

UNIVERSITY OF HAWAII

COMMUNITY COLLEGES POLICY

UHCCP #1.102
April 2006

SUBJECT: Community College Council of Faculty Senate Chairs

1. Purpose

The role of faculty governance is to advise the administration on matters impacting and/or relating to the development and maintenance of academic policy and standards to the end that quality education is provided, preserved, and enhanced. The campus Faculty Senate fulfills this role with the Chancellor and the college governance. The All Campus Council of Faculty Senate Chairs (ACCFSC) fulfills this role with respect to the University system. The purpose of this policy is to establish the Community College Council of Faculty Senate Chairs (CCCFSC), which is a committee of the ACCFSC, as the group to advise the Vice President for Community Colleges (VPCC) on academic matters related to the community college system.

2. Related University Policies

The CCCFSC is created as a means to implement key components of the following University of Hawai'i policy:

- a. Board of Regents Policy, Section 1-10
Regents' Policy on Faculty Involvement in Academic Decision Making and Academic Policy Development.

3. Responsibilities

The Vice President for Community Colleges shall have the responsibility to:

- a. Convene the CCCFSC on a regular basis;
- b. Bring to the attention of the CCCFSC academic issues potentially impacting the community colleges;
- c. Seek advice on community college-wide academic policies; and
- d. Involve the CCCFSC in academic planning and budgeting for the community college system to effectively carry out its duties, the CCCFSC will be periodically briefed by the VPCC or other designated individuals on significant external policies or environment conditions affecting the colleges and/or the community college system, on accreditation policies and guidelines related to planning, assessment, and budgeting, and other topics intended to improve the outcomes of the planning and assessment process.

The CCCFSC shall have the responsibility to:

- a. Provide advice to the VPCC on matters of academic policy, quality, and standards;
- b. Bring to the attention of the VPCC academic issues potentially impacting the community colleges;
- c. Provide advice on community college-wide academic policies;
- d. Participate with the VPCC and others in academic planning and budgeting for the community college system; and
- e. Participate with the Board of Regents Committee on Community Colleges.

The CCCFSC shall NOT be used to:

- a. Consider matters that are the purview of a campus. These matters should be considered by the respective Chancellor using normal campus governance and communication policies; or
- b. Consider matters that are the exclusive purview of collective bargaining.

4. Membership

The CCCFSC shall consist of the chairs of the Faculty Senate from each of the seven community colleges. If a chair cannot attend a meeting of the CCCFSC, he or she may send another member of the Senate as proxy.

The CCCFSC members shall select a convener. The convener of the CCCFSC will work with the VPCC in setting the agenda for each meeting.

5. Meetings

The CCCFSC shall meet regularly with the VPCC, usually in conjunction with Board of Regents meeting. Other meetings may be called as necessary. When a face-to-face meeting is not practical, electronic communication may be used to share information or seek advice.

Minutes of the meetings shall be posted on the community college and the ACCFSC web sites.

6. Assessment of Effectiveness

At the final meeting of each spring semester, the members and the VPCC will discuss the effectiveness of the CCCFSC during the past year. The assessment will include recommendations for improvement, if any.