outcome B, Performance Measure 3 that states to "increase the number and percent of all students, who if assigned to a developmental intervention, successfully complete that sequence and move on to degree applicable instruction to 80 percent" (Strategic Plan 2008-2015).

Next Steps:

- Year 1: Develop an assessment workflow
 - Create a pre/post Compass Test survey assessing their understanding of the Test.
- In progress: The First-Year Experience coordinator has already pulled the data and created an infrastructure that somewhat mandates first-year college students to enroll into a math and English course based on the student's Compass Placement Test scores in their first semester. This will go into effect for Fall 2012 new students at KCC.
- Year 2: In addition to the Compass Placement Test videos that are on <http://highschool.kcc.hawaii.edu>, create a series of Compass Placement Test information session at the high schools.
- Year 3: Make adjustments as the assessment results

Results (data pulled from www.hawaii.edu/iro/):

The total number of students includes all students that applied and enrolled at a University of Hawaii Community College. The percentage is from the number of students that enrolled in an ENG and MATH course with the number of students that enrolled at a Community College.

Based on your "next steps", what changes are needed in your program?

We need to explore other strategies help high school students understand the importance of taking math through their senior year and successfully completing their writing courses as it will impact their scores on the Compass Placement Test.

Do you need to revise Office Structure within your unit?

We may need to hold a series of mandatory Compass Placement Test orientations that help students prepare for the Test.

Should you reallocate resources already provided by the VCSA?

No.

Do you need to revamp administrative procedures within your program?

No.

Should you modify your relationships with other programs in the unit or College?

The relationship between the Kuilei Outreach Program and The Testing Center has been positive.

Should you modify your relationships with community partners or other UH System colleges?

It would better if we communicated with other UHCC's and learned about their pre-Compass Test strategies.

Are you requesting new resources? If so, what resources will you request?

No.

What are your action plans for change?

Build on current relationships the Kuilei Outreach Program has with the DOE instructors so that the College can be more supportive with their efforts to improve their college going rates and students placing into college level courses.